

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES
DECEMBER 13, 2021**

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, DECEMBER 13, 2021

CONVENED The meeting convened at 6:53 p.m. with Chair Swenson presiding.

ROLL CALL

Chair Swenson	Present
Member Schaub	Present
Member Cornwell	Present
Member Carney	Present
Member Puente	Present -via video conferencing
Member Cabrales	Absent
Member Swanson	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Economic Development Director Johnk, Police Chief Pilcher, Community Development Director Kerr, Operations Director Stultz, Public Works Project and Engineering Director Liljequist, Finance Director Turley, Assistant City Attorney Granum, Communications Coordinator Moore, City Recorder Pierson

CONSENT AGENDA

A. Urban Renewal Agency minutes of June 14, 2021

Carney/Cornwell... adopt the Consent Agenda. The motion passed unanimously.

AWARD OF CONSTRUCTION CONTRACT FOR THE MUSEUM AND BUNGALOW THEATRE INTERIOR REMODEL PROJECT

Community Services Director Cuomo provided a staff report. Dagmar Kinne spoke on behalf of the Friends of the Bungalow Theatre and stated their mission, what has been accomplished so far, and what the challenges ahead are. **Carney/Schaub...** award the construction contract for the Museum and Bungalow Theatre Interior Remodel Project to the lowest responsible and responsive bidder, Nataly's Construction, LLC in the amount of \$277,997.00, and authorize the City Administrator to sign the Agreement. The motion passed unanimously.

BUSINESS FROM THE PUBLIC

Woodburn Fire Chief Budge announced that the fire district is preparing a request for Urban Renewal Funds for expansion and renovation of the fire station.

City Administrator Derickson asked if the Fire Chief would work with staff on developing this proposal.

ADJOURNMENT

Carney/Schaub... adjourn the meeting. The meeting adjourned at 7:20 p.m.

APPROVED _____
ERIC SWENSON, CHAIR

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ATTEST _____
Heather Pierson, City Recorder
City of Woodburn, Oregon



Agenda Item

June 13, 2022

TO: Woodburn Urban Renewal Agency Chair and Board through City Administrator

FROM: Tony Turley, Finance Director

SUBJECT: **Fiscal Year (FY) 2022-23 Woodburn Urban Renewal Agency Budget Adoption**

RECOMMENDATION:

Conduct a public hearing to consider the budget as approved by the Budget Committee, and upon completion of the hearing, approve the resolution adopting the budget and capital improvement plan, making appropriations, and imposing taxes for FY 2022-23.

BACKGROUND:

On April 30, 2022, the Woodburn Urban Renewal Agency (URA) Budget Committee approved the proposed FY 2022-23 Woodburn Urban Renewal Agency Budget. A financial summary of the Budget Committee's approved budget and a notice of the budget hearing before the Woodburn URA Board were published in the *Woodburn Independent* on June 1, 2022 in accordance with Oregon Local Budget Law (ORS 294.438).

DISCUSSION:

Under Oregon Budget Law (ORS 294.456) the URA Board may modify the Budget Committee's approved budget by an amount not to exceed \$5,000 or 10% of a fund's expenditures, whichever is greater, without publishing a notice of a second budget hearing. The Finance Department is proposing adoption of the budget as approved by the Budget Committee.

FINANCIAL IMPACT:

The resolution adopts the FY 2022-23 annual budget of \$2,245,800.

Agenda Item Review: City Administrator ___x___ City Attorney ___x___ Finance ___x___

WOODBURN URBAN RENEWAL AGENCY RESOLUTION NO. 2022-01

A RESOLUTION ADOPTING THE CITY OF WOODBURN URBAN RENEWAL BUDGET FOR THE FISCAL YEAR (FY) 2022-23; MAKING BUDGET APPROPRIATIONS; AND IMPOSING THE TAXES

WHEREAS, the Woodburn Urban Renewal Agency Budget Committee met and approved the Proposed Budget on April 30, 2022; and

WHEREAS, the Notice of Budget Hearing and Financial Summary were published in the *Woodburn Independent* on June 1, 2022 as required by ORS 294.438; and

WHEREAS, a public hearing was held on June 13, 2022: **NOW, THEREFORE,**

THE WOODBURN URBAN RENEWAL AGENCY RESOLVES AS FOLLOWS:

Section 1. The Woodburn Urban Renewal Agency Board adopts the budget for the fiscal year 2022-23 in the sum of \$2,245,800. A copy of the budget document is now on file at City Hall, 270 Montgomery St, Woodburn, Oregon.

Section 2. The amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below are hereby appropriated as follows:

Urban Renewal Fund	FY 2022-23
Administration	1,183,410
Debt Service	335,420
Transfers	2,860
Contingency	54,110
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	1,575,800
Unappropriated & Reserves	670,000
Total Budget	2,245,800

Section 3. Pursuant to Article IX (Finance) Section 1c (Financing Redevelopment and Urban Renewal Projects) of the Oregon Constitution and ORS Chapter 457, the Woodburn Urban Renewal District, as an "Option 1" urban renewal agency, authorizes certification to the Marion County

Assessor for the Woodburn Urban Renewal Agency Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Article IX, Section 1c of the Oregon Constitution with none of this amount to be raised by a special levy.

Approved as to Form: _____
City Attorney Date

APPROVED: _____
Eric Swenson, Mayor

Passed by the Council _____
Submitted to the Mayor _____
Approved by the Mayor _____
Filed in the Office of the Recorder _____

ATTEST: _____
Heather Pierson, City Recorder
City of Woodburn, Oregon