

COUNCIL MEETING MINUTES

JANUARY 8, 2024

DATE **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JANUARY 8, 2024**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Carney	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Present – via video conferencing
Councilor Cabrales	Present
Councilor Wilk	Present

Staff Present: Assistant City Administrator Row, City Attorney Granum, Police Chief Pilcher, Community Services Director Cuomo, Finance Director Turley, Community Development Director Kerr, Public Works Director Stultz, Special Projects Director Wakeley, Human Resources Director Gregg, Public Affairs and Communications Coordinator Moore, City Recorder Pierson, Senior Planner Cortes, Community Relations Manager Herrera

ANNOUNCEMENTS

Mayor Lonergan announced that City Hall and the Library will be closed on January 15, 2024, for Martin Luther King Jr. Day.

APPOINTMENTS

Carney/Cabrales... reappoint Bethany Weathersby and Desiree Winz to the Woodburn Library Board; reappoint Anabel Hernandez-Mejia, Juan Bravo, Sharon Corning, and Chris Lassen to the Woodburn Planning Commission; and appoint Christian Falcon to the Woodburn Recreation and Parks Board. The motion passed unanimously.

PRESENTATIONS

Audit Report – Finance Director Turley introduced Ryan Pasquarella, with REDW, which is the new firm's name for Grove, Mueller and Swank. Mr. Pasquarella provided an overview of the audit for the City of Woodburn as well as the Woodburn Urban Renewal Agency for fiscal year ending June 30, 2023.

Legislative Amendment 21-03: Amendment to the Woodburn Development Ordinance (WDO) Relating to Tree Preservation and Removal (LA 21-03) - Community Development Director Kerr and Senior Planner Cortes provided background on the City's current tree preservation requirements. A summary of the proposed amendments was provided, and it was noted that the overall goal is to protect and preserve the existing trees as much as possible and create a clear path for removal when it's necessary.

**COUNCIL MEETING MINUTES
JANUARY 8, 2024**

CONSENT AGENDA

- A. Woodburn City Council minutes of December 11, 2023,
 - B. Woodburn City Council Minutes of December 21, 2023,
 - C. Liquor License Application for 7-11 Convenience Store,
 - D. Liquor License Application for Botanas El Mitote Inc.,
 - E. Liquor License Application for Luis's Taqueria,
 - F. Acceptance of Easements at 119 N Pacific Hwy (Tax Lot 051W17BC07500).
- Carney/Schaub...** approve the consent agenda. The motion passed unanimously.

COUNCIL BILL NO. 3236 - AN ORDINANCE ADOPTING AN EMPLOYMENT BUILDABLE LAND INVENTORY (BLI), 2023-2043 ECONOMIC OPPORTUNITIES ANALYSIS (EOA), AND ASSOCIATED WOODBURN COMPREHENSIVE PLAN GOAL AND POLICY TEXT UPDATES (LA 23-02)

Carney introduced Council Bill No. 3236. City Recorder Pierson read the bill twice by title only since there were no objections from Council. Community Development Director Kerr and Special Projects Director Wakeley provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3236 duly passed.

COUNCIL BILL NO. 3237 - A RESOLUTION SETTING AMOUNT OF THE PARKS AND RECREATION SYSTEMS DEVELOPMENT CHARGES UNDER AN EXISTING METHODOLOGY; ESTABLISHING AN ALTERNATIVE RATE REVIEW FEE; AND SETTING AN EFFECTIVE DATE FOR IMPOSITION OF THE FEES AND CHARGES

Carney introduced Council Bill No. 3237. City Recorder Pierson read the bill by title only since there were no objections from Council. Community Services Director Cuomo provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3237 duly passed.

COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A DESIGN REVIEW, PROPERTY LINE ADJUSTMENT AS A LOT CONSOLIDATION, STREET ADJUSTMENT, & VARIANCE APPLICATION PACKAGE FOR AN UNNAMED 94-UNIT APARTMENT COMPLEX AT 1030 YOUNG ST (DR 22-06, PLA 22-04, SA 23-04, & VAR 23-04)

The Council declined to call this item up.

CITY ADMINISTRATOR'S REPORT

The Assistant City Administrator reported the following:

- The elections consulting firm that the City hired to assist with the community center election process has filed for bankruptcy protection and the two lead consultants that the city was working with resigned. The City terminated that contract and is now going to go with the second ranked firm from the RFP process. The next major step in the process will be initiating the registered voter survey, which will begin January 22.
- The City was awarded a \$90,000 grant from Business Oregon for the North Marion Business Alliance program to do some additional work doing business assessments for a lot of our regional small businesses to identify areas of needed support.
- New larger brighter screens have been placed in the Council Chambers.
- The food bank was up and running for the first time this morning in their brand new building.

**COUNCIL MEETING MINUTES
JANUARY 8, 2024**

- Recognized that tonight is McKenzie's first official meeting as City Attorney.

MAYOR AND COUNCIL REPORTS

Councilor Wilk stated that he is thrilled that the new food bank facility is open. They will be holding an open house on January 24 and then every Thursday after that.

Councilor Schaub complimented the food bank opening flyer and photo.

ADJOURNMENT

Carney/Cabrales... move to adjourn. The motion passed unanimously. Mayor Loneragan adjourned the meeting at 8:07 p.m.

APPROVED


FRANK LONERAGAN, MAYOR

ATTEST



Heather Pierson, City Recorder
City of Woodburn, Oregon