

# CITY OF WOODBURN

## CITY COUNCIL AMENDED

### AGENDA

FRANK LONERGAN, MAYOR  
VACANT, COUNCILOR WARD I  
MARK WILK, COUNCILOR WARD II  
JEN CANTU, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ALMA GRIJALVA, COUNCILOR WARD VI

**MAY 12, 2025 – 7:00 P.M.**

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. **City Hall, the Library and the Transit System will be closed Monday, May 26, 2025, in observance of Memorial Day. The Aquatic Center will be open regular hours.**
- B. **The May 26, 2025, Woodburn City Council Meeting is cancelled. The next meeting will take place on June 9, 2025.**

Appointment and Oath of Office :

- C. **Appointment of Orlando Bravo to Ward 1 – Term expiring December 2028**

4. **COMMUNITY/GOVERNMENT ORGANIZATIONS**

**None.**

5. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

**None.**

Presentations:

- A. **Quarterly Investment Report**

**1**

6. **COMMUNICATIONS**

**None.**

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

**\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.\*\***

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council minutes of April 28, 2025** **26**  
Recommended Action: Approve the minutes.
- B. **Liquor License application for El Pariente Mariscos y Mas LLC** **31**  
Recommended Action: Recommend that the OLCC approve the Liquor License Application for El Pari-ente Mariscos y Mas LLC.
- C. **Liquor license application for Los Del Puerto Marisqueria LLC** **33**  
Recommended Action: Recommend that the OLCC approve the Liquor License Application for Los Del Puerto Marisqueria LLC.
- D. **Building Activity for April 2025** **35**  
Recommended Action: Receive the report.
- E. **Acceptance of a Public Utility Easement and Right of Way at 1140 N Pacific Highway (Tax Lots 051W08DC00700 & 401)** **36**  
Recommended Action: Authorize the acceptance of a Public Utility Easement (PUE) and right of way from the SPF Drop LLC, for real property at 1140 N Pacific Highway, and identified as Tax Lots 051W08DC00700 & 401.
9. **TABLED BUSINESS**
- None.
10. **PUBLIC HEARINGS**
- None.
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill No. 3278 - An Ordinance Annexing Approximately 32.2 Acres of Territory Known as the Schwenke/Vezey Property with no Street Address Along the East Side of S. Boones Ferry Rd South of Iris Street (ANX 24-02), in Marion County, Oregon** **45**  
Recommended Action: Adopt the Ordinance.

- B. Council Bill No. 3279 - An Ordinance Amending the Woodburn Zoning Map to Designate Zoning of Approximately 32.2 Acres of Annexed Territory with no Street Address Located Along the East Side of S. Boones Ferry Rd South of Iris Street, as Residential Single Family (RS) Zoning District** 55  
Recommended Action: Adopt the Ordinance.
- C. Final Order for the “Mill Creek II” subdivision.** 62  
Recommended Action: Authorize the mayor to sign the final decision document.
- D. Award of Construction Contract for the Boones Crossing Park Project** 158  
Recommended Action: Award a construction contract for the Boones Crossing Park Project to the lowest responsible and responsive bidder, GT Landscape Solutions in the amount of \$1,070,276.13, with an additional \$107,000.00 for contingency, and authorize the City Administrator to sign the Agreement.
- E. Award of Construction Contract for the replacement of the Supervisory Control and Data Acquisition (SCADA) at the Wastewater Treatment Plant** 161  
Recommended Action: Award the construction contract for the Wastewater Treatment Plant SCADA Replacement Project to the lowest responsible and responsive bidder, Taurus Power and Controls, in the amount of \$86,858.00. Staff recommends approving an additional \$5,000 for this project as a contingency for potential change orders that may arise during construction totaling \$91,858.
- 12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.**
- A. Council Briefing of Planning Commission approval of a Modification of Conditions for the US Market Gas Station and related to the number of fuel pumps at 2115 Molalla Rd (MOC 25-01)** 163  
Recommended Action: Staff recommends that the City Council take no action on this item and provides this summary pursuant to Woodburn Development Ordinance (WDO) Section 4.02.07. The Council may call up this item if desired and, by majority vote, initiate a review of the Planning Commission decision.
- B. Council Briefing on a Design Review application for a food truck pod at 237 N. Front St. (DR 25-03)** 165

Recommended Action: Staff recommends that the City Council take no action on this item and provides this summary pursuant to [Woodburn Development Ordinance \(WDO\)](#) Section 4.02.02. The Council may call up this item if desired and, by majority vote, initiate a review.

**13. CITY ADMINISTRATOR'S REPORT**

**14. MAYOR AND COUNCIL REPORTS**

**15. EXECUTIVE SESSION**

**None.**

**16. ADJOURNMENT**