

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

### NOVEMBER 13, 2023 – 7:00 P.M.

FRANK LONERGAN, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD I  
MARK WILK, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

**A. City Hall and the Library will be closed November 23 and 24 for the Thanksgiving Holiday. The Aquatic Center, and Transit Services will be closed on November 23.**

**B. Mayor's Tree lighting – December 3, 2023, from 4:30 p.m. to 7:30 p.m. – Woodburn Downtown Plaza.**

Enjoy the Woodburn High School Choir and the Mayor's Lighting of the Tree (with an appearance by Santa) then follow Santa to his workshop at the Woodburn Public Library for crafts, games, and photos!

**C. The City Council meeting scheduled for November 27, 2023, has been cancelled. The next City Council meeting will take place on December 11, 2023, at 7:00 p.m.**

Appointments:

**None.**

4. **COMMUNITY/GOVERNMENT ORGANIZATIONS**

**None.**

5. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

**None.**

Presentations:

**A. Quarterly Investment report**

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This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

**\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.\*\***

- B. **Ballot Measure 110**
- C. **Woodburn School District – Facilities Update**

6. **COMMUNICATIONS**  
**None.**

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of October 23, 2023** **26**  
Recommended Action: Approve the minutes.

- B. **Building Activity for October 2023** **29**  
Recommended Action: Receive the report.

9. **TABLED BUSINESS**  
**None.**

10. **PUBLIC HEARINGS**  
**None.**

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3234 - A Resolution Authorizing the Purchase of Oregon Department of Transportation (ODOT) Owned Property Identified as Tax Lot T5SR2W14-007000 and Authorizing the City Administrator to Sign the Bid Form and Sales Agreement and Any and All Other Documents Necessary to Effectuate the Purchase** **30**  
Recommended Action: Adopt the resolution authorizing the purchase of Oregon Department of Transportation (ODOT) owned property identified as tax lot T5SR2W14-00700 and authorizing the City Administrator to sign the Bid Form and Sales Agreement and any and all other documents necessary to effectuate the purchase.

12. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**None.**

**13. CITY ADMINISTRATOR'S REPORT**

**14. MAYOR AND COUNCIL REPORTS**

**15. EXECUTIVE SESSION**

**A. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).**

**To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).**

**16. ADJOURNMENT**