

CITY OF WOODBURN

CITY COUNCIL AGENDA

FEBRUARY 9, 2026– 7:00 P.M.

FRANK LONERGAN, MAYOR
ORLANDO BRAVO, COUNCILOR WARD 1
MARK WILK, COUNCILOR WARD II
JEN CANTU, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ALMA GRIJALVA, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

A. City Hall and the Library will be closed on February 16, for President's Day.

Transit will be open holiday hours (9:00 a.m. - 3:00 p.m.)

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

A. Vietnamese American Lunar New Year Celebration

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Presentations:

B. North Marion Tourism Collaborative
C. Legislative Update

6. COMMUNICATIONS

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or Statewide Toll Free Relay (800) 735-1232, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrá intérpretes disponibles para aquéllas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

None.

7. **BUSINESS FROM THE PUBLIC** – This allows the public to introduce items for Council consideration not already scheduled on the agenda.
8. **CONSENT AGENDA** – Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.
 - A. **Woodburn City Council minutes of January 26, 2026** 2
Recommended Action: Approve the minutes.
 - B. **Municipal Judge Employment Agreement** 6
Recommended Action: Authorize the Mayor to sign the enclosed employment agreement with current Municipal Judge, Fred Weinhouse.
 - C. **Authorization of a lot consolidation and grating of a public utility easement (PUE) related to the Mill Creek Community Center Project.”** 12
Recommended Action: Authorize the City Manager to sign the Mill Creek Community Center partition plat on behalf of the City of Woodburn (property owner).
 - D. **Liquor License Application for 99 Petroleum LLC.** 18
Recommended Action: Recommend the OLCC approves the Liquor License Application for 99 Petroleum LLC.
 - E. **Liquor License Application for Woodburn Petroleum LLC.** 20
Recommended Action: Recommend the OLCC approves the Liquor License Application for Woodburn Petroleum LLC.
 - F. **Liquor License Application for El Tule Tacos LLC.** 22
Recommended Action: Recommend the OLCC approves the Liquor License Application for El Tule Tacos LLC.
 - G. **New Development Activity – January 2026** 24
Recommended Action: Receive the report.

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

None.

11. **GENERAL BUSINESS** – Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.

**A. Approval of Guaranteed Maximum Price (GMP) Amendment for the 25
Woodburn Community Center Project CM/GC Agreement**

Recommended Action: That the City Council, acting in its capacity as the Local Contract Review Board,

- (1) Approve the Guaranteed Maximum Price (GMP) Amendment in the amount of \$17,200,778 to the Construction Manager/General Contractor (CM/GC) contract with Triplett Wellman for construction of the Woodburn Community Center Project. The GMP includes a 5% Contractor's Contingency for unanticipated construction-related cost overruns.
- (2) Preauthorize the approval of contract change orders or amendments of up to \$800,000 for City-directed project enhancements or scope refinements.

B. Approval of Rainier Road Lift Station Emergency Repair Project 32

Recommended Action: Award a contract to K&E Excavating, Inc. for the performance of emergency repairs to the Rainier Road Lift Station, in an amount not to exceed \$161,572.75.

**C. Award of Construction Contract for the Roof Replacement Project for 34
the Woodburn Library**

Recommended Action: Award the construction contract for the Roof Replacement Project for the Woodburn Library to the lowest responsible and responsive bidder, Roof Toppers Inc., in the amount of \$498,184.00, and approve an additional \$50,000 for this project as a contingency for potential change orders that may arise during construction, for a total award of up to \$548,184.00.

**D. Award Professional Services Contract for Electrician Services to 36
Engelman Electric**

Recommended Action: Authorize the City Manager to enter into a Professional Services Agreement with Engelman Electric for Electrician Services.

E. Ballot Referral Options for Advisory Question – Residential Street Speed Reduction (May 2026 Election) 38

Recommended Action: Direct Staff on whether to prepare a Resolution for a May 2026 Ballot Referral of an advisory question related to Residential Roadway Speed Reductions.

12. OTHER BUSINESS

None.

13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.

A. Council Briefing of Planning Commission approval of a Design Review, 42 Street Adjustment, and Variance application package for “Woodburn Construction Company Warehouse/Office Building” at 669, 681, 683, & 685 Ray J Glatt Circle (DR 25-08, SA 25-04, & VAR 25-02)

Recommended Action: Staff recommends that the City Council take no action on this item and provides this summary pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item if desired and, by majority vote, initiate a review of the Planning Commission decision.

14. CITY MANAGER’S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT