

URBAN RENEWAL AGENCY BOARD MEETING MINUTES

JUNE 23, 2025

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JUNE 23, 2025

CONVENED The meeting convened at 6:45 p.m. with Chair Lonergan presiding.

ROLL CALL

Chair Lonergan	Present
Member Cantu	Present
Member Cornwell	Present – 7:53 p.m.
Member Schaub	Present
Member Grijalva	Present
Member Wilk	Present
Member Bravo	Absent

Staff Present: City Administrator Derickson, City Attorney Granum, Assistant City Attorney Killmer, Assistant City Administrator Row, Special Projects Director Wakely, Community Development Director Kerr, Police Chief Millican, Public Works Director Stultz, Community Relations Manager Herrera, City Recorder Pierson

CONSENT AGENDA

A. Urban Renewal Agency minutes of June 9, 2025.

Motion: Schaub/Wilk... adopt the Consent Agenda.

The Motion passed with the following vote: Members Schaub, Grijalva, Wilk, and Cantu voting “aye.” [4-0]

URG #2025.03 – 563 AND 573 N. FRONT STREET | MENDOZA

Economic Development Director Johnk provided a staff report.

Motion: Schaub/Wilk... approve the Building Improvements Program (BIP) application from the owner of the property located at 563 and 573 N. Front Street, Nereida Mendoza & Jose Mendoza, (Applicants), in the amount of \$4,812, 50% of the overall cost for installation of a fence in the rear (alley side) of their properties in an effort to reduce on going vandalism and dumping as well as to provide improved security for their tenants; for a total project cost of \$9,625.

The Motion passed with the following vote: Members Schaub, Grijalva, Wilk, and Cantu voting “aye.” [4-0]

URG #2025.04 – 397 N. FIRST STREET | COSMETOLOGY SCHOOL

Economic Development Director Johnk provided a staff report.

Motion: Schaub/Cantu... approve the Building Improvements Program (BIP) Grant Application from the owner of the property located at 397 N. First Street, Celestina Chacon Quintero, (Applicant), in the amount of \$50,000. This project includes an interior and exterior redevelopment of the property for use

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as a Cosmetology School, with a total investment of \$780,750.

The Motion passed with the following vote: Members Schaub, Grijalva, Wilk, Cornwell, and Cantu voting “aye.” [5-0]

BUILDING IMPROVEMENTS PROGRAM GUIDELINE REVISIONS

Economic Development Director Johnk provided a staff report.

Motion: Schaub/Wilk ... approve the revised City of Woodburn Building Improvements Program Guidelines, as recommended by the Downtown Advisory Review Subcommittee (DARS).

The Motion passed with the following vote: Members Schaub, Grijalva, Cornwell, Wilk, and Cantu voting “aye.” [5-0]

ADJOURNMENT

Motion: Schaub/Cornwell ... move to adjourn.

The Motion passed with the following vote: Members Schaub, Grijalva, Cornwell, Wilk, and Cantu voting “aye.” [5-0]

Chair Lonergan adjourned the meeting at 7:07 p.m.

APPROVED

FRANK LONERGAN, CHAIR

ATTEST

Heather Pierson, City Recorder
City of Woodburn, Oregon