

COUNCIL MEETING MINUTES

JULY 29, 2025

DATE LIBRARY SQUARE, 280 GARFIELD STREET, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JULY 29, 2025

CONVENED The meeting convened at 6:01 p.m. with Mayor Lonergan presiding.

ROLL CALL

| | |
|--------------------|---------|
| Mayor Lonergan | Present |
| Councilor Cantu | Present |
| Councilor Cornwell | Present |
| Councilor Schaub | Present |
| Councilor Bravo | Present |
| Councilor Grijalva | Present |
| Councilor Wilk | Present |

Staff Present: City Administrator Derickson, City Attorney Granum, Assistant City Administrator Row, Special Projects Director Wakely, Community Development Director Kerr, Community Services Director Cuomo, Police Chief Millican, Deputy Police Chief Shadrin, Public Works Director Stultz, Senior Planner Handel, Community Relations Manager Herrera, Public Affairs and Communication Manager Guerrero, City Recorder Pierson

ANNOUNCEMENTS

Mayor Lonergan made the following announcements:

- Community Connections Day will take place at Legion Park on August 2, 2025, from 10:00 a.m. to 2:00 p.m.
- National Night Out is August 5, 2025, and there are 20 different block parties registered.
- The Fiesta Mexicana Court Coronation and Show n' Shine Car Show will take place August 8, 2025, from 4:00 p.m.-7:30 p.m. at the Downtown Plaza. Meet the Fiesta Court and watch the crowning of the queen. The following members of the Fiesta Court AndreAna Lopez-Ruiz, Andrea Vasquez Eugenio, Karen Capetillo, and Ariel Zurita Mendoza. introduced themselves and shared their reasons for joining the court.

APPOINTMENT

Motion: Schaub/Cornwell... appoint Cristal Ramos to the Woodburn Library Board.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, Grijalva, and Cantu voting "aye." [6-0]

PRESENTATION

Nancy Kirksey Award – Mayor Lonergan presented Luis Molina with the Nancy Kirksey Award and added that this award goes to honor those that make a difference in the community. Fire Chief Walker thanked Luis Molina on behalf of the Woodburn Fire District for all he does not only for them but for the entire community. Police Chief Millican congratulated Luis Molina on receiving this award and thanked him for all he has done for the police department and the community. City Administrator

COUNCIL MEETING MINUTES

JULY 29, 2025

Derickson stated that Luis Molina is a man who lives by his faith and consistently supports the community, emphasizing his significance both personally and to the community as a whole.

Mary Tennant Award- City Administrator Derickson presented Public Works Director Curtis Stultz with the Mary Tennant Award. He stated that Curtis has been with the City for many years, serving in various roles before becoming the Public Works Director. In addition to his official duties, Curtis has also contributed significantly to the City through his involvement outside of work. Curtis expressed his gratitude for the honor, stating that he could not have achieved it without the support of his family and the other employees at the City.

Recognition and thanks to Representative Muñoz – Mayor Lonergan recognized Representative Muñoz and thanked her for her efforts in getting \$2 million to help update Settlemier Park as well as her help in getting funding for Mid-Willamette Valley Community in Actions HeadStart Project. Eva with Mid-Willamette Valley Community in Action HeadStart, thanked Representative Muñoz for helping get \$950,000 in funding to help with old building.

Police Department Community Member Recognition – Police Chief Millican acknowledged the commendable actions of Gary Lee Bishop Jr., whose selfless conduct and courage significantly contributed to ensuring the safety of the community. In recognition of his exemplary service, Gary Lee Bishop Jr. was awarded the Woodburn Police Department Certificate of Appreciation.

Recognition of Public Works Employee Receiving Certifications – Public Works Director Stultz recognized the following employees: Jeff Baker, Heath Harmon and Roy Ramirez for earning their Right of Way Public Pesticide Applicator Licenses from the Oregon Department of Agriculture; Mike Avgi for obtaining his Wastewater Treatment Operator 1 certification; Jordan Garner for obtaining his Wastewater Treatment Operator 2 certification; and Yobani Lopez for passing his Wastewater Collection Operator 1 exam.

Oregon Building Officials Association - Building Inspector of the Year – Chris Kerr recognized that Brian Pascoe received the Building Inspector of the Year honor from the Oregon Building Officials Association.

Key to the City –Mayor Lonergan presented a Key to the City to Isabella Baldesseri in recognition of her many accomplishments, including her recent achievement of becoming Key Club International President. Sharon Schmidt spoke about Isabella’s numerous achievements and the positive impact she has made. John Zobrist noted that Isabella had served as an intern for the Woodburn Chamber of Commerce and expressed how impressed he was with her abilities. Isabella thanked the Woodburn Kiwanis, French Prairie Kiwanis, and the Woodburn community for their ongoing support.

CONSENT AGENDA

- A. Woodburn City Council minutes of July 14, 2025,
- B. Woodburn City Council Executive Session minutes of July 14, 2025,
- C. New Development Activity for June 2025,
- D. Traffic Photo Enforcement Quarterly Report,
- E. Traffic Photo Enforcement Report for April - June 2025.

COUNCIL MEETING MINUTES

JULY 29, 2025

Motion: Schaub/Cantu... approve the consent agenda as presented.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, Grijalva, and Cantu voting "aye." [6-0]

PUBLIC HEARINGS

Community Development Block Grant - CDBG CV for Non-construction Projects: AWARE Food Bank – Food Assistance Program

Mayor Lonergan opened the hearing at 6:45 p.m. for the purpose of hearing public input on the Community Development Block Grant - CDBG CV for Non-construction Projects: AWARE Food Bank – Food Assistance Program. Economic Development Director Johnk provided a staff report. No members of the public wished to speak in either support or opposition on the Community Development Block Grant - CDBG CV for Non-construction Projects: AWARE Food Bank – Food Assistance Program. Mayor Lonergan closed the hearing at 6:49 p.m.

Mayor Lonergan called for a roll call vote authorizing the City Administrator to execute any and all documents related to the grant application and to effectuate an award of the grant.

The item passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, Grijalva, and Cantu voting "aye." [6-0]

COMMUNITY PROJECT GRANT AGREEMENT FOR LIBERTY HOUSE

City Administrator Derickson provided a staff report. Alison Kelley, Chief Executive Officer with Liberty House, provided information on their services and added that they are honored to be in the Woodburn community.

Motion: Schaub/Grijalva... authorize the City Administrator to enter into a Community Project Grant Agreement in the amount of \$5,000 annually for five (5) years for fiscal years 2025-26 through 2030-31 for services provided to Woodburn and residents.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, Grijalva, and Cantu voting "aye." [6-0]

COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A 4-LOT SUBDIVISION APPLICATION AT TAX LOT 051W08CC06100

The City Council declined to call this item up.

ADJOURNMENT

Motion: Cornwell/Bravo... move to adjourn.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Bravo, Wilk, Grijalva, and

COUNCIL MEETING MINUTES
JULY 29, 2025

Cantu voting "aye." [6-0]

Mayor Loneragan adjourned the meeting at 6:53 p.m.

APPROVED Frank J. Loneragan
FRANK LONERAGAN, MAYOR

ATTEST Heather Pierson
Heather Pierson, City Recorder
City of Woodburn, Oregon