

CITY OF WOODBURN

CITY COUNCIL AGENDA

FEBRUARY 12, 2024 – 7:00 P.M.

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
MARK WILK, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. City Hall and the Library will be closed on February 19, for President's Day.**

Transit will be open holiday hours (8:00 a.m. - 3:00 p.m.)

The Aquatic Center will be open regular hours (6:00 a.m. -10:00 a.m. & 4:00 p.m. -7:00 p.m.)

Appointments:

- B. Woodburn Budget Committee**

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- Noah Carlson

Woodburn Public Arts and Mural Committee

- Teresa Ibañez-Estrada

4. **COMMUNITY/GOVERNMENT ORGANIZATIONS**

None.

5. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

None.

Presentations:

- A. Republic Services**
- B. Liberty House**
- C. Quarterly Investment Report**

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

****Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.****

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. Woodburn City Council minutes of January 22, 2024 **2**
Recommended Action: Approve the minutes.

B. Acceptance of Easements at 1123 N 3rd Street (Tax Lot 051W07DB04400) **6**
Recommended Action: Authorize the acceptance of two Public Utility Easements (PUEs) granted by Atlas Partner Holdings, LLC, for real property at 1123 N 3rd Street and identified as Tax Lot 051W07DB04400.

C. City Attorney Employment Agreement **17**
Recommended Action: Authorize the Mayor to sign a corrected employment contract of the City Attorney, to rectify a scrivener's error in the contract language regarding the City's contribution to the deferred compensation account.

D. Building Activity for January 2024 **18**
Recommended Action: Receive the Report.

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

A. Legislative Amendment 21-03 Public Hearing: Amendment to the Woodburn Development Ordinance (WDO) Relating to Tree Preservation and Removal (LA 21-03) **19**

Recommended Action:

1. Conduct a public hearing and make a motion to tentatively approve Legislative Amendment LA 21-03, directing staff to prepare an ordinance for consideration at the next City Council meeting; and

2. Make a separate motion directing staff to prepare an ordinance amending Ordinance No. 2433, which is the City master fee schedule, regarding tree removal and mitigation and for consideration at the next City Council meeting.

B. Legislative Amendment (LA) 23-04 Public Hearing: Adoption of the Parks and Recreation Master Plan and associated Comprehensive Plan Goal and Policy amendments 126

Recommended Action: Conduct a public hearing and make a motion to tentatively approve Legislative Amendment LA 23-04, adopting the Parks and Recreation Master Plan and updated Parks and Recreation Goals and Policies as part of a Comprehensive Plan amendment, based on the Analyses and Findings in the staff report, and direct staff to prepare an ordinance for consideration at the next City Council meeting.

11. GENERAL BUSINESS – Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.

A. Council Bill No. 3240 - An Ordinance Regulating the Detection and Elimination of Illicit Discharge in the City's Storm Water System; Providing for Enforcement; Repealing In-Part Ordinance No. 2556; and Declaring an Emergency 342

Recommended Action: Adopt a new ordinance regulating the detection and elimination of illicit discharge in the City's storm water system, providing for enforcement, and repealing in-part Ordinance 2556.

B. Council Bill No. 3241 - A Resolution Authorizing the Transfer of One Half (.40) FTE from the Transit Fund to the General Fund for the Fiscal Year 2023-2024 354

Recommended Action: Adopt the Resolution authorizing the transfer of a part-time (.40) FTE Management Analyst from the Transit Fund to the Finance Department in the General Fund and consolidate with an unutilized half (.50) FTE within the Finance Department, creating a new full time (1.0) FTE Management Analyst position within the Finance Department for the remainder of the 2023 -2024 fiscal year.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.

A. Council Briefing of Planning Commission approval of a Design Review, Street Adjustment, and Variance application package for the Grating 358

Pacific Building C project at 2775 N. Front Street (DR 23-08, SA 23-05, & VAR 23-06)

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

13. CITY ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT