

**COUNCIL MEETING MINUTES**  
**MARCH 25, 2024**

**DATE**      **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MARCH 25, 2024**

**CONVENED**    The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

**ROLL CALL**

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Cabrales	Present
Councilor Wilk	Present

**Staff Present:** City Administrator Derickson, City Attorney Granum, Assistant City Administrator Row, Police Chief Pilcher, Economic Development Director Johnk, Community Services Director Cuomo, Community Development Director Kerr, Special Projects Director Wakeley, City Recorder Pierson, Community Relations Manager Herrera, Community Outreach & Education Coordinator Uder

**ANNOUNCEMENTS**

Mayor Lonergan announced that it is spring break and reminded people to be careful.

**PROCLAMATIONS**

**Parkinson's Awareness Month** – Mayor Lonergan read a proclamation declaring April 2024 as Parkinson's Awareness Month.

**Child Abuse Prevention Month** – Councilor Schaub read a proclamation declaring April 2024 as Child Abuse Prevention Month.

**PRESENTATIONS**

**Woodburn Fire District** – Woodburn Fire Chief Joe Budge provided an overview of the fire district, an update on the bond expenditures from the 2021 bond and information on the levy renewal that will be on the May ballot.

**Community Outreach and Education Coordinator** – Community Services Director Cuomo reminded Councilor's that the position of the Community Outreach and Education Coordinator was created to help find solutions to the behavioral issues being seen in some of the youth in the community. Community Outreach & Education Coordinator Uder stated that in partnership with Woodburn School District, Woodburn Police Department, and other nonprofits within the community, they have been working on providing more programming, bringing peer court program to Woodburn, implementation of a parent education series called, *It Takes a Village-Connecting Generations*, providing training on suicide prevention and safe gun storage. Elementary youth staff as well as secondary school staff will be trained on different topics around gang prevention, drug and alcohol use and other topics. She added that they are also working on a mentorship program between Chemeketa and the Woodburn School District. Casey Woolley with Woodburn School District thanked the City for their efforts and that in

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the short time that the district has been working with Zoraya she has been able to really help the district connect with programs and connect with people to build a structure that will last.

Mayor Lonergan congratulated Casey Woolley for being recognized as Junior First Citizen at the Annual Distinguished Service Alma Awards.

**Community Center Project Website Update** – Community Services Director Cuomo provided a preview of the City’s Community Center project website.

## **BUSINESS FROM THE PUBLIC**

Anna Munson – 230 Idylwood Dr. SE, Salem, OR 97302, introduced herself and announced that she is running for Marion County Clerk. She provided a campaign flyer to the City Council.

Lydia Salinas – 20365 Willamette Dr., West Linn, stated that she would like the City to recognize the Latin American Club when advertising the Fiesta and she would also like to see the plaque recognizing the creation of the Fiesta in Legion Park to be moved. She provided a photo depicting the current location of the plaque.

## **CONSENT AGENDA**

- A. Woodburn City Council minutes of February 26, 2024,
- B. Liquor license application for Las Islas en Woodburn,
- C. Updated Intergovernmental Agreement (“IGA”) with the Oregon Building Codes Division (“BCD”) to allow for the continued use of the (“Acella”) e-permitting system and related services,
- D. Monthly Financial Report,
- E. Redflex Report – December 2023 - February 2024.

**Schaub/Wilk...** approve the consent agenda. The motion passed unanimously.

## **COUNCIL BILL NO. 3246 - A RESOLUTION INITIATING CONSIDERATION OF PROPOSED LEGISLATIVE AMENDMENTS TO THE WOODBURN COMPREHENSIVE PLAN MAP TO AMEND THE URBAN GROWTH BOUNDARY AND INCORPORATE THE PREVIOUSLY ESTABLISHED URBAN RESERVE AREA (URA)**

**Schaub** introduced Council Bill No. 3246. City Recorder Pierson read the bill by title only since there were no objections from Council. Special Projects Director Wakely and Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3246 duly passed.

## **TRANSIENT OCCUPANCY TAX GRANT DISTRIBUTION AND PROPOSED FIVE-YEAR AGREEMENT WITH THE WOODBURN AREA CHAMBER OF COMMERCE**

City Administrator Derickson provided a staff report. John Zobrist, Director of Woodburn Area Chamber of Commerce, provided information on how the agreement with the City has benefited tourism in the area.

**Schaub/Cabrales...** authorize the renewal of a proposed five-year agreement, effective July 1, 2024, through June 30, 2029, with the Woodburn Area Chamber of Commerce. The motion passed unanimously.

## **APPROVE GRANT CONTRACT WITH BUSINESS OREGON FOR RURAL OPPORTUNITY INITIATIVE FUNDING**

City Attorney Granum provided a staff report. **Schaub/Cabrales...** approve the Contract with Business Oregon for the Rural Opportunity Initiative (ROI) grant award of \$90,000 and authorize the City

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Administrator to sign. City Attorney Granum requested that the motion be amended to authorize the Assistant City Administrator to sign the agreement.

**Schaub/Cabrales...** approve the Contract with Business Oregon for the Rural Opportunity Initiative (ROI) grant award of \$90,000 and authorize the Assistant City Administrator to sign. The motion passed unanimously.

### CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- Attended a Washington DC trip to lobby for the Community Center.

### MAYOR AND COUNCIL REPORTS

Councilor Wilk gave a shout out to the City and the Chamber for reaching out and helping to represent all of Northern Marion County. He announced that he attended the open house for the overnight shelter on Hardcastle and that he was quite impressed.

Councilor Schaub added that she also attended the Washington DC trip and congratulated City Administrator Derickson on receiving his ALMA award.

Councilor Cabrales stated that she ran the Tulip Festivals 5k on Saturday and the tulips are beautiful.


Mayor Lonergan reported the following:

- Attended the overnight shelter open house and they did an excellent job with the building.
- Woodburn Chamber did a great job on the Alma Awards.
- New trophy case in the council chambers.
- Attended a trip to Washington DC with Scott Derickson, Renata Wakeley and Councilor Schaub and attended the National League of Cities conference. Had meetings to discuss Woodburn with Representative Salinas. Also met with the staff of Senator Merkely and Senator Wyden and discussed the community center and our public works and wastewater issues.

### ADJOURNMENT

**Morris/Cabrales...** move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 8:46 p.m.

APPROVED   
FRANK LONERGAN, MAYOR

ATTEST   
Heather Pierson, City Recorder  
City of Woodburn, Oregon