

CITY OF WOODBURN

CITY COUNCIL AGENDA

JUNE 10, 2024 – 7:00 P.M.

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
MARK WILK, COUNCILOR WARD II
JEN CANTU, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER, FLAG CEREMONY AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. City Hall and the Library will be closed on June 19, 2024, in observance of Juneteenth.**

Transit hours will be 8:00 a.m. to 3:00 p.m.

The Aquatic Center will be open regular hours.

- B. Taste of Woodburn: The City of Woodburn invites everyone to enjoy a family-friendly weekend of live entertainment, local vendors, and tons of great food!**

- **Saturday, June 22 12:00pm-9:00pm**
- **Sunday, June 23 12:00pm-6:00pm**

Woodburn Downtown Plaza - off N 1st St. between Garfield St. and West Hayes St.

- C. The City Council Meeting /Community BBQ is scheduled to take place on Tuesday, July 9, 2024, at 6:00 p.m. to coincide with the Kick-off of Music in the Park.**

Appointments:

None.

4. **COMMUNITY/GOVERNMENT ORGANIZATIONS**

None.

5. **PROCLAMATIONS/PRESENTATIONS**

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

****Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.****

Proclamations:

None.

Presentations:

- A. Woodburn Bulldogs Boys Basketball Team**
- B. City Council Work Session for a Legislative Amendment to the Woodburn Development Ordinance Regarding Food Cart Regulations (LA 24-02)** 1

6. COMMUNICATIONS

None.

- 7. BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
- 8. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. Woodburn City Council minutes of May 13, 2024** 35
Recommended Action: Approve the minutes.
- B. Liquor License Application for Los Reyes Delicias y Mas** 38
Recommended Action: Recommend the OLCC approve the Liquor License Application for Los Reyes Delicias y Mas.
- C. Acceptance of Easement at 1050 North Boones Ferry Road (Tax Lot 051W07BD02400)** 40
Recommended Action: Authorize the acceptance of a Public Utility Easement (PUE) by Woodburn Evangelical Church, for real property at 1050 North Boones Ferry Road and identified as Tax Lot 051W07BD02400.
- D. Building Activity for May 2024** 45
Recommended Action: Receive the report.
- E. Redflex Report for February through April 2024** 46
Recommended Action: Receive the report.

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

A. Fiscal Year (FY) 2024-25 City Budget Adoption 47

Recommended Action: Conduct a public hearing to consider the budget as approved by the Budget Committee.

B. Fiscal Year 2024-25 Resolution Regarding State Revenue Sharing 49

Recommended Action: Conduct a public hearing to receive comment on the possible uses/distributions of state revenue sharing funds

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. Council Bill No. 3253 - A Resolution Adopting the Fiscal Year (FY) 2024-25 Budget; Making Budget Appropriations; and Categorizing Taxes 50

Recommended Action: Adopt the resolution adopting the budget and capital improvements plan, making appropriations, and declaring and categorizing taxes for FY 2024-25.

B. Council Bill No. 3254 - A Resolution Declaring the City of Woodburn's Eligibility and Election to Receive State Revenue Sharing 52

Recommended Action: Adopt a resolution declaring the City's eligibility and election to receive these funds.

C. Award of Construction Contract for the City Hall Basement Remodel Project 54

Recommended Action:

(1) Award the public improvement construction contract for the City Hall Basement Remodel Project to the lowest responsible and responsive bidder, GR Smith Construction Corporation in the amount of \$522,586.00.

(2) Preauthorize approval of contract change orders or amendments of up to \$100,000 for this project.

D. Oregon Department of Transportation (ODOT) Transportation Safety Office (TSO) Sustained DUI Enforcement Program Funding - Woodburn Police Department 57

Recommended Action: Authorize staff to proceed with the ODOT TSO application for the Woodburn Police Department Sustained DUI Enforcement Program Funding Project and, if funding is awarded, authorize the City Administrator to execute grant agreements.

- 12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

- 13. CITY ADMINISTRATOR'S REPORT**

- 14. MAYOR AND COUNCIL REPORTS**

- 15. EXECUTIVE SESSION**

- A. To conduct deliberations with persons designated by the governing body to negotiate real property transactions pursuant to ORS 192.660(2)(e).**

- 16. ADJOURNMENT**