



City of Woodburn
Community Development

Memorandum

270 Montgomery Street Woodburn, Oregon 97071 Phone (503) 982-5246 Fax (503) 982-5244

Date: December 15, 2021
To: Dago Garcia, P.E., City Engineer
Cc: Brenda Reiner, Engineering Associate
Chris Kerr, Community Development Director
From: Colin Cortes, AICP, CNU-A, Senior Planner
Subject: **Smith Creek Development Phase 3B Dec. 15 “walkthrough” follow-up**

Introduction

Several City staff including Brenda and you walked through Smith 3B on Wednesday, December 15 with Stafford Land Co. employees and Roy of Emerio as an informal inspection of improvements.

Per your request, below is a summary of outstanding items as Planning staff sees them.

Executive Summary

Missing items and unresolved issues include:

A. Street trees

1. Street trees are missing from each block face along the whole east side of Killian Spring Drive. They're missing also from side streets where sidewalk isn't yet constructed.
2. Have the developer confirm that the area within planter strips remaining after tree plantings are either planted with or seeded for lawn grass.

Conclusions

Feel free to ask for any clarifications or details, 980-2485.