

# **COUNCIL MEETING MINUTES**

## **OCTOBER 23, 2023**

**DATE**      **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, OCTOBER 23, 2023**

**CONVENED**    The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

### **ROLL CALL**

Mayor Lonergan	Present
Councilor Carney	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Present – via video conferencing
Councilor Cabrales	Present
Councilor Wilk	Present

**Staff Present:** City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Assistant City Attorney Granum, Police Chief Pilcher, Community Development Director Kerr, Community Services Director Cuomo, Special Projects Director Wakeley, Community Relations Manager Herrera, Public Affairs and Communications Coordinator Moore, City Recorder Pierson

### **APPOINTMENTS**

**Schaub/Cornwell...** appoint Maria Elena Guerra (Meg) of FHDC and Jaime Arredondo of CAPACES to the Community Center Citizens Advisory Committee. The motion passed unanimously.

**Cornwell/Schaub...** appoint Isabella Baldisseri to the Student Member position on the Recreation and Parks Board. The motion passed unanimously.

### **ANNOUNCEMENTS**

Mayor Lonergan announced that Nancy Kirksey, who served as Mayor for 8 years, City Councilor for 4 years, as well as many other roles in the City, passed away. He asked for a moment of silence for Nancy.

Mayor Lonergan announced that City Administrator Derickson was awarded the League of Oregon Cities, Herman Kehrli Award. The Mayor thanked those that helped put the application together.

Roger Jordan, Luis Molina, Dave Kristoff, Elias Villegas, John Zobrist, Jim Ferraris, and Council President Carney provided congratulations on his award and recognition of his contributions to Woodburn.

Mayor Lonergan asked for a 15-minute recess at 7: 27 p.m. The Council reconvened at 7:51 p.m.

### **PRESENTATIONS**

Woodburn Charter Basics – City Attorney Shields provided a presentation on the Woodburn Charter and the City’s council bill system.

Economic Opportunities Analysis and Buildable Lands Inventory Project – Special Projects Director Wakeley and Community Development Director Kerr provided information on the Economic Opportunities Analysis (EOA) and Buildable Lands Inventory (BLI) Project. They provided a legislative timeline and what the next steps of the BLI and EOA are after adoption.

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### **CONSENT AGENDA**

- A. Woodburn City Council minutes of October 9, 2023,
- B. Redflex Report – July through September 2023,
- C. Monthly Financial Report.

**Carney/Cabrales...** approve the consent agenda. The motion passed unanimously.

### **COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A DESIGN REVIEW, PROPERTY LINE ADJUSTMENT, STREET ADJUSTMENT, AND VARIANCE APPLICATION PACKAGE FOR THE COMMERCE WAY INDUSTRIAL PARK DEVELOPMENT AT 1414 COMMERCE WAY (DR 23-03, PLA 23-03, SA 23-02, & VAR 23-05)**

The Council declined to call this item up.

### **CITY ADMINISTRATOR'S REPORT**

The City Administrator reported the following:

- Oregon Parks and Recreation Association has given the City an award for the design and construction of Legion Park.
- Thanked everyone for their kind comments.

### **MAYOR AND COUNCIL REPORTS**

Councilor Morris thanked the Chief of Police and staff for focusing on speeding. He thanked Scott and stated that the City is fortunate to have him.

Councilor Cornwell concurred with Councilor Morris. She thanked Jesse for the garbage cans at Settlemier Park. She asked Jesse to remind them of the schedule for Trunk or Treat and Dia de los Muertos.

Community Services Director Cuomo answered that Trunk or treat will take place on the 28<sup>th</sup> from 4-7 p.m. and Dia de los Muertos in Downtown Woodburn will take place October 30, November 1 and 2.

Councilor Cabrales congratulated Scott and thanked him for the work that he does.

Councilor Wilk stated that he attended the League of Oregon Cities conference in Eugene and that he came away impressed with the staff from our City and that it starts with Scott. He thanked Scott for all he does for the City.

Councilor Schaub stated that she also attended the LOC conference and that it is an educational experience. She added that she is pleased to serve on this Council and staff in Woodburn is known throughout. She thanked Scott for his honesty, integrity, and support.

Mayor Lonergan stated that he also attended the LOC conference and concurs with everything that has been said about Scott. He noted that on Wednesday afternoon at 3:00 p.m., Woodburn is hosting an informative meeting on commuter rail.

### **ADJOURNMENT**

**Schaub/Cabrales...** move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 9:13 p.m.

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APPROVED Frank J. Lonergan  
FRANK LONERGAN, MAYOR

ATTEST Heather Pierson  
Heather Pierson, City Recorder  
City of Woodburn, Oregon