

# **COUNCIL MEETING MINUTES**

## **AUGUST 11, 2025**

**DATE**      **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, AUGUST 11, 2025**

**CONVENED**    The meeting convened at 7:04 p.m. with Mayor Lonergan presiding.

### **ROLL CALL**

Mayor Lonergan	Present
Councilor Cantu	Absent
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Bravo	Present
Councilor Grijalva	Present
Councilor Wilk	Present

**Staff Present:** City Administrator Derickson, City Attorney Granum, Assistant City Administrator Row, Special Projects Director Wakely, Community Development Director Kerr, Community Services Director Cuomo, Police Chief Millican, Finance Director Turley, Public Works Director Stultz, Economic Development Director Johnk, Community Relations Manager Herrera, City Recorder Pierson

### **MOMENT OF REFLECTION**

Mayor Lonergan stated that the last Council meeting was held at Library Park and was a successful event. He thanked the Council for their participation and expressed appreciation to the City for organizing the barbecue and recognition activities.

Mayor Lonergan stated that the Community Connection Day was a well-attended event. City Administrator Derickson noted that there was an estimated 3,500 attendees, 60 exhibitors, and 1,300 backpacks were distributed. He added that the band Billy and the Rockets performed, and despite the heat, the event was a success. The Mayor thanked Amazon for its sponsorship and noted that Chief Millican was recognized for his leadership and the departments service.

Mayor Lonergan noted that the Friday night Coronation was well-attended, featuring a car show, music, and performances by court members. The Mayor thanked the City for organizing the event and requested Yanira provide the names of the Queen and First Princess.

Community Relations Manager Herrera stated that Aleida Robles Rodriguez was crowned Queen and Andrea Vasquez Eugenio was named First Princess.

### **ANNOUNCEMENTS**

Mayor Lonergan made the following announcements:

- Woodburn Fiesta Mexicana is taking place on August 15th-17th at Legion Park with Friday being free all day, Saturday and Sunday are Free until 5:00 p.m. with a \$5 entry fee after 5:00

## **COUNCIL MEETING MINUTES**

### **AUGUST 11, 2025**

p.m. for those 10 and older. He noted that the event will feature 60+ vendors, soccer tournament, parade, Lucha Libre, Loteria, live music & performances, and carnival.

- Aquatic Center Waves of Change event will take place on Saturday, August 23, 2025, from 10:00 a.m. – 2:00 p.m. and there will be games and food.
- Sunday, August 31, 2025, will be the last day of operations at the Aquatic Center; operating hours will be 12:00 p.m. – 5:00 p.m.

#### **PROCLAMATIONS/PRESENTATION**

City Council Traffic Safety Goal Update - Public Works Director Stultz provided a presentation with an update on street classifications, recent speed studies, and new state guidance. He noted that the purpose of collecting this data is to support a data-driven approach to prioritizing investments that help reduce traffic hazards.

Police Chief Millican passed out a packet to Council and presented traffic enforcement data and trends from the first two quarters of 2025, including radar trailer stats, crash data, and DUI enforcement.

City Administrator Derickson acknowledged that this is a complex safety issue, and solutions may be costly. Ongoing data collection will inform future recommendations to the Council. He noted that the Council can lower neighborhood speed limits (e.g., from 25 to 20 mph), which may help enforcement. An advisory community vote on this could be considered in the May election. He added that while this wouldn't necessarily change how people drive, it would give police additional tools to enforce speeding where needed.

Mayor Lonergan asked to receive a report on the following in November; cost of signs, report on the devices shown in presentation and how those might work, and how they work in other cities, how lowering of speeds has worked in other cities, cost to place the lowering of speed limit on the ballot, map of the city with potential streets that would benefit from this.

#### **CONSENT AGENDA**

- A. Woodburn City Council minutes of July 29, 2025,
- B. New Development Activity for July 2025,
- C. Appointment of Administrator Pro Tem.

**Motion: Grijalva/Cornwell...** approve the consent agenda as presented.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, and Grijalva voting "aye." [5-0]

#### **PUBLIC HEARINGS**

##### **Updated Parks and Recreation System Development Charges Methodology**

Mayor Lonergan opened the hearing at 8:07 p.m. for the purpose of hearing public input on the Updated Parks and Recreation System Development Charges Methodology. Community Services Director Cuomo provided a staff report. Steve Donovan, Donovan Enterprises Inc., provided a brief history of parks SDC's, policy issues concerning SDC's and details on the current and proposed fees. No members of the public wished to speak in either support or opposition. Mayor Lonergan closed the hearing at 8:31 p.m.

#### **COUNCIL BILL NO. 3284 - AN ORDINANCE AMENDING AND REPEALING SECTIONS**

## **COUNCIL MEETING MINUTES**

### **AUGUST 11, 2025**

#### **OF ORDINANCE 2250 (THE PARKS AND RECREATION SYSTEM DEVELOPMENT CHARGES ORDINANCE) BASED UPON A NEW METHODOLOGY REPORT DATED MARCH 2025 AND SETTING AN EFFECTIVE DATE**

**Schaub** introduced Council Bill No. 3284. City Recorder Pierson read the bill twice by title only since there were no objections. On roll call vote for final passage, the bill passed unanimously with Councilors Grijalva, Wilk, Bravo, Cornwell, and Schaub voting “aye” [5-0]. Mayor Lonergan declared Council Bill No. 3284 duly passed.

#### **COUNCIL BILL NO. 3285 - A RESOLUTION SETTING AMOUNT OF THE PARKS AND RECREATION SYSTEM DEVELOPMENT CHARGES PURSUANT TO RECENTLY UPDATED METHODOLOGY; AND SETTING AN EFFECTIVE DATE FOR IMPOSITION OF THE FEES AND CHARGES**

**Schaub** introduced Council Bill No. 3285. City Recorder Pierson read the bill by title only since there were no objections. On roll call vote for final passage, the bill passed unanimously with Councilors Grijalva, Wilk, Bravo, Cornwell, and Schaub voting “aye” [5-0]. Mayor Lonergan declared Council Bill No. 3285 duly passed.

#### **COUNCIL BILL NO. 3286 - A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY OF WOODBURN THE QUESTION OF AMENDING THE CITY OF WOODBURN CHARTER; ADOPTING A BALLOT TITLE AND EXPLANATORY STATEMENT; AND AUTHORIZING ALL STEPS NECESSARY TO EFFECTUATE THIS RESOLUTION**

**Schaub** introduced Council Bill No. 3286. City Recorder Pierson read the bill by title only since there were no objections. City Administrator Derickson and City Attorney Granum provided a staff report. On roll call vote for final passage, the bill passed unanimously with Councilors Grijalva, Wilk, Bravo, Cornwell, and Schaub voting “aye” [5-0]. Mayor Lonergan declared Council Bill No. 3286 duly passed.

#### **NATIONAL OPIOID LITIGATION - PARTICIPATION IN PURDUE PHARMA AND SACKLER FAMILY SETTLEMENT AND SECOND-TIER MANUFACTURER SETTLEMENT**

City Attorney Granum provided a staff report.

**Motion: Schaub/Cornwell...** approve the City's participation in- and authorize the City Administrator to sign participation forms and associated releases for the Purdue Pharma and Sackler Family settlement and the Second-Tier Manufacturer Settlement as part of the National Opioid Litigation Settlement process.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, and Grijalva voting “aye.” [5-0]

#### **AWARD A CONTRACT FOR PRELIMINARY DESIGN FOR THE EVERGREEN ROAD INTER-SECTION IMPROVEMENTS AT STACY ALLISON WAY, W HAYES STREET, AND HAR-VARD DRIVE PROJECT TO HARPER HOUF PETERSON RIGHELLIS INC (HHPR)**

Public Works Director Stultz provided a staff report.

# **COUNCIL MEETING MINUTES**

## **AUGUST 11, 2025**

**Motion: Schaub/Cornwell...** Award a contract for Preliminary design work for the Evergreen Road Intersection Improvements to Stacy Allison Way, W Hayes Street, and Harvard Drive project to Harper Houf Peterson Righellis Inc. (HHPR) in the amount of \$271,770.70 and authorize the City Administrator to sign the contract.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, and Grijalva voting "aye." [5-0]

### **MODIFICATION OF AWARD AMOUNT OF CONSTRUCTION CONTRACT FOR THE 2025 PAVEMENT MAINTENANCE PROJECT**

Public Works Director Stultz provided a staff report.

**Motion: Schaub/Cornwell...** modify the award amount for the construction contract for the 2025 Pavement Maintenance Project to the lowest responsible bidder, Knife River Corporation Northwest, in the amount of \$449,052.00 and approve an additional \$60,000 for this project as a contingency for potential change orders that may arise during construction.

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, and Grijalva voting "aye." [5-0]

### **LEASING SPECIALISTS, LLC. CONTRACT AWARD**

Police Chief Millican provided a staff report.

**Motion: Schaub/Cornwell...** award a police vehicle contract in the amount of \$179,476.00 (Total estimated contract price over the next four years) to Leasing Specialists, LLC., with an additional contingency of \$20,000 authorized to account for increases in the final outfitting costs and financing of the vehicles, and authorize the City Administrator or his designee to sign the lease agreement..

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, and Grijalva voting "aye." [5-0]

### **CITY ADMINISTRATOR'S REPORT**

The City Administrator reported the following:

- Police Department responded to a suspicious package at the mall tonight with the bomb squad showing up and the devices were rendered safe and the scene is now clear.

### **MAYOR AND COUNCIL REPORTS**

Councilor Grijalva noted that she was part of the team that helped choose the Fiesta Queen. She added that she participated in the Mid-Willamette Valley Area Commission on Transportation where a huge part of the conversation was regarding ODOT's budget.

Councilor Wilk stated that he attended the Oregon Human Development Corporation Farm Worker Summit in Salem, where keynote speaker Julie Chavez Rodriguez highlighted the dignity and vital role of farm workers in the state and nation. He added that he also attended a Greater Woodburn Opportunity Center event presenting plans for a new west-side community resource center offering social services,

**COUNCIL MEETING MINUTES**  
**AUGUST 11, 2025**

education, childcare, housing, and worship.

Councilor Schaub stated that she looks forward to the Fiesta.

Councilor Bravo stated that he also attended the Greater Woodburn Opportunity Center event.

Councilor Cornwell stated that last Tuesday was National Night Out and thanked the police and fire department for sharing a meal with them and Dagmar for hosting. She added that the coronation was very nice and well attended and she looks forward to the Fiesta.

Mayor Lonergan noted that tomorrow is going to be a very hot day and reminded people to stay hydrated and check on neighbors.

**EXECUTIVE SESSION**

Mayor Lonergan entertained a motion to adjourn into executive session under the authority of ORS 192.660 (2)(e).

**Motion: Schaub/Grijalva...** move into executive session under the authority of ORS 192.660 (2)(e).

The Motion passed with the following vote: Councilors Schaub, Cornwell, Wilk, Bravo, and Grijalva voting "aye." [5-0]

The Council adjourned into executive session at 9:05 p.m. and reconvened at 9:36 p.m. Mayor Lonergan stated that no action was taken by the Council while in executive session.

**ADJOURNMENT**

**Motion: Schaub/Cornwell ...** move to adjourn.


The Motion passed with the following vote: Councilors Schaub, Cornwell, Bravo, Wilk, and Grijalva voting "aye." [5-0]

Mayor Lonergan adjourned the meeting at 9:37 p.m.

APPROVED

  
FRANK LONERGAN, MAYOR

ATTEST

  
Heather Pierson, City Recorder  
City of Woodburn, Oregon