

CITY OF WOODBURN

CITY COUNCIL AMENDED

AGENDA

FRANK LONERGAN, MAYOR
ORLANDO BRAVO, COUNCILOR WARD I
MARK WILK, COUNCILOR WARD II
JEN CANTU, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ALMA GRIJALVA, COUNCILOR WARD VI

JUNE 9, 2025 – 7:00 P.M.

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

- 1. CALL TO ORDER AND FLAG SALUTE**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. City Hall and the Library will be closed on June 19, 2025, in observance of Juneteenth.**

Transit hours will be 9:00 a.m. to 3:00 p.m.

The Aquatic Center will be open regular hours.

- B. The City Council Meeting /Community BBQ is scheduled to take place on Tuesday, July 29, 2025, at 6:00 p.m. to coincide with Music in the Park.**

Appointments:

None.

- 4. SWEARING-IN CEREMONY**

- A. Jason Millican**
- B. Ben Ward**
- C. Andy Shadrin**

- 5. PRESENTATIONS**

- A. Pastor Luis Molina**

- 6. 15 MINUTE RECESS**

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

****Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.****

7. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

8. COMMUNICATIONS

None.

9. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

10. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

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| A. Woodburn City Council minutes of May 12, 2025 | 1 |
| <u>Recommended Action:</u> Approve the minutes. | |
| B. Woodburn City Council and Woodburn Charter Review Committee Meeting minutes of May 8, 2025 | 6 |
| <u>Recommended Action:</u> Approve the minutes. | |
| C. Woodburn Charter Review Committee Meeting minutes of May 30, 2025 | 8 |
| <u>Recommended Action:</u> Accept the minutes. | |
| D. Acceptance of a Public Utility Easement and Right of Way at 2540 & 2600 Newberg Highway (Tax Lots 052W12DB03600 & 3700) | 9 |
| <u>Recommended Action:</u> Authorize the acceptance of a Public Utility Easement (PUE) and right of way from Woodburn Petroleum LLC, for real property at 2540 & 2600 Newberg Highway, and identified as Tax Lots 052W12DB03600 & 3700. | |
| E. Traffic Photo Enforcement Report – February through April 2025 | 19 |
| <u>Recommended Action:</u> Receive the report. | |
| F. May 2025 Development Activity Report | 20 |
| <u>Recommended Action:</u> Receive the report. | |

11. TABLED BUSINESS

None.

12. PUBLIC HEARINGS

- A. Fiscal Year (FY) 2025-26 City Budget Adoption** **21**
Recommended Action: Conduct a public hearing to consider the budget as approved by the Budget Committee
- B. Fiscal Year 2025-26 Resolution Regarding State Revenue Sharing** **23**
Recommended Action: Conduct a public hearing to receive comment on the possible uses/distributions of state revenue sharing funds.
- 13. GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

 - A. Council Bill No. 3280 - A Resolution Adopting the Fiscal Year (FY) 2025-26 Budget; Making Budget Appropriations; and Categorizing Taxes** **24**
Recommended Action: Adopt the resolution adopting the budget and capital improvements plan, making appropriations, and declaring and categorizing taxes for FY 2025-26.
 - B. Council Bill No. 3281- A Resolution Declaring the City of Woodburn's Eligibility and Election to Receive State Revenue Sharing** **26**
Recommended Action: Adopt a resolution declaring the City's eligibility and election to receive these funds.
 - C. Award of Construction Contract for the Woodburn High School Front Street Safe Routes to School Project** **28**
Recommended Action: Award the construction contract for the Woodburn High School Front Street Safe Routes to School project to the lowest responsible bidder, Turney Excavating, Inc., in the amount of \$569,574.75 and approve an additional \$113,915 in contingency for potential change orders that may arise during construction for a total award of up to \$683,490.
 - D. Letter of Interest for Joining the Board of the Mid-Willamette Valley Homeless Alliance and Appointing Councilor Wilk as Woodburn's Representative on the Board** **30**
Recommended Action: Authorize the City Administrator to sign and submit a Letter of Interest on behalf of the City of Woodburn to join the Board of the Mid-Willamette Valley Homeless Alliance and appoint Councilor Wilk to serve as Woodburn's representative on the Board.
 - E. Award of Construction Contract for the 2025 Single-Ply Re-Roof Project** **75**

Recommended Action: Award the construction contract for the 2025 Single-Ply Re-Roof Project (City Hall Annex Building) to the lowest responsible and responsive bidder, Roof Toppers, in the amount of \$189,838.00 and approve an additional \$30,000 for this project as a contingency for potential change orders that may arise during construction for a total award of up to \$219,838.00.

- 14. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

- 15. CITY ADMINISTRATOR'S REPORT**

- 16. MAYOR AND COUNCIL REPORTS**

- 17. EXECUTIVE SESSION**

None.

- 18. ADJOURNMENT**