

CITY OF WOODBURN

CITY COUNCIL AGENDA

SEPTEMBER 25, 2023– 7:00 P.M.

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
MARK WILK, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

**Kathy Figley Fiesta Photo
Rental Assistance Recap
Serial Meetings
Economic Development Strategic Plan
Parks Master Plan
Zach Reeves, CFM Advocates**

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6. COMMUNICATIONS
None.
7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

****Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.
Com niquese al (503) 980-2485.****

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of September 11, 2023** 6
Recommended Action: Approve the minutes.
- B. **Redflex Report** 8
Recommended Action: Receive the report.
- C. **Monthly Financial Report** 9
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

- A. **Community Development Block Grant COVID-19 (CDBG-CV1) project closeout for AWARE Food Bank Reconstruction project** 71
Recommended Action: Hold a public hearing as part of grant closeout requirements for awarded CDBG-CV funding to:
- Review the results of the project with citizens, and
 - Take comments on the city's performance on the use of CDBG funding.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3231 – Jurisdiction transfer of Butteville Rd. Right-of-Way (ROW) from Marion County to the City** 73
Recommended Action: Adopt the 'amended' Resolution requesting that the Marion County Board of County Commissioners ("BCC") transfer jurisdictional control of Butteville Road ROW to the City. This Resolution was previously before the Council, but it has since been determined minor modifications are necessary in order to ensure the County's support for the transfer.
- B. **Rose City Philanthropy, LLC., Contract Award** 78
Recommended Action: Award a consultant contract for Capital Campaign Consulting Services for the Woodburn Community Center

Project to Rose City Philanthropy, LLC., in the amount of \$144,000. (see Attachment A) and authorize the City Administrator to execute the agreement.

C. Strategies 360, Inc., Contract Award 104

Recommended Action: Award a consultant contract for Bond Consulting Services for the Woodburn Community Center Project to Strategies 360, Inc., in the amount of \$72,000 with a contingency of \$20,000 (see Attachment A) and authorize the City Administrator to execute the agreement.

D. R & R General Contractors, Inc., Contract Award 119

Recommended Action: Award the construction contract for the Harvard Drive Raised Crossing Project to the lowest responsible and responsive bidder, R & R General Contractors, Inc., in the amount of \$94,995.00. Staff is requesting approval of an additional \$25,000 for this project as a contingency for potential change orders that may arise during the construction process.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

13. CITY ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT