

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES  
JUNE 8, 2020**

**DATE** COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JUNE 8, 2020

**CONVENED** The meeting convened at 6:45 p.m. with Chair Swenson presiding.

**ROLL CALL**

Chair Swenson	Present
Member Schaub	Present -via video conferencing
Member Cornwell	Present -via video conferencing
Member Carney	Present -via video conferencing
Member Morris	Present -via video conferencing
Member Cabrales	Present -via video conferencing
Member Ellsworth	Present -via video conferencing

**Staff Present:** City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Economic Development Director Johnk, Community Development Director Kerr, Police Chief Ferraris, Operations Director Stultz, Finance Director Turley, Engineering Director Liljequist, City Recorder Pierson

**CONSENT AGENDA**

**A.** Urban Renewal Agency minutes of January 27, 2020

**Carney/Ellsworth...** adopt the Consent Agenda. The motion passed unanimously.

**PUBLIC HEARING - FISCAL YEAR (FY) 2020-21 WOODBURN URBAN RENEWAL AGENCY BUDGET ADOPTION**

Chair Swenson declared the hearing open at 6:46 p.m. for the purpose of hearing public input on the Agency's Budget for Fiscal Year (FY) 2020-2021. City Administrator Derickson provided a staff report. No members of the public wished to speak in either support or opposition of the budget. Chair Swenson declared the hearing closed at 6:48 p.m.

**A RESOLUTION ADOPTING THE CITY OF WOODBURN URBAN RENEWAL BUDGET FOR THE FISCAL YEAR (FY) 2020-21; MAKING BUDGET APPROPRIATIONS; AND AUTHORIZING A CERTIFICATION TO THE MARION COUNTY TAX ASSESSOR**

City Administrator Derickson provided a staff report. **Carney/Ellsworth...** approve the resolution adopting the budget and capital improvement plan, making appropriations, and imposing taxes for FY 2020-21. The motion passed unanimously.

**ADJOURNMENT**

**Ellsworth/Carney...** adjourn the meeting. The meeting adjourned at 6:50 p.m.

APPROVED \_\_\_\_\_  
ERIC SWENSON, CHAIR

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ATTEST \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon

DRAFT



## Agenda Item

June 14, 2021

TO: Woodburn Urban Renewal Agency Chair and Board through City Administrator

FROM: Tony Turley, Finance Director

SUBJECT: **Fiscal Year (FY) 2021-22 Woodburn Urban Renewal Agency Budget Adoption**

### **RECOMMENDATION:**

Conduct a public hearing to consider the budget as approved by the Budget Committee, and upon completion of the hearing, approve the resolution adopting the budget and capital improvement plan, making appropriations, and imposing taxes for FY 2021-22.

### **BACKGROUND:**

On April 21, 2021, the Woodburn Urban Renewal Agency (URA) Budget Committee approved the proposed FY 2021-22 Woodburn Urban Renewal Agency Budget. A financial summary of the Budget Committee's approved budget and a notice of the budget hearing before the Woodburn URA Board were published in the *Woodburn Independent* on Wednesday, June 2, 2021 in accordance with Oregon Local Budget Law (ORS 294.438).

### **DISCUSSION:**

Under Oregon Budget Law (ORS 294.456) the URA Board may modify the Budget Committee's approved budget by an amount not to exceed \$5,000 or 10% of a fund's expenditures, whichever is greater, without publishing a notice of a second budget hearing. The Finance Department is proposing adoption of the budget as approved by the Budget Committee.

### **FINANCIAL IMPACT:**

The resolution adopts the FY 2021-22 annual budget of \$2,092,260.

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Agenda Item Review: City Administrator \_\_\_x\_\_\_ City Attorney \_\_\_x\_\_\_ Finance \_\_\_x\_\_\_

**WOODBURN URBAN RENEWAL AGENCY RESOLUTION NO. 2021-01**

**A RESOLUTION ADOPTING THE CITY OF WOODBURN URBAN RENEWAL BUDGET FOR THE FISCAL YEAR (FY) 2021-22; MAKING BUDGET APPROPRIATIONS; AND IMPOSING THE TAXES**

**WHEREAS**, the Woodburn Urban Renewal Agency Budget Committee met and approved the Proposed Budget on April 21, 2021; and

**WHEREAS**, the Notice of Budget Hearing and Financial Summary were published in the *Woodburn Independent* on June 2, 2021 as required by ORS 294.438; and

**WHEREAS**, a public hearing was held on June 14, 2021: **NOW, THEREFORE**,

**THE WOODBURN URBAN RENEWAL AGENCY RESOLVES AS FOLLOWS:**

**Section 1.** The Woodburn Urban Renewal Agency Board adopts the budget for the fiscal year 2021-22 in the sum of \$2,092,260. A copy of the budget document is now on file at City Hall, 290 Montgomery St, Woodburn, Oregon.

**Section 2.** The amounts for the fiscal year beginning July 1, 2021 and for the purposes shown below are hereby appropriated as follows:

<b>Urban Renewal Fund</b>	<b>FY 2021-22</b>
Administration	969,660
Debt Service	334,870
Transfers	2,090
Contingency	115,640
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	1,422,260
 Unappropriated & Reserves	 670,000
 <b>Total Budget</b>	 <b>2,092,260</b>

**Section 3.** Pursuant to Article IX (Finance) Section 1c (Financing Redevelopment and Urban Renewal Projects) of the Oregon Constitution and ORS Chapter 457, the Woodburn Urban Renewal District, as an "Option 1" urban renewal agency, authorizes certification to the Marion County Assessor for the Woodburn Urban Renewal Agency Plan Area a request for

the maximum amount of revenue that may be raised by dividing the taxes under Article IX, Section 1c of the Oregon Constitution with none of this amount to be raised by a special levy.

Approved as to Form: \_\_\_\_\_  
City Attorney Date

APPROVED: \_\_\_\_\_  
Eric Swenson, Mayor

Passed by the Council \_\_\_\_\_  
Submitted to the Mayor \_\_\_\_\_  
Approved by the Mayor \_\_\_\_\_  
Filed in the Office of the Recorder \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon