

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES
NOVEMBER 13, 2023**

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, NOVEMBER 13, 2023

CONVENED The meeting convened at 6:31 p.m. with Chair Lonergan presiding.

ROLL CALL

Chair Lonergan	Present
Member Schaub	Present
Member Cornwell	Present
Member Carney	Present
Member Morris	Present– via video conferencing
Member Cabrales	Absent
Member Wilk	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Assistant City Attorney Granum, Police Chief Pilcher, Finance Director Turley, Community Development Director Kerr, Public Works Director Stultz, Special Projects Director Wakeley, Public Affairs and Communications Coordinator Moore, City Recorder Pierson

CONSENT AGENDA

A. Urban Renewal Agency minutes of August 28, 2023

Carney/Schaub... adopt the Consent Agenda. The motion passed unanimously.

APPOINTMENT

Schaub/Cornwell... appoint Mark Wilk to the Downtown Advisory Review Subcommittee. The motion passed unanimously.

Mayor Lonergan stated that he would like to consider adding another Councilor to this committee. Councilor Cornwell stated that she would be interested in that.

Schaub/Carney... appoint Councilor Cornwell to the Downtown Advisory Review Subcommittee. The motion passes unanimously.

WOODBURN URBAN RENEWAL PLAN AMENDMENTS

Economic Development Director Johnk provided a staff report. **Carney/Schaub...** authorize staff to contract and consult with Elaine Howard Consulting, LLC and Tiberius Solutions to complete Woodburn Urban Renewal Plan Amendments and to bring the first Plan Amendment to the December 11, 2023, Urban Renewal Agency meeting. The motion passed unanimously.

URG #2023.07– 174 GARFIELD ST. | CRICKET WIRELESS STORE

Economic Development Director Johnk provided a staff report. **Carney/Cornwell...** approve the Building Improvements Program Grant Application (Program) from Cricket Wireless Store (Applicant) in the amount of \$5,585; 50% of the overall cost for the repair and installation of a partial re-roof (\$11,170), for the property located at 174 Garfield Street. The motion passed unanimously.

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URG #2023.08– 397 FRONT ST. | TIENDA LAS TARASCAS

Economic Development Director Johnk provided a staff report. **Carney/Schaub**.... approve the Building Improvements Program Grant Application (Program) from Tienda Las Tarascas (Applicant) in the amount of \$3915; 50% of the overall cost for the roof repair, replacement and installation of new gutters, and replacement of front window. The overall cost of the project is \$7,830 for the property located at 397 Front Street. The motion passed unanimously.

URG #2023.09 – 523 N. FRONT STREET | LUIS’S TAQUERIA

Economic Development Director Johnk provided a staff report. **Carney/Cornwell**.... approve the Building Improvements Program Grant Application (Program) from Luis’s Taqueria (Applicant) in the amount of \$1,450; 25% of the overall cost for the replacement of building furnace. Total new furnace cost is \$5,800 for the property located at 523 N. Front Street. The motion passed unanimously.

URG #2023.10: 430 N 1ST ST | TRAPALA RESTAURANT

Economic Development Director Johnk provided a staff report. **Carney/Wilk**.... approve the Building Improvements Program Grant Application (Program) from Trapala Restaurant (Applicant) in the amount of \$14,650; 50% of the overall cost for replacement of the roof (\$29,300) on the property located at 430 N 1st St. The motion passed unanimously.

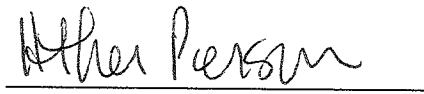
ADJOURNMENT

Carney/Schaub... adjourn the meeting. The meeting adjourned at 6:53 p.m.

APPROVED


FRANK LOMERGAN, CHAIR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon