

# **COUNCIL MEETING MINUTES**

## **MAY 12, 2025**

**DATE**     **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MAY 12, 2025**

**CONVENED**   The meeting convened at 7:02 p.m. with Mayor Lonergan presiding.

### **ROLL CALL**

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Bravo	Present
Councilor Grijalva	Present
Councilor Wilk	Present

**Staff Present:** City Administrator Derickson, City Attorney Granum, Assistant City Administrator Row, Economic Development Director Johnk, Special Projects Director Wakely, Community Development Director Kerr, Police Chief Millican, Community Services Director Cuomo, Public Works Director Stultz, Public Affairs and Communications Manager Guerrero, Finance Director Turley, Community Relations Manager Herrera, City Recorder Pierson

### **MOMENT OF REFLECTION**

Mayor Lonergan took a moment of reflection to acknowledge the following moments:

- Yesterday was Mother's Day. He hopes that mothers had a great time and were treated well by their family.
- A week ago, we had the Cinco de Mayo downtown and thanked the City for being part of that.
- Thanked the Kiwanis for hosting the Mayor's Prayer Breakfast last Thursday.

### **ANNOUNCEMENTS**

Mayor Lonergan made the following announcements:

- City Hall, the Library and the Transit System will be closed Monday, May 26, 2025, in observance of Memorial Day. The Aquatic Center will be open regular hours.
- The May 26, 2025, Woodburn City Council Meeting is cancelled. The next meeting will take place on June 9, 2025.

### **APPOINTMENT AND OATH OF OFFICE**

**Motion:** Schaub/Cantu... appoint Orlando Bravo to Ward 1 with a term expiring December 2028.

On roll call vote the Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Grijalva, and Cantu voting "aye." [5-0]

City Recorder Pierson administered the Oath of Office to Orlando Bravo, and he took his seat at the

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### **PRESENTATIONS**

**Quarterly Investment Report** – Lauren Brant with PFM Asset Management, provided an economic update and where the City is at with its investments.

### **BUSINESS FROM THE PUBLIC**

Nicole, McKayla, Connor, and Charlynn Chambers, 360 Hawley St., expressed concern about the dangerous speeding on their street, referencing a recent crash that occurred in front of their home, which they described as frightening and traumatic. Charlynn Chambers noted that they have contacted the City regarding these safety issues and emphasized the need for permanent traffic calming measures, such as a speed bump or a fixed speed limit sign.

Police Chief Millican stated that they are working on identifying effective strategies to implement citywide, focusing on areas most impacted by driver-related issues and that data collection will guide our targeting and spending, ensuring efforts are directed where the need is.

City Administrator Derickson added that efforts will focus on data-identified areas with significant issues to maximize public safety impact. Strategies discussed include visual queuing, signage improvements, rumble strips, and deployment of permanent radar speed signs citywide.

Public Works Director Stultz added that the City has ordered speed signs and is currently collecting data to determine optimal placement. Additionally, traffic counters have been ordered to assist with the data collection process.

### **CONSENT AGENDA**

- A. Woodburn City Council minutes of April 28, 2025,
- B. Liquor License application for El Pariente Mariscos y Mas LLC,
- C. Liquor license application for Los Del Puerto Marisqueria LLC,
- D. Building Activity for April 2025,
- E. Acceptance of a Public Utility Easement and Right of Way at 1140 N Pacific Highway (Tax Lots 051W08DC00700 & 401).

**Motion: Schaub/Cornwell...** approve the consent agenda as presented.

The Motion passed with the following vote: Councilors Schaub, Bravo, Cornwell, Wilk, Grijalva, and Cantu voting “aye.” [6-0]

### **COUNCIL BILL NO. 3278 - AN ORDINANCE ANNEXING APPROXIMATELY 32.2 ACRES OF TERRITORY KNOWN AS THE SCHWENKE/VEZEY PROPERTY WITH NO STREET ADDRESS ALONG THE EAST SIDE OF S. BOONES FERRY RD SOUTH OF IRIS STREET (ANX 24-02), IN MARION COUNTY, OREGON**

**Schaub** introduced Council Bill No. 3278. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously with Councilors Grijalva, Wilk, Cornwell, Schaub, and Cantu voting “aye” and Councilor Bravo abstaining [5-0-1]. Mayor Lonergan declared Council Bill No. 3278 duly passed.

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### **COUNCIL BILL NO. 3279 - AN ORDINANCE AMENDING THE WOODBURN ZONING MAP TO DESIGNATE ZONING OF APPROXIMATELY 32.2 ACRES OF ANNEXED TERRITORY WITH NO STREET ADDRESS LOCATED ALONG THE EAST SIDE OF S. BOONES FERRY RD SOUTH OF IRIS STREET, AS RESIDENTIAL SINGLE FAMILY (RS) ZONING DISTRICT**

**Schaub** introduced Council Bill No. 3279. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously with Councilors Grijalva, Wilk, Cornwell, Schaub, and Cantu voting “aye” and Councilor Bravo abstaining [5-0-1]. Mayor Lonergan declared Council Bill No. 3279 duly passed.

### **FINAL ORDER FOR THE “MILL CREEK II” SUBDIVISION.**

**Motion: Schaub/Cantu...** Authorize the mayor to sign the final decision document.

On roll call vote the Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Grijalva, and Cantu voting “aye” and Councilor Bravo abstaining [5-0-1].

### **AWARD OF CONSTRUCTION CONTRACT FOR THE BOONES CROSSING PARK PROJECT**

Community Services Director Cuomo provided a staff report.

**Motion: Schaub/Cantu...** award a construction contract for the Boones Crossing Park Project to the lowest responsible and responsive bidder, GT Landscape Solutions in the amount of \$1,070,276.13, with an additional \$107,000.00 for contingency, and authorize the City Administrator to sign the Agreement.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, Grijalva, and Cantu voting “aye.” [6-0]

### **AWARD OF CONSTRUCTION CONTRACT FOR THE REPLACEMENT OF THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) AT THE WASTEWATER TREATMENT PLANT**

Public Works Director Stultz provided a staff report.

**Motion: Schaub/Cornwell...** award the construction contract for the Wastewater Treatment Plant SCADA Replacement Project to the lowest responsible and responsive bidder, Taurus Power and Controls, in the amount of \$86,858.00 and approve an additional \$5,000 for this project as a contingency for potential change orders that may arise during construction totaling \$91,858.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, Grijalva, and Cantu voting “aye.” [6-0]

### **COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A MODIFICATION OF CONDITIONS FOR THE US MARKET GAS STATION AND RELATED TO THE NUMBER OF FUEL PUMPS AT 2115 MOLALLA RD (MOC 25-01)**

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The Council declined to call this item up.

#### **COUNCIL BRIEFING ON A DESIGN REVIEW APPLICATION FOR A FOOD TRUCK POD AT 237 N. FRONT ST. (DR 25-03)**

The Council declined to call this item up.

#### **CITY ADMINISTRATOR'S REPORT**

The Assistant City Administrator reported the following:

- Announced that after completing the police chief recruitment and interview panels Jason Millican has been selected and his swearing in will take place at the June 9<sup>th</sup>, City Council meeting.
- Welcomed new City Councilor Orlando Bravo.
- The Cino de Mayo Celebration drew around 12,000 participants and that looks good for Fiesta.

#### **MAYOR AND COUNCIL REPORTS**

Councilor Grijalva thanked Scott and Jason Millican for their good work.

Councilor Wilk stated that he was also a part of the police chief selection panel, and he was impressed by the diversity of applicants. He also noted that tomorrow night the Rail Safety Symposium will take place at 6:00 p.m. at the high school and there is a bicycle safety event taking place at Wal-Mart on Saturday.

Councilor Schaub stated that she was pleased to also be on the panel to evaluate the applicants for chief. She added that she attended the Mayor's Prayer Breakfast and Mayor Lonergan gave a great speech. She also recognized Isabella Baldisseri for her great speech and noted that she is an up and coming star in the city of Woodburn. She added that she had a great Mother's Day and birthday.

Councilor Wilk added that Isabella Baldisseri also serves on the City's Park and Recreation Committee, is a member of the Key Club (a Kiwanis organization), currently serves as the Governor of the Pacific Northwest District and is a candidate for Key Club International President.

Councilor Bravo stated that he is looking forward to working with everyone to keep this great city moving forward.

Mayor Lonergan congratulated Chief Millican. He also noted that he was invited to attend a League of Oregon Cities regional conference, and the topic was finding revenue to help cities out.

Councilor Cornwell asked how much say the Council has with ODOT on where to place crosswalks.

Mayor Lonergan noted that ODOT is looking for input on the placement of the crosswalks.

Councilor Wilk added that ODOT has an online open house for input on the placement of the

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crosswalks that is open through May 18<sup>th</sup>.

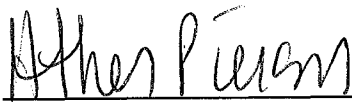
**ADJOURNMENT**

**Motion: Schaub/Cornwell** ... move to adjourn.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, Grijalva, and Cantu voting "aye." [6-0]

Mayor Loneragan adjourned the meeting at 8:00 p.m.

APPROVED   
FRANK LONERAGAN, MAYOR

ATTEST   
Heather Pierson, City Recorder  
City of Woodburn, Oregon