

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES  
JANUARY 27, 2020**

**DATE** COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JANUARY 27, 2020

**CONVENED** The meeting convened at 6:49 p.m. with Chair Swenson presiding.

**ROLL CALL**

Chair Swenson	Present
Member Schaub	Present
Member Cornwell	Present
Member Carney	Present
Member Morris	Present
Member Ellsworth	Present

**Staff Present:** City Administrator Derickson, City Attorney Shields, Economic Development Director Johnk, Police Chief Ferraris, City Engineer Garcia, City Recorder Pierson

**CONSENT AGENDA**

**A.** Urban Renewal Agency minutes of December 9, 2019

**Ellsworth/Schaub...** adopt the Consent Agenda. The motion passed unanimously.

**URG 2019.05: 430 N. FIRST STREET (TRAPALA RESTAURANT)**

Economic Development Director Johnk provided a staff report. **Carney/Schaub...** Approve the Building Improvements Program Grant Application (Program) from Severo Trapala/Trapala Restaurant (Applicant) for \$50,000 (URG 2019.05) as recommended by the Downtown Advisory Review Subcommittee (DARS). The motion passed unanimously.

**PUBLIC COMMENT**

Woodburn Fire Chief Joe Budge stated that the dorm remodel project has been completed and thanked the Agency Board for their support.

**ADJOURNMENT**

Chair Swenson adjourned the meeting at 6:55 p.m.

APPROVED \_\_\_\_\_  
ERIC SWENSON, CHAIR

ATTEST \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon



## Agenda Item

June 8, 2020

**TO:** Woodburn Urban Renewal Agency Chair and Board through City Administrator

**FROM:** Tony Turley, Finance Director

**SUBJECT:** Fiscal Year (FY) 2020-21 Woodburn Urban Renewal Agency Budget Adoption

### **RECOMMENDATION:**

Conduct a public hearing to consider the budget as approved by the Budget Committee, and upon completion of the hearing, approve the resolution adopting the budget and capital improvement plan, making appropriations, and imposing taxes for FY 2020-21.

### **BACKGROUND:**

On May 14, 2020, the Woodburn Urban Renewal Agency (URA) Budget Committee approved the proposed FY 2020-21 Woodburn Urban Renewal Agency Budget. A financial summary of the Budget Committee's approved budget and a notice of the budget hearing before the Woodburn URA Board were published in the *Woodburn Independent* on Wednesday, May 27, 2020, in accordance with Oregon Local Budget Law (ORS 294.438).

### **DISCUSSION:**

Under Oregon Budget Law (ORS 294.456) the URA Board may modify the Budget Committee's approved budget by an amount not to exceed \$5,000 or 10 percent of a fund's expenditures, whichever is greater, without publishing a notice of a second budget hearing. The Finance Department is proposing adoption of the budget as approved by the Budget Committee.

### **FINANCIAL IMPACT:**

The resolution adopts the FY 2020-21 annual budget of \$1,953,260.

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Agenda Item Review: City Administrator \_\_\_x\_\_\_ City Attorney \_\_\_x\_\_\_ Finance \_\_\_x\_\_\_

**WOODBURN URBAN RENEWAL AGENCY RESOLUTION NO. 2020-01**

**A RESOLUTION ADOPTING THE CITY OF WOODBURN URBAN RENEWAL BUDGET FOR THE FISCAL YEAR (FY) 2020-21; MAKING BUDGET APPROPRIATIONS; AND AUTHORIZING A CERTIFICATION TO THE MARION COUNTY TAX ASSESSOR**

**WHEREAS**, the Woodburn Urban Renewal Agency Budget Committee met and approved the Proposed Budget on May 14, 2020; and

**WHEREAS**, the Notice of Budget Hearing and Financial Summary were published in the *Woodburn Independent* on March 27, 2020 as required by ORS 294.438; and

**WHEREAS**, a public hearing was held on June 8, 2020; **NOW, THEREFORE**,

**THE WOODBURN URBAN RENEWAL AGENCY RESOLVES AS FOLLOWS:**

**Section 1.** The Woodburn Urban Renewal Agency Board adopts the budget for the fiscal year 2020-21 in the sum of \$1,953,260. A copy of the budget document is now on file at City Hall, 270 Montgomery Street, Woodburn, Oregon.

**Section 2.** The amounts for the fiscal year beginning July 1, 2020 and for the purposes shown below are hereby appropriated as follows:

<b>Urban Renewal Fund</b>	<b>FY 2020-21</b>
Administration	1,225,990
Debt Service	335,130
Transfers	-
Contingency	92,140
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	1,653,260
 Unappropriated & Reserves	 300,000
 <b>Total Budget</b>	 <b>1,953,260</b>

**Section 3.** Pursuant to Article IX (Finance) Section 1c (Financing Redevelopment and Urban Renewal Projects) of the Oregon Constitution and ORS Chapter 457, the Woodburn Urban Renewal District, as an "Option 1" urban renewal agency, authorizes certification to the Marion County Assessor for the Woodburn Urban Renewal Agency Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes

under Article IX, Section 1c of the Oregon Constitution with none of this amount to be raised by a special levy.

Approved as to Form: \_\_\_\_\_  
City Attorney Date

APPROVED: \_\_\_\_\_  
Eric Swenson, Mayor

Passed by the Council \_\_\_\_\_  
Submitted to the Mayor \_\_\_\_\_  
Approved by the Mayor \_\_\_\_\_  
Filed in the Office of the Recorder \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon