

CITY OF WOODBURN

CITY COUNCIL AGENDA

FEBRUARY 10, 2025 – 7:00 P.M.

FRANK LONERGAN, MAYOR
LILIA BRIZUELA, COUNCILOR WARD I
MARK WILK, COUNCILOR WARD II
JEN CANTU, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ALMA GRIJALVA, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall and the Library will be closed on February 17, for President's Day.

Transit will be open holiday hours (9:00 a.m. - 3:00 p.m.)

The Aquatic Center will be open regular hours (6:00 a.m. -10:00 a.m. & 4:00 p.m. -8:00 p.m.)

- B. The March 10, 2025, City Council Meeting has been cancelled.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Recognition of Sharon Corning
- B. Railroad Safety Discussion
- C. DigEplan Electronic Plan Review System

6. COMMUNICATIONS

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

**Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.
Com niquese al (503) 980-2485.**

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of January 27, 2025** 1
Recommended Action: Approve the minutes.

B. **Building Activity for January 2025** 12
Recommended Action: Receive the report.

C. **Multijurisdictional IGA – Building Evaluation Support Agreement (BESA)** 13
Recommended Action: Authorize the City Administrator to sign the “Building Evaluation Support Agreement,” which gives all signatories the ability to request and share staff resources with other signatories.

D. **IGA with Marion County for Structural/ Mechanical Inspection and Plan Review Services on an as needed basis (renewal)** 27
Recommended Action: Authorize the City Administrator to sign an IGA with Marion County which provides both parties with Structural/ Mechanical Inspection and Plan Review services on an as needed basis.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*

A. **PUBLIC HEARING IS CLOSED, NO PUBLIC TESTIMONY WILL BE TAKEN.** 34

Action on Final Decision Document Approving the US Market Gas Station Development at 2540 & 2600 Newberg Hwy at the Southwest Corner of Newberg Hwy & Oregon Way (CU 24-02)

Recommended Action: Adopt the Final Decision approving land use applications, Conditional Use 24-02, Design Review 24-02, Phasing Plan 24-01, and Street Adjustment 24-01 for the US Market Gas Station development and authorize the Mayor to sign the Final Decision document.

B. Approve Grant Contract with Oregon Parks and Recreation Department Local Government Grant Award 1010

Recommended Action: Approve the Contract with Oregon Parks and Recreation Department, Local Government Grant Program award of \$698,167.00 and authorize the City Administrator to sign.

C. Approve of Substance Use Treatment Agreement with Bridgeway Recovery 1024

Recommended Action: Approve the multi-year contract with Bridgeway Recovery and authorize the City Administrator to sign.

D. Award of Construction Contract for the First Street Sanitary Sewer Bypass Project 1055

Recommended Action: Award the construction contract for the First Street Sanitary Sewer Bypass Project to the lowest responsible and responsive bidder, Lawson Corp, in the amount of \$497,485.00. Staff recommends approving an additional \$80,000 for this project as a contingency for potential change orders that may arise during construction.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Council Briefing of Planning Commission approval of a Conditional Use, Design Review, & Street Adjustment consolidated application package for the Les Schwab Tires modernization project at 1140 N. Pacific Hwy & 1735 Hardcastle Ave (DR 24-09, CU 24-04, & SA 24-05) 1057

Recommended Action: Staff recommends that the City Council take no action on this item and provides this summary pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item if desired and, by majority vote, initiate a review of the Planning Commission decision.

13. CITY ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT