

**COUNCIL MEETING MINUTES
JULY 24, 2023**

**DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF
MARION, STATE OF OREGON, JULY 24, 2023**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Carney	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Cabrales	Present – via video conferencing
Councilor Wilk	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Assistant City Attorney Granum, Police Chief Pilcher, Special Projects Director Wakeley, Community Services Director Cuomo, Economic Development Director Johnk, Community Development Director Kerr, Finance Director Turley, Public Works Director Stultz, Public Affairs and Communications Coordinator Moore, City Recorder Pierson

PROCLAMATIONS

National Night Out - Mayor Lonergan proclaimed Tuesday, August 1st, 2023, as National Night Out in the city of Woodburn.

CONSENT AGENDA

- A. Woodburn City Council minutes of July 11, 2023,
- B. Acceptance of The Right-of-Way Dedication Legion Park, Park Ave. (Tax Lots 4700 & 5200),
- C. Acceptance of a Public Waterline Easement at 2400 N. Pacific Highway, Woodburn, OR 97071 (Tax Lot 051W08A005000),
- D. Intergovernmental Agreement (#HE-5484-23) Marion County and City of Woodburn,
- E. Monthly Financial Report,
- F. Redflex Report for April – June 2023.

Carney/Cornwell... approve the consent agenda. The motion passed unanimously.

**COUNCIL BILL NO. 3224 - A RESOLUTION APPOINTING MCKENZIE GRANUM AS
CITY ATTORNEY PURSUANT TO THE WOODBURN CITY CHARTER AND
AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED EMPLOYMENT
AGREEMENT**

Carney introduced Council Bill No. 3224. City Recorder Pierson read the bill by title only since there were no objections from Council. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3224 duly passed.

**COUNCIL BILL NO. 3225 - A RESOLUTION ADOPTING THE CITY OF WOODBURN
ADDENDUM TO THE MARION COUNTY MULTI-JURISDICTIONAL HAZARD
MITIGATION PLAN**

Carney introduced Council Bill No. 3225. City Recorder Pierson read the bill by title only since there were no objections from Council. Police Chief Pilcher provided a staff report. On roll call

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vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3225 duly passed.

AWARD A CONTRACT FOR A TRANSPORTATION SYSTEM PLAN (TSP) SUBAREA PLAN/UPDATE RELATED TO THE SOUTHWEST AREA OF THE CITY, INCLUDING INDUSTRIALLY ZONED LAND AND AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE THE CONTRACT FUNDED IN PART BY A GRANT AWARD FROM BUSINESS OREGON

Community Development Director Kerr provided a staff report. **Carney/Schaub** ... award a consultant contract for a TSP subarea plan related to the southwest area, and including Urban reserve Area (URA) lands, to Kittleson & Associates, Inc. in the amount of \$168,017 and authorize the City Administrator to execute the agreement with Kittleson & Associates and authorize the City Administrator to sign the grant agreement with Business Oregon. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

The City was awarded a \$1.7 million grant from the Oregon Communities Pathways Program to construct five trail segments.

After the fourth of July there were a lot of questions and concerns about fireworks that he heard from people. He added that he will wait for feedback from City Council on whether they are interested in having a discussion on fireworks in Woodburn.

The police department has been very busy this summer especially during the weekends with a lot of calls for service. Our public works department has also been very busy and recently received recognition from the Oregon Health Authority for the City's assistance during the pandemic. Thanked both departments for all the work they do for Woodburn.

Attended the Oregon City Manager's conference in Pendleton along with Maricela, Jesse, and Beny.

MAYOR AND COUNCIL REPORTS

Councilor Cabrales stated that she is going on vacation and won't be at the next meeting.

Councilor Morris thanked the Chief and team for the traffic tip line.

Councilor Schaub stated that she did a walkthrough of the Aware Food Bank, and it is going to be a wonderful asset to Woodburn.

Councilor Wilk noted that the food bank may be having their grand opening in October. He added his concern for the fourth of July fires in the city and that the Council may want to spend time on what can be done.

Councilor Cornwell stated that she would like to discuss the firework issue as well.

Mayor Lonergan thanked those who attended the meeting in Library Park two weeks ago that gave
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us a chance to recognize our volunteers. He thanked staff for their dedication to the City.

A week ago he hosted a meeting at the Bungalow Theater and Museum for Mayors through Mid-Willamette Valley Council of Governments, which represents Marion, Polk, and Yamhill Counties, all the Mayors in those counties were invited to attend.

ADJOURNMENT

Cornwell/Schaub... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 7:34 p.m.

APPROVED 
FRANK LONERGAN, MAYOR

ATTEST 
Heather Pierson, City Recorder
City of Woodburn, Oregon