

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

**MARCH 25, 2024 – 7:00 P.M.**

FRANK LONERGAN, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD I  
MARK WILK, COUNCILOR WARD II  
JEN CANTU, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

**None.**

Appointments:

**None.**

4. **COMMUNITY/GOVERNMENT ORGANIZATIONS**

**None.**

5. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

- |  |          |
|--|----------|
| <b>A. Parkinson's Awareness Month</b>  | <b>1</b> |
| <b>B. Child Abuse Prevention Month</b> | <b>2</b> |

Presentations:

- |  |          |
|--|----------|
| <b>C. Woodburn Fire District</b>                       | <b>3</b> |
| <b>D. Community Outreach and Education Coordinator</b> |          |
| <b>E. Community Center Project Website Update</b>      |          |

6. **COMMUNICATIONS**

**None.**

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

**\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Com niquese al (503) 980-2485.\*\***

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of February 26, 2024** 19  
Recommended Action: Approve the minutes.
- B. **Liquor license application for Las Islas en Woodburn** 23  
Recommended Action: The Woodburn City Council recommends that the OLCC approve the Liquor License Application for Las Islas en Woodburn.
- C. **Updated Intergovernmental Agreement (“IGA”) with the Oregon Building Codes Division (“BCD”) to allow for the continued use of the (“Acella”) e-permitting system and related services** 25  
Recommended Action: Authorize the City Administrator to sign an updated IGA with Oregon BCD in order to continue the cooperative use of the State’s e-permitting system.
- D. **Monthly Financial Report** 56  
Recommended Action: Receive the report.
- E. **Redflex Report – December 2023 - February 2024** 242  
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3246 - A Resolution Initiating Consideration of Proposed Legislative Amendments to the Woodburn Comprehensive Plan Map to Amend the Urban Growth Boundary and Incorporate the Previously Established Urban Reserve Area (URA)** 243  
Recommended Action: Adopt the attached Resolution initiating the legislative amendment process for amending the Woodburn Urban Growth Boundary to include the previously established Urban Reserve

Area (URA).

**B. Transient Occupancy Tax Grant Distribution and Proposed Five-Year Agreement with the Woodburn Area Chamber of Commerce 249**

Recommended Action: Authorize the renewal of a proposed five-year agreement, effective July 1, 2024, through June 30, 2029, (see Exhibit A) with the Woodburn Area Chamber of Commerce.

**C. Approve Grant Contract with Business Oregon for Rural Opportunity Initiative Funding 257**

Recommended Action: Approve the Contract with Business Oregon for the Rural Opportunity Initiative (ROI) grant award of \$90,000 and authorize the City Administrator to sign.

**12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS –** *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**None.**

**13. CITY ADMINISTRATOR'S REPORT**

**14. MAYOR AND COUNCIL REPORTS**

**15. EXECUTIVE SESSION**

**None.**

**16. ADJOURNMENT**