

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

SEPTEMBER 22, 2025 – 7:00 P.M.

FRANK LONERGAN, MAYOR  
ORLANDO BRAVO, COUNCILOR WARD I  
MARK WILK, COUNCILOR WARD II  
JEN CANTU, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ALMA GRIJALVA, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

**None.**

Appointments:

**None.**

4. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

**None.**

Presentations:

**None.**

5. **COMMUNICATIONS**

**None.**

6. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
7. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

**A. Woodburn City Council minutes of August 11, 2025**

**1**

Recommended Action: Approve the minutes.

**B. Monthly Financial Report for June and July**

**5**

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Com niquese al (503) 980-2485.\*\*

Recommended Action: Receive the report.

**C. Traffic Photo Enforcement Report – June through August 190**

Recommended Action: Receive the report.

**D. Quarterly Investment Report 191**

Recommended Action: Receive the report.

**E. Approval of a Partial Release, Extinguishment, and Termination of Easements for “MCHA Farmdale Apartments” at 1219 & 1233 W Lincoln Street (Tax Lot 051W07CB09300) 216**

Recommended Action: Staff recommends that the City Council approve the property owner’s request to partially extinguish two public utility easements and direct the City Administrator to sign the attached “Partial Release, Extinguishment, and Termination of Easements” document on behalf of the City.

**8. TABLED BUSINESS**

**None.**

**9. PUBLIC HEARINGS**

**None.**

**10. GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*

**A. Award of Construction Contract for the Waterline Corridor Pothole Project – Phase 1 244**

Recommended Action: Award the construction contract for the Waterline Corridor Pothole Project – Phase I to the lowest responsible bidder, Flow Line Construction LLC, in the amount of \$41,740.00. Staff recommend approving an additional \$25,000 for this project as a contingency for potential change orders that may arise during construction.

**B. Sustained DUI Enforcement Program Grant Funding 246**

Recommended Action: Authorize the City Administrator to execute grant agreements for a second year of an ODOT/TSO application for the Woodburn Police Department Sustained DUI Enforcement Program if funding is awarded.

- 11. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**A. Council Briefing of Planning Commission approval of a Design Review & Street Adjustment application for “Popeyes Louisiana Kitchen” at 1560 Mt. Hood Ave. (Tax Lot 051W08DB01300)**

Recommended Action: Staff recommends that the City Council take no action on this item and provides this summary pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item if desired and, by majority vote, initiate a review of the Planning Commission decision.

**12. CITY ADMINISTRATOR’S REPORT**

**13. MAYOR AND COUNCIL REPORTS**

**14. EXECUTIVE SESSION**

**None.**

**15. ADJOURNMENT**