

COUNCIL MEETING MINUTES

JULY 22, 2024

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JULY 22, 2024

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Cabrales	Present -7:03 via video conferencing
Councilor Wilk	Present

Staff Present: City Administrator Derickson, City Attorney Granum, Assistant City Administrator Row, Police Chief Pilcher, Economic Development Director Johnk, Community Services Director Cuomo, Community Development Director Kerr, Finance Director Turley, City Engineer Garcia, Special Projects Director Wakeley, City Recorder Pierson, Planner Handel, Senior Planner Cortes, Public Relations and Communications Manager Guerrero,

ANNOUNCEMENTS

Mayor Lonergan announced that the City Council Community BBQ is scheduled to take place on Tuesday, August 6, 2024, at 6:00 p.m. to coincide with Music in the Park. He added that it is also National Night Out that night.

APPOINTMENTS

Schaub/Cornwell... appoint Kristi St. Amant to the Woodburn Public Arts and Mural Committee. The motion passed unanimously.

PROCLAMATIONS

Designation of July as Park and Recreation Month – Council President Schaub read a proclamation designating July as Park and Recreation Month.

CONSENT AGENDA

- A. Woodburn City Council minutes of June 24, 2024
 - B. Building Activity for June 2024
 - C. Liquor License Application Alebrijes Restaurant LLC.
 - D. Redflex report for April through June 2024
 - E. Acceptance of Easements and Right of Way at 2175 N Pacific Highway (Tax Lot 051W08A001800)
 - F. Award of Construction Contract for the Senecal Creek Bridge Repair Project.
- Schaub/Morris...** approve the consent agenda. The motion passed unanimously.

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PUBLIC HEARINGS

Liquor License Application for Restaurante and Cantina Los Dos Compas En Casa Marquez LLC.

Mayor Lonergan declared the hearing open at 7:08 p.m. for the purpose of hearing public input on the Liquor License Application for Restaurante and Cantina Los Dos Compas En Casa Marquez LLC. Police Chief Pilcher provided a staff report. Mayor Lonergan invited the applicant to speak to the Council. The applicant was not present. Mayor Lonergan asked if any member of the public wished to speak in support of the Liquor License Application for Restaurante and Cantina Los Dos Compas En Casa Marquez LLC. No members of the public wished to speak in support. Mayor Lonergan asked if any member of the public wished to speak in opposition to the Liquor License Application for Restaurante and Cantina Los Dos Compas En Casa Marquez LLC. No members of the public wished to speak in opposition. Mayor Lonergan closed the hearing at 7:13 p.m. Councilor Schaub stated that there has been consistent issues with the applicant, and she is not for it. Mayor Lonergan stated that it's not the type of business he wants to see operated downtown. Councilor Wilk stated that he understands that alcohol sales are an important part of the operation of a restaurant but that he has concerns about the applicant's alcohol abuse as well as the criminal activity that has occurred at that particular location over time.

Schaub/Cornwell... recommend that the OLCC does NOT approve the liquor license application for the business Restaurante and Cantina Los Dos Compas En Casa Marquez LLC. based upon the findings. On roll call vote the motion passed unanimously.

Annexation of Approximately 1.43 Acres of Territory Known as the Brown Street Property at 1025 Brown St (ANX 24-01) and Approval of Designation of the Residential Single Family (RS) Zoning District

A Public Hearing to consider input on annexation of approximately 1.43 acres of territory known as the Brown Street Property at 1025 Brown St (ANX 24-01) and approval of designation of the Residential Single Family (RS) zoning district. Mayor Lonergan declared the hearing open at 7:18 p.m. for hearing public input on the annexation of approximately 1.43 acres of territory known as the Brown Street Property at 1025 Brown St (ANX 24-01) and approval of designation of the Residential Single Family (RS) zoning district. Mayor Lonergan asked if there were any conflicts of interest, ex-parte contacts or site visits. Councilor Wilk stated that he has walked by the property but has no conflicts. Mayor Lonergan said he is familiar with that site. Councilor Cornwell said only by what was provided in the agenda. Mayor Lonergan asked if there were any challenges and there were none. City Recorder Pierson read the Public Hearing Statement. Senior Planner Cortes provided a staff report and answered clarifying questions of the Council. The Applicant, Bryan Cavaness representing Stafford Homes and Lands, 8840 SW Holly Lane, #200, Wilsonville, provided testimony on the annexation. Mayor Lonergan asked for testimony from those in favor of the Annexation of approximately 1.43 acres of territory known as the Brown Street Property at 1025 Brown St (ANX 24-01) and approval of designation of the Residential Single Family (RS) zoning district. No members of the public wished to speak in favor. Mayor Lonergan asked if there was anyone in the audience that would like to speak in opposition to the annexation of approximately 1.43 acres of territory known as the Brown Street property at 1025 Brown St (ANX 24-01) and approval of designation of the Residential Single Family (RS) zoning district. No members of the public wished to speak in opposition. Mayor Lonergan closed the hearing at 7:29 p.m.

Schaub/Wilk... tentatively approve ANX 24-01 with the condition of approval recommended by the Planning Commission and directing staff to prepare and submit annexation and zoning designation ordinances for consideration at the next City Council meeting. On roll call vote the motion passed

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unanimously.

COUNCIL BILL NO. 3256 - AN ORDINANCE ADOPTING AMENDMENTS TO THE WOODBURN DEVELOPMENT ORDINANCE RELATED TO FOOD CARTS AND FOOD CART PODS (LA 24-02)

Schaub introduced Council Bill No. 3256. City Recorder Pierson read the bill twice by title only since there were no objections from Council. Planner Handel provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3256 duly passed.

COUNCIL BILL NO. 3257 - A RESOLUTION OF THE CITY OF WOODBURN CALLING A MEASURE ELECTION FOR GENERAL OBLIGATION BONDS; DECLARING INTENT TO REIMBURSE EXPENDITURES; AND RELATED MATTERS

Schaub introduced Council Bill No. 3257. City Recorder Pierson read the bill by title only since there were no objections from Council. Assistant City Administrator Row provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3257 duly passed. Beth Hayes, 455 Bliler Ave, Salem, stated that the Greater Woodburn Opportunity Center supports the City's Community Center Project. Mayor Lonergan thanked the Assistant City Administrator, City Attorney, City Administrator, Community Services Director, Economic Development Director, Special Projects Director for their efforts on this.

COMMUNITY CENTER FUNDRAISING SUPPORT AND COORDINATION AGREEMENT WITH WOODBURN PROUD, INC.

Special Projects Director Wakely provided a staff report. Kathy Figley with Woodburn Proud stated that they look forward to serving in this capacity. **Schaub/Cornwell**...authorize the City Administrator to execute the attached Fundraising Support and Coordination Agreement with Woodburn Proud, Inc., to support the Woodburn Community Center project, and upon good cause shown adjust the Fund Administrative Fee pursuant to the parameters outlined in the Agreement. The motion passed unanimously.

AWARD OF CONSTRUCTION CONTRACT FOR THE WOODCREST COURT PAVING PROJECT

City Engineer Garcia provided a staff report. **Schaub/Morris**... award the construction contract for the Woodcrest Court Paving Project to the lowest responsible and responsive bidder, Brix Paving Northwest, Inc., in the amount of \$141,678.20. Staff is requesting approval of an additional \$40,000 for this project as a contingency for potential change orders that may arise during construction. The motion passed unanimously.

OTHER BUSINESS

Mayor Lonergan reported that Mark Spross with Metcom passed away and that it is quite a loss to Woodburn. City Administrator Derickson stated that Mark was a tremendous friend to Woodburn and to our first responders and to the Woodburn Police Department. He added that Mark was known nationally, statewide and amongst those of us here in this community. Mayor Lonergan sent condolences out to his family and to the police department.

CITY ADMINISTRATOR'S REPORT

The City Administrator reminded Councilors that there is an executive session tonight.

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MAYOR AND COUNCIL REPORTS

Councilor Wilk stated that he spent time in his ward going door to door talking to Woodburn residents and he learned a lot about their concerns and needs and, more importantly, about the excitement that people have of living here in Woodburn.

Councilor Schaub stated that she has tremendous respect for all the staff that we have.

Councilor Cornwell stated that she attended her class reunion not too long ago and a lot of them came to realize that Woodburn was the best place to grow up. She added that they still have a deep love affair with this town and a deep caring and want to see it be successful and thrive.

Mayor Lonergan stated that he attended a very good conference in Klamath Falls.

EXECUTIVE SESSION

Mayor Lonergan entertained a motion to adjourn into executive session under the authority of ORS 192.660 (2)(e). **Schaub/Cantu**... move into executive session under the authority of ORS 192.660 (2)(e). The motion passed unanimously. The Council adjourned into executive session at 8:17 p.m. and reconvened at 8:50 p.m. Mayor Lonergan stated that no action was taken by the Council while in executive session.

ADJOURNMENT

Morris/Schaub... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 8:50 p.m.

APPROVED _____
FRANK LONERGAN, MAYOR

ATTEST _____
Heather Pierson, City Recorder
City of Woodburn, Oregon

**EXECUTIVE SESSION MINUTES
JULY 22, 2024**

DATE CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JULY 22, 2024

CONVENED The meeting convened at 8:20 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Wilk	Present
Councilor Morris	Present
Councilor Cabrales	Present – via telephone

Mayor Lonergan reminded Councilors and staff that information discussed in executive session is not to be discussed with the public.

Staff Present: City Administrator Derickson, City Attorney Granum, Special Projects Director Wakely, Assistant City Administrator Row, Finance Director Turley, Community Services Director Cuomo, Community Development Director Kerr, City Recorder Pierson

Others in attendance: None.

The executive session was called:

To conduct deliberations with persons designated by the governing body to negotiate real property transactions pursuant to ORS 192.660(2)(e).

ADJOURNMENT

The executive session adjourned at 8:48 p.m.

APPROVED _____
Frank Lonergan, Mayor

ATTEST _____
Heather Pierson, City Recorder
City of Woodburn, Oregon