

COUNCIL MEETING MINUTES

DECEMBER 11, 2023

DATE **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, DECEMBER 11, 2023**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Carney	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Cabrales	Present
Councilor Wilk	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Assistant City Attorney Granum, Assistant City Attorney Killmer, Police Chief Pilcher, Economic Development Director Johnk, Community Services Director Cuomo, Finance Director Turley, Community Development Director Kerr, Public Works Director Stultz, Special Projects Director Wakeley, Human Resources Director Gregg, Deputy Police Chief Millican, Public Affairs and Communications Coordinator Moore, City Recorder Pierson, Economic Development Project Manager Guerrero, Executive Legal Assistant Bravo, Youth Outreach Coordinator Uder, Community Relations Manager Herrera

ANNOUNCEMENTS

Mayor Lonergan announced the following:

- Holiday Closures: Christmas: City Hall will be closed beginning at noon on December 22 and will reopen for regular business hours on December 26. The library will be closed on December 25. The Aquatic Center will be closed December 24 and 25. Transit Services Holiday Hours are 9am-3pm, Fixed route only no Express, on December 24 and closed December 25.
- New Year: City Hall and the Library will be closed on January 1. Transit Services Holiday Hours are 9am-3pm, Fixed route only no Express, on December 31 and closed January 1. The Aquatic Center will be closed January 1.
- The City Council meeting scheduled for December 25, 2023, has been cancelled. The next City Council meeting will take place on January 8, 2024, at 7:00 p.m.

APPOINTMENTS

Carney/Cabrales... appoint Judy Marquez to the Woodburn Library Board. The motion passed unanimously.

PRESENTATIONS

Community Services Director Cuomo introduced the City's Youth Outreach Coordinator – Zoraya Uder. Zoraya provided background information on herself as well as providing the City Council an overview of what she has been working on so far as the Youth Outreach Coordinator.

RECOGNITION OF CITY ATTORNEY

Assistant City Attorney Granum introduced the City's new Assistant City Attorney Chris Killmer.

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The Mayor and City Council recognized City Attorney Bob Shields for his 41 years of service to the City of Woodburn and wished him the best in his retirement.

space

Mayor Lonergan called for a 20-minute break.

The Council reconvened at 7:41 p.m.

CONSENT AGENDA

- A. Woodburn City Council minutes of November 13, 2023,
- B. Woodburn City Council Executive Session Minutes of November 13, 2023,
- C. Monthly Financial Report,
- D. Liquor License Application Tienda Los Hermanos Chapin,
- E. Community Center Advisory Committee Draft minutes of November 7, 2023,
- F. Acceptance of Easement at 2010 Molalla Road (Tax Lot 051W08DA00400),
- G. Dedication of a Utility Easement at Centennial Park to Portland General Electric Company,
- H. Building Activity for November 2023,
- I. Redflex Report – August through October 2023,
- J. Redflex Report – September through November 2023.

Carney/Schaub... approve the consent agenda. The motion passed unanimously.

PUBLIC HEARING

A Public Hearing to consider input on Legislative Amendment 23-02 (LA 23-02) and adoption of Employment Buildable Land Inventory (BLI), 2023-2043 Economic Opportunities Analysis (EOA), and Comprehensive Plan Goal and Policy updates. Mayor Lonergan declared the hearing open at 7:43 p.m. for the purpose of hearing public input on Legislative Amendment 23-02 (LA 23-02) and adoption of Employment Buildable Land Inventory (BLI), 2023-2043 Economic Opportunities Analysis (EOA), and Comprehensive Plan Goal and Policy updates. Community Development Director Kerr and Special Projects Director Wakeley provided a staff report. Special Projects Director Wakeley noted that in Exhibit B on the top of page 2 that they are combining the previous bullet points two and three and the updated numbering should show under bullet point number two that the very first sentence begin with, "In the northeast quadrant". Brendan Buckley with Johnson Economics LLC provided a presentation on the data and findings. No members of the public wished to speak in either support or opposition of Legislative Amendment 23-02 (LA 23-02) and adoption of Employment Buildable Land Inventory (BLI), 2023-2043 Economic Opportunities Analysis (EOA), and Comprehensive Plan Goal and Policy updates. Mayor Lonergan closed the hearing at 8:26 p.m.

Carney/Schaub... tentatively approve Legislative Amendment LA23-02 adopting the BLI, EOA and updated economic goals and policies as part of the Comprehensive Plan amendment based on the analysis and findings which are found in Exhibit C in the staff report and direct staff to submit an ordinance for consideration at the next City Council meeting. On roll call vote the motion passed unanimously.

COUNCIL BILL NO. 3235 – A RESOLUTION ADOPTING A POLICY REGARDING SYSTEM DEVELOPMENT CHARGES FOR CONVERSION OF BUILDINGS FROM COMMERCIAL

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TO RESIDENTIAL USE IN NON-INDUSTRIAL ZONES

Carney introduced Council Bill No. 3235. City Recorder Pierson read the bill by title only since there were no objections from Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3235 duly passed.

REALLOCATE ARPA FUNDS TO PROVIDE SUPPORT TO COMMUNITY PROGRAMS

City Administrator Derickson provided a staff report. **Carney/Cabrales**...reallocate \$182,000 in American Recovery Plan Act (ARPA) funds to provide support to programs provided by Love INC, Love Santa, Liberty House, Mid-Willamette Valley Community Action Agency, and Immanuel Lutheran Church. The motion passed 5-1 with Councilor Morris voting no.

AWARD A CONTRACT FOR ARCHITECTURAL & ENGINEERING SERVICES TO DECA ARCHITECTURE, INC. AND TO ORANGE WALL STUDIOS ARCHITECTURE + PLANNING

Public Works Director Stultz provided a staff report. **Carney/Schaub**... award a contract for Architectural & Engineering Services to DECA Architecture, Inc. and to Orange Wall Studios Architecture + Planning and authorize the City Administrator to sign the Agreement. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- The City received a \$1 million Safe Routes to School Program grant from ODOT. The City has a 10% match on this project and it will include improved crossings at Front Street intersection with highway 214, including marked crossings and widening to the intersection.
- The Council Chambers will be getting larger presentation screens.
- The final Certificate of Occupancy has been issued for the Aware Food Bank.

City Attorney Shields thanked the City Council for their kind words.

MAYOR AND COUNCIL REPORTS

Councilor Wilk stated that he wanted to acknowledge that yesterday was Human Rights Day. He added that he spoke with the CEO of Marion Polk Food Share and the plan is to start providing services in the new facility on January 8th and an official open house will take place on January 24th at 9:30 a.m.

Councilor Schaub stated that she is sad to see Bob go but is looking forward to working with McKenzie. She wished everyone a merry Christmas, happy Hanukkah or Kwanzaa, and happy holidays.

Councilor Morris wished everyone a happy holiday and merry Christmas.

Councilor Carney noted that along with Bob Shield's competence, he also has a great deal of humility. He wished everyone a happy holiday.

Councilor Cabrales wished everyone a happy holiday and a happy new year.

Councilor Cornwell stated that Bob started a legacy at the City 41 years ago and thanked him for the

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service to the City.

Mayor Lonergan thanked Bob for the help he has given him through the years. He also thanked all those who helped make the mayor's tree lighting ceremony a success.

ADJOURNMENT

Morris/Cabrales... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 9:05 p.m.

APPROVED Frank J. Lonergan
FRANK LONERGAN, MAYOR

ATTEST Heather Pierson
Heather Pierson, City Recorder
City of Woodburn, Oregon