

CITY OF WOODBURN

CITY COUNCIL AGENDA

MAY 13, 2024 – 7:00 P.M.

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
MARK WILK, COUNCILOR WARD II
JEN CANTU, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. **Woodburn Police Department invites you to their public Open House, May 18, 2024, from 11:00 a.m. to 2:00 p.m.**
- B. **City Hall, the Library and the Transit System will be Closed Monday, May 27, 2024, in observance of Memorial Day. The Aquatic Center will be open regular hours.**
- C. **The City Council Meeting scheduled for Monday, May 27, 2024, has been cancelled in observance of Memorial Day.**
- D. **The City Council Meeting /Community BBQ is scheduled to take place on Tuesday, July 9, 2024, at 6:00 p.m. to coincide with Music in the Park.**
- E. **The filing period for Mayor and Council positions will open June 5, 2024. Positions to be voted upon at the November 5, 2024, general election are as follows:**

Mayor:	At-Large position (2-year term)
Councilor -Ward I:	Precinct 815 (4 -year term)
Councilor -Ward II:	Precinct 825 (4 -year term)
Councilor -Ward VI:	Precinct 865 (4 -year term)

Candidate filing forms and instructions are available from the City Recorder and will be posted on the City website.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

****Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.****

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

A. National Travel and Tourism Week 1

Presentations:

B. Quarterly Investment report from PFM 2

C. Love INC.

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. Woodburn City Council minutes of April 22, 2024 27
Recommended Action: Approve the minutes.

B. Acceptance of Easements and Right of Way at the Marion Pointe Project (Tax Lot 051W06D000502 (primary)) 31
Recommended Action: Authorize the acceptance of five easements and two rights of way granted by various parties, for real property at the Marion Pointe Project, and identified as Tax Lot 051W06D000502 (primary).

C. Building Activity for April 2024 59
Recommended Action: Receive the report.

D. Liquor License Application for K-Bron Brewing Company Woodburn, Oregon. 60
Recommended Action: Recommend the OLCC approve the Liquor License Application for K-Bron Brewing Company Woodburn, Oregon.

E. Liquor License Application for Made in Oregon 62
Recommended Action: Recommend the OLCC approve the Liquor License Application for Made in Oregon.

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

None.

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. Council Bill No. 3252 - A Resolution Accepting Emergency Access Rights to Certain Oregon Golf Association Watercourse & Storm Drainage Facilities 64

Recommended Action: Adopt a Resolution accepting emergency access rights to certain OGA-owned Watercourse and Storm Drainage Facilities located on real property at the Marion Pointe Project, and identified as Tax Lot 051W06D000502 (primary).

B. Safe Routes to Schools (SRTS) grant contract from Oregon Department of Transportation (ODOT) to support Woodburn High School/Front Street Access Improvements 82

Recommended Action: Accept the Safe Routes to Schools grant award from the Oregon Department of Transportation and authorize the City Administrator to effectuate an award of the grant contract.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Council Briefing of staff approval of a Design Review and Street Adjustment application package for the Woodburn Fire District Station 21 Remodel project at 1776 Newberg Hwy (DR 24-06 & SA 24-04) 84

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

13. CITY ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT