

**COUNCIL MEETING MINUTES
AUGUST 14, 2023**

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, AUGUST 14, 2023

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Carney	Present
Councilor Cornwell	Present
Councilor Schaub	Absent
Councilor Morris	Present – via video conferencing
Councilor Cabrales	Absent
Councilor Wilk	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Assistant City Attorney Granum, Police Chief Pilcher, Special Projects Director Wakeley, Community Services Director Cuomo, Human Resources Director Gregg, Economic Development Director Johnk, Community Development Director Kerr, Finance Director Turley, Public Works Director Stultz, Senior Planner Cortes Public Affairs and Communications Coordinator Moore, City Recorder Pierson

ANNOUNCEMENTS

Mayor Lonergan made the following announcements:

- Recognized the heat and that it is some of the hottest we have had in Oregon and reminded people to stay hydrated, and to check on friends and neighbors. He also noted that there is a cooling shelter at Ray of Hope at the end of Hardcastle.
- 59th Annual Fiesta Mexicana starts on Friday at Legion Park along with a rededication of Legion Park which has been around for over 100 years.
- Attended a tour of the Amazon building along with the City Administrator, Assistant City Administrator, City Attorney, Council President, and Congresswoman Salinas.

APPOINTMENTS

Carney/Wilk... appoint Justin May to the Woodburn Recreation and Park Board. The motion passed unanimously.

Mayor Lonergan stated that the City is looking to hire a person or firm to be the City's election consultant and asked if any Councilors would like to volunteer alongside him to be a part of a committee that will review applicants and then present recommendations to Council on who should be hired. Councilor Wilk and Councilor Morris volunteered to serve on the committee. **Carney/Cornwell...** appoint Mayor Lonergan, Councilor Wilk, and Councilor Morris to the committee to review election consultants.

PRESENTATIONS

Lauren Brant with PFM Asset Management LLC., provided an investment performance review for the City.

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CONSENT AGENDA

- A. Woodburn City Council minutes of July 24, 2023,
 - B. Building Activity for July 2023,
 - C. Acceptance of Right-of-Way and Easements at 1775 Hardcastle Avenue,
 - D. Intergovernmental Agreement between City of Woodburn and Oregon Department of Transportation.
- Carney/Wilk... approve the consent agenda. The motion passed unanimously.

COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A DESIGN REVIEW & VARIANCE APPLICATION PACKAGE FOR A CHICK-FIL-A FAST-FOOD RESTAURANT AT 300 [S.] WOODLAND AVE (DR 22-26 & VAR 22-15)

Senior Planner Cortes provided a staff report. The Council declined to call the item up.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- Thanked City staff, volunteers, and Ewert Brown with Community Connection Day and Ray of Hope today for sponsoring Community Connection Day which took place last Saturday. 40 partners provided information to community members and nearly 1,500 backpacks with school supplies were distributed to Woodburn area families. \$10,000 towards the backpacks was provided from the City through an ARPA allocation.
- Fiesta is this weekend and City Councilors are invited to participate in the parade.
- The City has been assisting some sister communities with recruiting advice for department heads and some short-term financial expertise to the City of Gervais.

MAYOR AND COUNCIL REPORTS

Councilor Cornwell stated that she attended the Rose City Accordion Club at the Bungalow Theater, and the Mexican Fiesta Coronation and car show. She also noted that there is a woman from Gervais named Heather who has been working on cleaning the headstones at Belle Passi Cemetery, usually on Mondays and Tuesdays if anyone is interested in going out there to visit her.

Councilor Wilk gave a shout out to the French Prairie Historical Society and their 50th jubilee and another shout out to the Neighbors Helping Underhoused Neighbors group for providing shelter during the heat wave.

Mayor Lonergan stated that he was on KOIN this morning at 7:30 a.m. for a five-minute Mayors segment where he gave shoutouts about Woodburn and talked about Fiesta, Amazon, and the Chick-fil-A coming to Woodburn. He added that he attended a mayor's conference in Hood River.

WORK SESSION

Use of Public Property – City Attorney Shields provided information on the use of public property and ORS 195.530 and the different approaches cities in Oregon are taking to comply. City Councilors provided comments and asked questions periodically throughout the work session. City Attorney Shields recommended that the Council adopt the Ordinance that follows the work
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session.

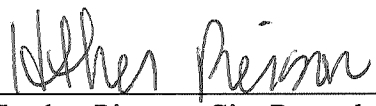
COUNCIL BILL NO. 3226 - AN ORDINANCE REQUIRING COMPLIANCE WITH ORS 195.530 AND DECLARING AN EMERGENCY

Carney introduced Council Bill No. 3226. City Recorder Pierson read the bill twice by title only since there were no objections from Council. On roll call vote for final passage, the vote was 3-1 with Councilor Morris voting no. The Mayor stated that since the ordinance did not pass unanimously it will be brought back at the next meeting for a second reading and vote.

ADJOURNMENT

Cornwell/Wilk... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 9:11 p.m.

APPROVED 
FRANK LONERGAN, MAYOR

ATTEST 
Heather Pierson, City Recorder
City of Woodburn, Oregon