

# CITY OF WOODBURN

## CITY COUNCIL AMENDED

### AGENDA

FRANK LONERGAN, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD I  
MARK WILK, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

**FEBRUARY 26, 2024 – 7:00 P.M.**

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ROLL CALL**

**3. ANNOUNCEMENTS**

Announcements:

**None.**

**4. COMMUNITY/GOVERNMENT ORGANIZATIONS**

**None.**

**5. PROCLAMATIONS/PRESENTATIONS**

Proclamations:

**None.**

Presentations:

**A. Community Center Polling Results**

**B. Mid-Willamette Valley Community Action Agency**

**C. Use of Force Report**

**1**

**D. Senate Bill 111**

**13**

**6. COMMUNICATIONS**

**None.**

**7. BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

**\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Com niquese al (503) 980-2485.\*\***

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of February 12, 2024** 32  
Recommended Action: Approve the minutes.
- B. **Redflex Report – November 2023-January 2024** 36  
Recommended Action: Receive the report.
- C. **Monthly Financial Report** 37  
Recommended Action: Receive the report.
- D. **Silverton Fire District IT Services Support Agreement** 130  
Recommended Action: Authorize the City Administrator to execute an Intergovernmental Agreement with the Silverton Fire District to provide computer and network support.
- E. **Community Center Advisory Committee Draft minutes of February 20, 2024** 140  
Recommended Action: Receive the minutes.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3242 - An Ordinance Amending the Woodburn Development Ordinance (WDO) Related to Significant Tree Preservation, Removal, and Mitigation, and Protection During Construction (LA 21-03)** 142  
Recommended Action: Adopt the attached Ordinance to implement Legislative Amendment LA 21-03 for the Woodburn Development Ordinance (WDO) relating to tree preservation and removal.
- B. **Council Bill No. 3243 - An Ordinance Adopting Tree Removal and** 199

**Mitigation Fees as Part of the Planning Division Fee Schedule for Inclusion in the City's Master Fee Schedule (Amending Ordinance 2433)**

Recommended Action: Adopt the attached Ordinance updating the City Master Fee Schedule related to the Community Development Department Planning Division to implement fees for Significant Tree removal and mitigation following Legislative Amendment LA 21-03 of the Woodburn Development Ordinance (WDO).

- C. Council Bill No. 3244 - An Ordinance Adopting an Updated Parks and Recreation Master Plan and Associated Amendments to the Woodburn Comprehensive Plan (LA 23-04)** **213**
- Recommended Action: Adopt the attached Ordinance to implement Legislative Amendment LA 23-04, which amends Section L of the Woodburn Comprehensive Plan and adopts the updated Parks and Recreation Master Plan.
- D. Council Bill No. 3245 - A Resolution Authorizing the City of Woodburn Staff to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for Development of Boones Crossing Park, and Delegating Authority to the City Administrator to Sign the Application** **426**
- Recommended Action: Adopt the attached Resolution, as required prior to LGGP grant fund application, and authorize the City Administrator to sign the grant application and to effectuate an award of the grant contract, if awarded.
- E. 2022/23 Oregon Community Pathways (OCP) Grant Contract from Oregon Department of Transportation (ODOT) to Support Expansion of Mill Creek Trail** **431**
- Recommended Action: Accept the Oregon Community Pathways grant award from the Oregon Department of Transportation and authorize the City Administrator to effectuate an award of the grant contract.
- F. ARPA Contract Award for Mid-Willamette Valley Community Action Agency for Shelter Services** **435**
- Recommended Action: Authorize the City Administrator to enter into an ARPA funding agreement with Mid-Willamette Valley Community Action Agency (MWVCAA) in the amount of \$80,000 for Shelter Services, and authorize under ORS 197.746 for MWVCAA to operate and oversee, overnight vehicular sheltering, as part of standard operations at 1560 Hardcastle Street, Woodburn, Oregon.
- G. Community Center Polling Results and Project Scope Determination** **787**

Recommended Action: Receive a report on the results of the Community Center Likely Voter Survey and the recommendation from the Community Center Advisory Committee (CAC) and affirm the City's intent to place a bond measure on the ballot in November 2024 that would fund the fully scoped version of the Woodburn Community Center Project.

**12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**A. Council Briefing of Planning Commission approval of a Variance application for AWARE Food Bank at 152 Arthur St (VAR 23-08) 789**

Recommended Action: Staff recommends no action be taken on this item and provides this summary pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item if desired and, by majority vote, initiate a review of this Commission decision.

**13. CITY ADMINISTRATOR'S REPORT**

**14. APPOINTMENTS**

Appointments:

**B. City Councilor Ward III**

**791**

- Jennifer Cantu

**15. OATH OF OFFICE AND ELECTION OF COUNCIL PRESIDENT**

**A.** Oath of Office for Ward III Appointment

**B.** Election of Council President

**16. MAYOR AND COUNCIL REPORTS**

**17. EXECUTIVE SESSION**

**None.**

**18. ADJOURNMENT**