

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES  
JULY 22, 2019**

**DATE**   **WOODBURN POLICE DEPARTMENT, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JULY 22, 2019**

**CONVENED**   The meeting convened at 6:34 p.m. with Member Carney presiding.

**ROLL CALL**

Chair Swenson	Absent
Member Schaub	Present
Member Cornwell	Present
Member Carney	Present
Member Morris	Present
Member Ellsworth	Present

**Staff Present:** City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Economic Development Director Johnk, Communications Coordinator Moore, Executive Legal Assistant Bravo, City Recorder Pierson

**CONSENT AGENDA**

**A.**   Urban Renewal Agency minutes of June 10, 2019

**Ellsworth/Morris...** adopt the Consent Agenda. The motion passed unanimously.

**A RESOLUTION ADOPTING THE CITY OF WOODBURN BUILDING IMPROVEMENTS PROGRAM APPROVAL GUIDELINES, POLICIES AND PROCEDURES**

Economic Development Director Johnk provided a staff report. **Ellsworth/Schaub...** pass the Resolution adopting the revised City of Woodburn Building Improvements Program Approval Guidelines, Policies and Procedures. The motion passed unanimously.

**URG 2018-14: 553 N. FRONT STREET (CASA MARQUEZ) - ADDITIONAL FUNDING REQUEST**

Economic Development Director Johnk provided a staff report. **Ellsworth/Cabrales...** award \$6,872.50 to Enrique Marquez/Casa Marquez Restaurant (Applicant) for improvement of the property located at 553 N. Front Street. The motion passed unanimously.

**URG 2019-01: 425 N. FIRST STREET (MONTE ALBAN)**

Economic Development Director Johnk provided a staff report. **Ellsworth/Cabrales...** award \$15,750 to Tienda Monte Alban (Applicant) for improvement of the property located at 425 N. First Street. The motion passed unanimously.

**ADJOURNMENT**

**Morris/Ellsworth...** adjourn the meeting. The meeting adjourned at 6:44 p.m.

APPROVED \_\_\_\_\_  
ERIC SWENSON, CHAIR

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ATTEST \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon



## *Urban Renewal Agenda Item*

August 12, 2019

TO: Urban Renewal Agency

FROM: Jamie Johnk, Economic Development Director  
Eric Liljequist, Public Works Director

SUBJECT: **Purchase of Alleyway Parcel (Tax Lot 051W18BA09990)**

### **RECOMMENDATION:**

That the Urban Renewal Agency concur with the Woodburn City Council's prior authorization to purchase the parcel of real property designated as Tax Lot 051W18BA09990 from Marion County and authorize the City Administrator to execute all related documents.

### **BACKGROUND:**

The First Street Improvements Project currently underway involves full width alley improvements from Arthur Street to Cleveland Street, and the City of Woodburn needs to purchase this parcel to be able to construct the project and provide an adequate right-of-way through this existing alley.

### **DISCUSSION:**

At its July 22, 2019 meeting, the Woodburn City Council approved the purchase of the 0.01-acre parcel designated as tax lot 051W18BA09990 to make improvements of the full length and width build-out of a legal alley access that extends from Arthur Street to Cleveland Street. In accordance with Marion County Administrative Policy 809 and Procedure 809-A, the City offered to purchase this parcel from the County for \$754.95, which is the total amount of previously unpaid property taxes on this parcel. The Marion County Board of Commissioners agreed to the sale of this parcel to the City of Woodburn for \$754.95, plus \$91.00 for recording fees.

### **FINANCIAL IMPACT:**

The land purchase cost is \$754.95 plus a \$91.00 recording fee, which will both come out of the urban Renewal First Street Improvements Project budget.

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Agenda Item Review: City Administrator ☒ City Attorney ☒ Finance ☒