

COUNCIL MEETING MINUTES

MARCH 24, 2025

DATE **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MARCH 24, 2025**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present – via video conferencing
Councilor Brizuela	Absent
Councilor Grijalva	Absent
Councilor Wilk	Present

Staff Present: City Administrator Derickson, City Attorney Granum, Assistant City Administrator Row, Economic Development Director Johnk, Special Projects Director Wakely, Police Chief Millican, Community Services Director Cuomo, Public Affairs and Communications Manager Guerrero, Finance Director Turley, Public Works Director Stultz, Lieutenant Shadrin, Lieutenant Kimberlin, Community Relations Manager Herrera, Events and Special Programs Manager Tierney, Community Outreach and Education Coordinator Uder, Administrative Specialist Maxwell, City Recorder Pierson

MOMENT OF REFLECTION

Mayor Lonergan announced that it is spring break this week and asked everyone to drive safely as there will be a lot of kids out on the road.

PROCLAMATIONS

Mayor Lonergan read a proclamation declaring April 2025 as Child Abuse Prevention Month. Peter Carrillo, with Liberty House provided information on their role in preventing child abuse and the education and resources they have available for anyone in the community. Sid Venkatachalam with Marion County Youth and Family Services, provided information about the services they provide that aid and assist in preventing and healing from child abuse.

PRESENTATIONS

Achievement Medal – Police Chief Millican awarded Corporal Jake Stout the Woodburn Police Department's Achievement Medal for his exceptional work alongside his canine partner Axel in responding to a child abduction. He noted that their efforts played a key role in the successful resolution of a high-stakes situation involving an armed and dangerous individual and Corporal Stouts actions were instrumental in bringing the incident to a successful conclusion.

COUNCIL MEETING MINUTES

MARCH 24, 2025

Oregon Festival and Events Association Ovation! Awards – Impact Award for Fiesta Mexicana – Mayor Lonergan stated that the Oregon Festival and Events Association (OFEA) supports over 1,200 festivals and events in Oregon. Recently, the Woodburn Fiesta Mexicana received the ORPA Impact Award for its significant cultural and financial impact, particularly in celebrating specific cultures and heritages. Mayor Lonergan recognized Emily Tierney, Yanira Herrera, Zoraya Uder, Kaylah Maxwell and Jesse Cuomo for all their hard work and dedication to make the Fiesta Mexicana so successful.

Mid-Willamette Valley Council of Government’s 2024 Regional Cooperative Project Award – North Marion Business Service Alliance – Mayor Lonergan announced that the North Marion Business Alliance was awarded the Mid-Willamette Valley Council of Governments 2024 Regional Cooperative Project Award. Special recognition was given to Jamie Johnk, Kaylah Maxwell, Jamie Zamrin, and Jim Row for their contributions to the program’s success.

Chemeketa Bond Measure Presentation - Chemeketa District President Jessica Howard provided information on the Chemeketa Career and Technical Education Bond Measure.

Motion: Wilk/Cantu... support Chemeketa’s Bond Measure.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, and Cantu voting “aye.” [4-0]

Use of Force Report – Police Chief Millican presented information on the Police Department's 2024 Use of Force Report.

CONSENT AGENDA

- A. Woodburn City Council minutes of February 24, 2025,
- B. Woodburn City Council Goal Setting minutes of February 21-22, 2025,
- C. Traffic Enforcement Report for December 2024 through February 2025,
- D. Liquor License Application for Sophia’s Café,
- E. Liquor License Application Los Dos Compas En Casa Marquez LLC.,
- F. Building Activity for February 2025,
- G. Acceptance of Public Utility Easements at 2115 Molalla Road (Tax Lots 051W09B001100 &1200),
- H. Monthly Financial Report (January and February).

Motion: Wilk/Cornwell... approve the consent agenda as presented.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, and Cantu voting “aye.” [4-0]

COUNCIL BILL NO. 3264 - AN ORDINANCE ADOPTING LEGISLATIVE AMENDMENT 2024-01 (LA-24-01) FOR COMPREHENSIVE PLAN MAP AMENDMENT TO INCORPORATE PREVIOUSLY ESTABLISHED URBAN RESERVE AREA (URA)

Wilk introduced Council Bill No. 3264. Mayor Lonergan asked for the second reading of the Ordinance. City Recorder Pierson read the bill by title only since there were no objections from Council. Special Projects Director Wakely provided a staff report. On roll call vote for final passage,

COUNCIL MEETING MINUTES

MARCH 24, 2025

the bill passed unanimously with Councilors Cornwell, Wilk, Cantu, and Schaub voting “aye.” [4-0]. Mayor Lonergan declared Council Bill No. 3264 duly passed.

COUNCIL BILL NO. 3275 - A RESOLUTION AUTHORIZING THE CITY OF WOODBURN STAFF TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR REHABILITATION OF SETTLEMIER PARK, AND DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR TO SIGN THE APPLICATION

Wilk introduced Council Bill No. 3275. City Recorder Pierson read the bill by title only since there were no objections from Council. Community Services Director Cuomo provided a staff report. On roll call vote for final passage, the bill passed unanimously with Councilors Cornwell, Wilk, Cantu, and Schaub voting “aye.” [4-0]. Mayor Lonergan declared Council Bill No. 3275 duly passed.

COUNCIL BILL NO. 3276 – A RESOLUTION ESTABLISHING THE CITY OF WOODBURN CHARTER REVIEW COMMITTEE

Wilk introduced Council Bill No. 3276. City Recorder Pierson read the bill by title only since there were no objections from Council. City Attorney Granum provided a staff report. On roll call vote for final passage, the bill passed unanimously with Councilors Cornwell, Wilk, Cantu, and Schaub voting “aye.” [4-0]. Mayor Lonergan declared Council Bill No. 3276 duly passed.

2025 OREGON MAIN STREET REVITALIZATION GRANT HISTORIC PROPERTY RESTORATION PROJECT – 397 N. FIRST STREET

Economic Development Director Johnk provided a staff report.

Motion: Wilk/Cantu... acknowledge the submission of the 2025 Oregon Main Street Revitalization Grant of \$300,000 for the Historic Property Restoration Project located at 397 N. First Street and authorize the City Administrator to sign the Grant Agreement, if funded.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, and Cantu voting “aye.” [4-0]

AWARD OF CONSTRUCTION MANAGER/GENERAL CONTRACTOR CONTRACT FOR THE WOODBURN COMMUNITY CENTER PROJECT

Assistant City Administrator Row provided a staff report.

Motion: Wilk/Cornwell... award a Construction Manager/General Contractor contract for the Woodburn Community Center Project to Triplett Wellman in an amount not to exceed \$50,000 for preconstruction services and authorizing staff to negotiate a Guaranteed Maximum Price (GMP) for construction services within the current estimated construction budget for the project (\$16,000,000).

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, and Cantu voting “aye.” [4-0]

COUNCIL MEETING MINUTES
MARCH 24, 2025

COUNCIL BRIEFING OF STAFF APPROVAL OF AN EXTENSION TO THE PRELIMINARY SUBDIVISION AND VARIANCE (SUB 21-01 & VAR 22-02) DEVELOPMENT DECISION FOR 913 & 959 HARDCASTLE AVENUE (EXT 25-01)

The Council declined to call this item up.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- Working on the City's budget this past week, today and later this week.

MAYOR AND COUNCIL REPORTS

Councilor Cantu stated that she attended the DSA Awards and thanked others who attended.

Councilor Wilk stated the meeting tonight exemplifies a great reason to be in Woodburn and added that we did a lot this evening and the City is clearly a City on the move.

Councilor Cornwell asked if there were any train updates.

City Administrator Derickson answered that they have not heard back from Union Pacific but the City is planning to move forward with various fencing and improvements we've discussed on City owned property in the areas we identified.

Mayor Lonergan thanked the City for allowing a few people to attend the National League of Cities conference in Washington D.C. He added that they met with Representative Salinas and she was very receptive and thinks highly of Woodburn and is up to speed on what is going on around here.

ADJOURNMENT

Motion: Cornwell/Cantu... move to adjourn.


The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, and Cantu voting "aye." [4-0]

Mayor Lonergan adjourned the meeting at 8:29 p.m.

APPROVED


FRANK LONERGAN, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon