

**COUNCIL MEETING MINUTES
SEPTEMBER 11, 2023**

**DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF
MARION, STATE OF OREGON, SEPTEMBER 11, 2023**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

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| Mayor Lonergan | Present |
| Councilor Carney | Present |
| Councilor Cornwell | Present |
| Councilor Schaub | Present |
| Councilor Morris | Absent |
| Councilor Cabrales | Present |
| Councilor Wilk | Present |

Staff Present: City Attorney Shields, Police Chief Pilcher, Economic Development Director Johnk, Community Development Director Kerr, Finance Director Turley, Public Works Director Stultz, Human Resources Director Gregg, Special Projects Director Wakeley, Economic Development Project Manager Guerrero, Community Services Officer Weathermon, Community Services Officer Gaspar, Community Services Officer Contreras, Public Affairs and Communications Coordinator Moore, City Recorder Pierson

ANNOUNCEMENTS

Mayor Lonergan announced that the Hispanic Heritage month celebration will take place on September 16th from 2:00 p.m. to 6:00 p.m. and will include a resource fair, performances by the Fiesta Court, live music, and a flag procession and El Grito let by the Mexican Consulate.

Mayor Lonergan noted that it is the 22nd anniversary of 9/11 and asked for a moment of silence in remembrance.

PROCLAMATIONS

Mayor Lonergan read a proclamation declaring September 15 through October 15, 2023, to be "Hispanic, Latino, and Indigenous Heritage Month".

PRESENTATIONS

Graffiti Abatement Program - Economic Development Director Johnk, Economic Development Project Manager Guerrero, Community Services Officer Weathermon, Community Services Officer Gaspar, and Community Services Officer Contreras provided information on the City's Graffiti Abatement Program, which aims to assist property owners in removing graffiti from their property.

CONSENT AGENDA

- A. Woodburn City Council minutes of August 28, 2023,
- B. Building Activity for August 2023,
- C. Acceptance of Two Easement Amendments at Valor Middle School from Woodburn School District #103.

Carney/Cabrales... approve the consent agenda. The motion passed unanimously.

**COUNCIL BILL NO. 3228 – AN ORDINANCE ANNEXING APPROXIMATELY SIX ACRES
OF RIGHT-OF-WAY GENERALLY LOCATED AT PARR ROAD AND BUTTEVILLE ROAD
INTO THE CITY OF WOODBURN**

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Carney introduced Council Bill No. 3228. City Recorder Pierson read the bill twice by title only since there were no objections from Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3228 duly passed.

COUNCIL BILL NO. 3229 – AN ORDINANCE AMENDING THE WOODBURN ZONING MAP TO DESIGNATE ZONING OF APPROXIMATELY SIX ACRES OF RIGHT-OF-WAY GENERALLY LOCATED AT PARR ROAD AND BUTTEVILLE RD, AS SOUTHWEST INDUSTRIAL RESERVE (SWIR) ZONING DISTRICT

Carney introduced Council Bill No. 3229. City Recorder Pierson read the bill twice by title only since there were no objections from Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3229 duly passed.

COUNCIL BILL NO. 3230 – A RESOLUTION INITIATING THE JURISDICTIONAL TRANSFER OF CERTAIN COUNTY ROADS LOCATED WITHIN WOODBURN CITY LIMITS FROM MARION COUNTY TO THE CITY OF WOODBURN

Carney introduced Council Bill No. 3230. City Recorder Pierson read the bill by title only since there were no objections from Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3230 duly passed.

LEASING SPECIALISTS, LLC. CONTRACT AWARD

Police Chief Pilcher provided a staff report. Carney/Cornwell... award a police vehicle lease contract in the amount of (\$319,292.75, total estimated contract price over the next four years) to Leasing Specialists, LLC., with an additional contingency of \$50,000 authorized to account for increases in the final outfitting costs and financing of the vehicles and authorize the City Administrator or his designee to sign the lease agreement. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

Nothing to report.

MAYOR AND COUNCIL REPORTS

Councilor Cornwell stated that she would like to see the RSVP program brought back.

Mayor Lonergan stated that he attended the SEDCOR banquet last week.


ADJOURNMENT

Carney/Cabrales... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 7:40 p.m.

APPROVED


FRANK LONERGAN, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon