

CITY OF WOODBURN

CITY COUNCIL AGENDA

JUNE 24, 2024 – 7:00 P.M.

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
MARK WILK, COUNCILOR WARD II
JEN CANTU, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. Celebrate Independence Day at Centennial Park in Woodburn! Enjoy food vendors, live music, games for the whole family and end the evening with a fantastic firework show to celebrate!

Thursday, July 4th 5:30-10:30pm - Centennial Park - 900 Parr Rd NE

- B. In observance of Independence Day, City Hall offices, the Library, and Transit service will be closed Thursday, July 4, 2024. The Aquatic Center will be open 6:00 a.m.-11:00 a.m.

- C. The City Council Meeting /Community BBQ is scheduled to take place on Tuesday, July 9, 2024, at 6:00 p.m. to coincide with the Kick-off of Music in the Park.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

- A. 2024 41st Annual National Night Out

1

Presentations:

- B. Fiesta Court

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

**Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.
Com niquese al (503) 980-2485.**

C. Police Department Accreditation

6. COMMUNICATIONS

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of June 10, 2024** 2
Recommended Action: Approve the minutes.

B. **Woodburn City Council Executive Session minutes of June 10, 2024** 6
Recommended Action: Approve the minutes.

C. **Monthly Financial Report** 7
Recommended Action: Receive the report.

D. **Redflex Report March through May 2024** 102
Recommended Action: Receive the report.

E. **Accept the Energy Efficiency and Conservation Block Grant (EECBG) to Support EV Charging Network** 103
Recommended Action: Accept the Energy Efficiency and Conservation Block Grant (EECBG) grant for \$100,000 from Oregon Department of Energy (ODOE) to support installation of an estimated five (5) to six (6) dual port public Electric Vehicle (EV) charging stations throughout the community and authorize the City Administrator to sign the agreement and serve as the authorized signatory for related EECBG contract documents.

F. **Subrecipient Agreement with DevNW and Intergovernmental Agreement (IGA) with Cities of Gervais and Hubbard– Participation in Support CDBG COVID-19 Funding for Rental Assistance** 163
Recommended Action: Authorize the City Administrator to execute an Intergovernmental Agreement (IGA) between the City of Woodburn and the Cities of Gervais and Hubbard, partnering on a Community Development Block Grant for COVID-19 Emergency Rental Assistance (#RA2401), and enter into a contract with DevNW for administration and project management of the new CDBG grant.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

A. Public Hearing for a Legislative Amendment to the Woodburn Development Ordinance Regarding Food Cart Regulations (LA 24-02)

Recommended Action: Conduct a public hearing and make a motion to tentatively approve Legislative Amendment LA 24-02, directing staff to prepare an ordinance for consideration at the July 22, 2024, City Council meeting.

B. FY 2023-24 Supplemental Budget Request for Transfer Increase from the Water SDC Fund to the Water Capital Construction Fund for Parr Road Water Treatment Project Completion

Recommended Action: Hold a public hearing.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. Council Bill No. 3255 - A Resolution Adopting a Supplemental Budget and Approving Transfers of Appropriations for FY 2023-2024 for the Parr Road Water Treatment Project Completion

Recommended Action: Adopt Resolution No. 2234 authorizing up to \$400,000 transfer from the Water SDC Fund's Reserves to Transfer to the Water Capital Construction Fund, and equally increase the Transfer of up to \$400,000 into the Water Capital Construction Fund and authorize a \$400,000 appropriation increase in Water Capital expenditures.

B. Award a Contract to Clair Company Inc. for Professional Plan Review and Inspection Services on an as needed basis and authorize the City Administrator to sign the Agreement.

Recommended Action: Award a Contract to Clair Company Inc. for Professional Plan Review and Inspection Services on an as needed basis and authorize the City Administrator to sign the Agreement.

12. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Council Briefing of Planning Commission approval of a Design Review application for "Covers for Play Structure & Outdoor Event Area" at Nuevo Amanecer Apartments, 1274 N. 5th St (DR 24-05)

Recommended Action: Staff recommends that the City Council take no action on this item and provides this summary pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item if desired and, by majority vote, initiate a review of the Planning Commission decision.

13. CITY ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT