

COUNCIL MEETING MINUTES

MAY 13, 2024

DATE **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MAY 13, 2024**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Absent
Councilor Cabrales	Present
Councilor Wilk	Present

Staff Present: City Attorney Granum, Assistant City Administrator Row, Police Chief Pilcher, Economic Development Director Johnk, Community Services Director Cuomo, Community Development Director Kerr, Finance Director Turley, Public Works Director Stultz, Special Projects Director Wakeley, City Recorder Pierson, Community Relations Manager Herrera

ANNOUNCEMENTS

Mayor Lonergan announced the following:

- It is Renata Wakely's birthday today.
- Woodburn Police Department invites you to their public Open House, May 18, 2024, from 11:00 a.m. to 2:00 p.m.
- City Hall, the Library and the Transit System will be Closed Monday, May 27, 2024, in observance of Memorial Day. The Aquatic Center will be open regular hours.
- The City Council Meeting scheduled for Monday, May 27, 2024, has been cancelled in observance of Memorial Day.
- The City Council Meeting /Community BBQ is scheduled to take place on Tuesday, July 9, 2024, at 6:00 p.m. to coincide with Music in the Park.
- The filing period for Mayor and Council positions will open June 5, 2024. Positions to be voted upon at the November 5, 2024, general election are as follows:

Mayor:	At-Large position (2-year term)
Councilor -Ward I:	Precinct 815 (4 -year term)
Councilor -Ward II:	Precinct 825 (4 -year term)
Councilor -Ward VI:	Precinct 865 (4 -year term)

Candidate filing forms and instructions are available from the City Recorder and will be posted on the City website.

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- Community Center Open House will take place June 6 at 6:00 p.m. at city hall.

PROCLAMATION

Mayor Lonergan read a proclamation declaring May 19-25, 2024, Travel and Tourism Week in Woodburn, Oregon and urged the citizens of Woodburn to join him in recognizing the essential role this industry plays in Woodburn and throughout Oregon.

PRESENTATIONS

Quarterly Investment Report – Lauren Brant with PFM Asset Management, provided an economic update and where the City is at with its investments.

Love INC.- Rosetta Wangerin, Executive Director of Love INC. and Destinee Schuster, President of Love INC., provided information on the services that Love INC. provides to the community.

CONSENT AGENDA

- A. Woodburn City Council minutes of April 22, 2024,
- B. Acceptance of Easements and Right of Way at the Marion Pointe Project (Tax Lot 051W06D000502 (primary)),
- C. Building Activity for April 2024,
- D. Liquor License Application for K-Bron Brewing Company,
- E. Liquor License Application for Made in Oregon.

Schaub/Cabrales... approve the consent agenda. The motion passed unanimously.

COUNCIL BILL NO. 3252 - A RESOLUTION ACCEPTING EMERGENCY ACCESS RIGHTS TO CERTAIN OREGON GOLF ASSOCIATION WATERCOURSE & STORM DRAINAGE FACILITIES

Schaub introduced Council Bill No. 3252. City Recorder Pierson read the bill by title only since there were no objections from Council. City Attorney Granum and Public Works Director Stultz provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3252 duly passed.

SAFE ROUTES TO SCHOOLS (SRTS) GRANT CONTRACT FROM OREGON DEPARTMENT OF TRANSPORTATION (ODOT) TO SUPPORT WOODBURN HIGH SCHOOL/FRONT STREET ACCESS IMPROVEMENTS

Special Projects Director Wakeley and Public Works Director Stultz provided a staff report. **Schaub/Cabrales...** accept the Safe Routes to Schools grant award from the Oregon Department of Transportation and authorize the City Administrator to effectuate an award of the grant contract. The motion passed unanimously.

COUNCIL BRIEFING OF STAFF APPROVAL OF A DESIGN REVIEW AND STREET ADJUSTMENT APPLICATION PACKAGE FOR THE WOODBURN FIRE DISTRICT STATION 21 REMODEL PROJECT AT 1776 NEWBERG HWY (DR 24-06 & SA 24-04)

The Council declined to call this item up.

CITY ADMINISTRATOR'S REPORT

The Assistant City Administrator reported the following:

- Woodburn was awarded a \$100,000 grant to fund 5 to 6 EV charging stations at public lots downtown and at city parks.

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- Scheduling meetings throughout the community to provide information about the Community Center project. Jesse will be presenting the information to the Woodburn School District Board, Coffee Hour at the Estates, as well as various service clubs.
- Informational materials describing the Community Center project have arrived and will be posted in English and Spanish in City buildings as well as at other organizations that are willing to put them up.

MAYOR AND COUNCIL REPORTS

Councilor Cantu mentioned that she attended the State of the City address and added that the Mayor did a great job giving updates on the City.


Councilor Wilk stated that the State of the City address is on the City's website. He also gave a shout out to all City staff for their dedication.

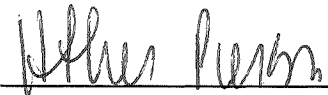
Mayor Lonergan reported the following:

- He has sent a few emails out with information to the Council including one from yesterday regarding the history of homelessness from Jimmy Jones at Community Action.
- Cinco de Mayo took place and while wet, it had a pretty good crowd while he was there.
- Thanked the two Kiwanis group for putting on the Mayor's Prayer Breakfast.
- Budget Committee took place last month and Public Works Director Stultz gave a presentation on the roads in Woodburn and areas we are looking at putting in preventive measures for speeding. He would like the Council to come together and have a statement to give out to people that call the Council about that issue so everyone is on the same page.

ADJOURNMENT

Schaub/Cabrales... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 8:04 p.m.

APPROVED 
FRANK LONERGAN, MAYOR

ATTEST 
Heather Pierson, City Recorder
City of Woodburn, Oregon