

CITY OF WOODBURN

CITY COUNCIL AMENDED

AGENDA

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
MARK WILK, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

DECEMBER 11, 2023 – 7:00 P.M.

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

A. Holiday Closures:

Christmas:

City Hall will be closed beginning at noon on December 22 and will reopen for regular business hours on December 26.

The Library will be closed on December 25.

The Aquatic Center will be closed December 24 and 25.

Transit Services Holiday Hours are 9am-3pm, Fixed route only no Express, on December 24 and closed December 25

New Year:

City Hall and the Library will be closed on January 1.

Transit Services Holiday Hours are 9am-3pm, Fixed route only no Express, on December 31 and closed January 1.

The Aquatic Center will be closed January 1

- B. The City Council meeting scheduled for December 25, 2023, has been cancelled. The next City Council meeting will take place on January 8, 2024, at 7:00 p.m.**

Appointments:

C. Library Board

– Judy Marquez

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This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

**Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.
Com niquese al (503) 980-2485.**

4. RECOGNITION OF CITY ATTORNEY

5. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

6. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

A. Youth Outreach Coordinator – Zoraya Yder

7. COMMUNICATIONS

None.

8. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

9. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. Woodburn City Council minutes of November 13, 2023 **2**

Recommended Action: Approve the minutes.

B. Woodburn City Council Executive Session Minutes of November 13, 2023 **4**

Recommended Action: Receive the report.

C. Monthly Financial Report **5**

Recommended Action: Receive the report.

D. Liquor License Application Tienda Los Hermanos Chapin **99**

Recommended Action: Recommend the OLCC approve the Liquor License Application for Tienda Los Hermanos Chapin.

E. Community Center Advisory Committee Draft minutes of November 7, 2023 **101**

Recommended Action: Receive the minutes.

F. Acceptance of Easement at 2010 Molalla Road (Tax Lot 103 051W08DA00400)

Recommended Action: Authorize the acceptance of one Public Utility Easement (PUE) granted by M & T Partners, Inc., for real property at 2010 Molalla Road NE (OR Hwy 211) and identified as Tax Lot 051W08DA00400.

G. Dedication of a Utility Easement at Centennial Park to Portland General Electric Company 117

Recommended Action: Authorize the dedication of a utility easement to Portland General Electric Company for real property owned by the City of Woodburn at 900 Parr Rd (Centennial Park), Tax Lot 052W130000700.

H. Building Activity for November 2023 124

Recommended Action: Receive the report.

I. Redflex Report – August through October 2023 125

Recommended Action: Receive the report.

J. Redflex Report – September through November 2023 126

Recommended Action: Receive the report.

10. TABLED BUSINESS

None.

11. PUBLIC HEARINGS

A. Legislative Amendment 23-02 (LA 23-02) and Public Hearing for adoption of Employment Buildable Land Inventory (BLI), 2023-2043 Economic Opportunities Analysis (EOA), and Comprehensive Plan Goal and Policy updates 127

Recommended Action: Conduct a public hearing and make a motion to tentatively approve Legislative Amendment LA 23-02, adopting the BLI, EOA, and updated Economic Goals and Policies as part of a Comprehensive Plan amendment, based on the Analyses and Findings (Exhibit C) in the staff report, and direct staff to submit an ordinance for consideration at the next City Council meeting.

12. GENERAL BUSINESS – Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.

A. Council Bill No. 3235 – A Resolution Adopting a Policy Regarding System Development Charges for Conversion of Buildings from Commercial to Residential Use in Non-Industrial Zones 244

Recommended Action: Adopt the Resolution formalizing the City's policy for assessing System Development Charges ("SDC") for the conversion of buildings from commercial to residential use.

B. Reallocate ARPA Funds to Provide Support to Community Programs 254

Recommended Action: Reallocate \$182,000 in American Recovery Plan Act (ARPA) funds to provide support to programs provided by Love INC, Love Santa, Liberty House, Mid-Willamette Valley Community Action Agency, and Immanuel Lutheran Church.

C. Award a Contract for Architectural & Engineering Services to DECA Architecture, Inc. and to Orange Wall Studios Architecture + Planning 257

Recommended Action: Award a contract for Architectural & Engineering Services to DECA Architecture, Inc. and to Orange Wall Studios Architecture + Planning and authorize the City Administrator to sign the Agreement.

13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

14. CITY ADMINISTRATOR'S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT