# Final Decision 

## Planning Commission

File number(s): CU 2019-07, DR 2019-13, EXCP 2019-07, \& PP 2019-03

Project name:


Woodburn High School (H.S.) Addition/Expansion \& Redevelopment / "Career \& Technical Education (CTE)" Addition

Date of decision: February 27, 2020
Date of mailing: March 4, 2020
Applicant: Ivan Leigh, Operations Manager, Woodburn School District, represented by Oh Planning+Design, Architecture; attn Deb France, Principal, Architect \& Caitlin McGehee, AIA, NCARB, Associate, 115 NW 1 ${ }^{\text {st }}$ Ave, Ste 300, Portland, OR 972094023

Landowner: Woodburn School District 103; attn Sarah Bishop, Director of Business, 1390 Meridian Drive, Woodburn, OR 97071

Site location: $\quad 1785$ N. Front St; Tax Lot 051W07A 00600

Summary: The Woodburn Planning Commission held a public hearing on February 27, 2020 and unanimously approved the Conditional Use, Design Review, Street Exception, and Phasing Plan consolidated applications package (Type III) with the conditions recommended by staff through the staff report published February 20.

No parties testified in opposition to the proposal, which the District refers to as "Career \& Technical Education (CTE)".

The proposal was for partial site redevelopment including a main building addition/expansion at the north, removal of a few existing modular buildings, addition of a north outbuilding, adding a driveway on Hazelnut Drive aligned with Graystone Drive, and partial upgrades of east front visitor and west rear staff parking areas for two staff carpool/vanpool (C/V) stalls, walkway crossings of some drive aisles, tree islands at the new crossings, and upgrading at least one curb ramp to conform to the Americans with Disabilities Act (ADA).

The addition/expansion is in place of the demolished remains of a portion of the main building destroyed by fire accidentally set by students on May 11, 2012. The original portion was one story, and the addition/expansion is two.

The project comes with a Street Exception approval to not upgrade the N. Front Street frontage to present standards and a Phasing Plan approval for a project of Phases $1 \& 2$ - including to defer to Phase 2 all frontage/public/street improvements that remain required. The application materials indicated that Phase 2 would be as late as 2027, and there is no condition requiring that the applicant do any of construct Phase 2, construct the public improvements, or pay a fee in-lieu. The conditions include obtaining a public access easement 20 feet wide minimum along the Mill Creek Greenway Trail corridor, and the Assistant City Administrator, who oversees parks and recreation, had declined to require the applicant either to construct bicycle/pedestrian trail improvements based on the Mill Creek Greenway Master Plan or pay a fee in-lieu.

The subject property is in the Public and Semi-Public (P/SP) zoning district.
Section references are to the Woodburn Development Ordinance (WDO).

## Conditions of Approval:

## General

G1. Either prior to or as part of building permit application, the applicant shall submit revised site plans meeting the conditions of approval to the attention of the Planning Division and obtain Division approval or permit sign-off.

G2. The applicant or successor shall develop the property in substantial conformance with the final plans submitted and approved with these applications, except as modified by these conditions of approval. Were the applicant to revise plans other than to meet conditions of approval or meet building code, even if Planning Division staff does not notice and signs off on building permit issuance, Division staff retains the right to obtain restoration of improvements as shown on an earlier land use review plan set in service of substantial conformance.

G3. References: The descriptions below define certain words, phrases, and assumptions in the context of the conditions of approval:

- "ADA" refers to the federal Americans with Disabilities Act of 1990.
- "Director" refers to the Community Development Director.
- "District" refers to the Woodburn School District.
- "Highway" refers to Oregon Highway 214 / Newberg Highway.
- "H.S." refers to high school.
- "Public Works" refers to the Public Works Department, especially the Engineering Division.
- "PUE" means public utility easement.
- "ROW" means right-of-way.
- "WDO" refers to Woodburn Development Ordinance.

G4. Due date: Unless a condition specifies otherwise, meeting the conditions is due by building permit issuance for the implied phase.

G5-PW. Public Works: Follow the appended "Public Works Comments February 18, 2020" (Attachment 102A).

G6. Recordation(s): Dedications of ROWs, PUEs, and other easements involve recordation(s) with Marion County. The applicant shall:
a. Prior to recordation with the County, follow City Public Works Department review and dedication process as directed by the City Engineer or higher authority, including the use of Public Works document templates;
b. Submit a draft copy of the ROW dedications and easements, including text and drawing(s), to the attention of both the Director and City Engineer for their reviews and directions. Easement text shall contain references to "City of Woodburn Conditional Use CU 2019-07", "Woodburn High School", street address, and tax lot number. Submit through the Planning Division both Adobe PDF and written copies under a cover or transmittal letter providing project context, including land use / planning / zoning case file numbers, street address, tax lot number, and project name and an explanation of the purpose of the submittal that refers to this condition of approval;
c. Record dedications prior to building permit final inspection;
d. Upon recordation, submit proof to pass building permit final inspection; and
e. Apply to Marion County for recordation(s) no later than six (6) months past the Planning Commission tentative decision date of February 27, 2020, i.e. by August 31, 2020, and complete recordation(s) no later than a year past, i.e. by February 28, 2021. The due date to complete recordation(s) shall not supersede when recordation(s) are due relative to the building permit stage.

G7. Inspection: The applicant shall construct, install, or plant all improvements, including landscaping, prior to City staff verification. At least three (3) City business days prior to a desired date of planning and zoning inspection of site improvements, the applicant shall request a land use / planning / zoning inspection through the Accela / Oregon ePermitting building permit record(s) for the project. This inspection is required and separate from and in addition to the usual building code and fire and life safety inspections. Note that Planning staff are not primarily inspectors, do not have the nearly immediate availability of building inspectors, and are not bound by any building inspector's schedule or general contractor convenience. For help with ePermitting, call the Oregon Building Codes Division help line at (503) 373-7396.

## Conditional Use 2019-07

C1. ADA:
a. On-site: The applicant shall make ADA-compliant the walkway ramp transition at the location Sheets CU-A01 \& 3 illustrate and note for Phase 1.
b. Highway and road sidewalks: See Street Exception (EXCP) conditions.

## C2. Bicycle parking:

a. Ratio: Required off-street bicycle parking shall number a total of the existing amount of twentyfour (24) stalls plus at least two (2) stalls per additional classroom. (This would equal 24 existing stalls, plus 18 stalls for Phase 1 nine classrooms, and plus for Phase 2 six classrooms 12 stalls yielding 54 stalls total.)
b. Distribution: The number shall be divided among at least four (4) areas: the main entrance with sixteen (16) stalls minimum, a southeast entrance with twelve (12) stalls minimum, a west staff entrance with twelve (12) stalls minimum, and an addition/expansion or outbuilding entrance with fourteen (14) stalls minimum.
c. Facility: Each stall shall adjoin a facility designed for the securing of one or more bicycles, such as a U-rack or wave rack.
d. Stall size: The minimum size of additional or altered stalls shall be two (2) feet wide by six (6) feet long, and minimum vertical clearance shall be eight (8) feet. If a stall is wall-mounted, the minimum stall depth shall be five (5) feet. The minimum maneuvering area to access any stall shall be at least five (5) feet deep. The dimensional standards do not apply to the existing bicycle parking at the south and west.
This condition is due by building permit final inspection for each phase because additional bicycle parking is allocated between the two phases.

C3. Bond / bonding / performance guarantee: Were the applicant to bond any improvements as allowed by and pursuant to WDO 4.02.08, the amount shall be $200 \%$ instead of $120 \%$.

C4. Carpool/vanpool (C/V) parking:
a. Number: Within a staff-only parking area there shall be at least two $\mathrm{C} / \mathrm{V}$ stalls located within ninety (90) feet of a building occupied by District staff and limited to carpools and vanpools.
b. Striping: Each stall shall be striped "CARPOOL/VANPOOL ONLY" in lettering one (1) foot high minimum.
c. Signage: Each stall shall have a wall-mounted or pole-mounted sign for "Carpool/Vanpool Only". Minimum sign face size shall be one (1) foot wide by one-and-a-half ( $11 / 2$ ) feet high. The top of a posted sign shall be between five-and-a-half ( $5 \frac{1}{2}$ ) and six-and-a-half ( $61 / 2$ ) feet above vehicular grade.
d. If there are State of Oregon standards that conflict with b. and c., the applicant may go by state standards instead and provide a copy of them to staff.
This condition is due by building permit final inspection for each phase because the improvements manifest in Phase 1 and are displaced and reproduced in Phase 2.

C5. Driveway widths:
a. Two-way: Any additional driveway or reconstructed driveway shall have a maximum width of either twenty-four (24) feet or, were the Oregon Fire Code (OFC) to apply such that a fire apparatus access road of minimum 26 feet would be required such as for a multi-story building, then twenty-fix (26) feet. The maximum may increase by up to eight (8) feet were a driveway to include an outbound left-turn lane or pocket.
b. One-way: Any additional driveway or reconstructed driveway shall have a maximum width of twelve (12) feet if one-lane and twenty (20) feet if two-lane.

C6. Fire access plan: Through the City building permit application and review process, the applicant shall submit for the Woodburn Fire District Fire Marshal a detailed plan sheet illustrating and noting: fire apparatus access and lane routes, lane widths, lane inside and outside turning radii of the minimums per the Oregon Fire Code (OFC), lane height clearance, fire suppression water line, hydrants, a PUE for the fire suppression water line and hydrants, fire department connections (FDCs), and fire riser rooms.

C7. Greenway: The applicant shall by Phase 1 dedicate to the City an easement for public pedestrian and cyclist access along the likely alignment of the Mill Creek Greenway Trail based on the image on plan p . 17, "North Tributary: Goose Creek Mill Creek" (Attachment 107), and existing topography. The easement or easements shall extend at least (a) between Hazelnut Drive ROW and highway ROW and (b) between highway ROW along the Goose Creek corridor to the west property line. The easement may be continuous from Hazelnut Drive ROW to the west property line if it has a segment that parallels roughly the highway

ROW and extends to or abuts the highway ROW. The minimum greenway trail easement width shall be twenty (20) feet.

C8. Lighting: This applies to additional or altered exterior lighting fixtures.
a. Full cut-off: They shall be full cut-off or fully shielded models.
b. Heights: As measured to the underside of the light fixture:
i. Wall: Wall-mounted fixtures shall be no higher than eight (8) feet above walkway finished grade. (This height limit is not applicable to emergency egress lighting and permanent wall signs allowed through WDO 3.10 were they to have interior illumination.)
ii. Parking pole: Exterior pole-mounted fixtures within five (5) feet of or in parking, loading, and vehicular circulation areas shall be no higher than fourteen (14) feet above vehicular finished grade.
iii. Other pole: Remaining exterior pole-mounted fixtures, excepting sports field lighting, shall be no higher than fifteen-and-a-half (151/2) feet above grade.
c. Monument signage: Any monument signage illuminated by lighting exterior to it shall be full cutoff or fully shielded, and any monument signage that has electronic changing image shall have it off from 9:00 p.m. to 7:00 a.m. Pacific time.
This condition is due by building permit final inspection.

C9. Modular buildings / modulars: Consistent with the land use review plan set submitted February 4, 2020, Sheets CU-A00 Overall Existing Site Plan and CU-A01 Overall Master Plan, the number of modular buildings shall decrease by at least ten (10) by Phase 1. The removal of modular buildings is due by building permit final inspection for Phase 1. (The City may later supersede this condition by taking action on a future land use application submittal as to allow one or more modular buildings.)

C10. Parking area improvements:
a. East front student/visitor: As proposed, per Sheets CU-A01 \& 3 and L01 \& 2, the applicant shall modify the parking area to stripe a walkway at least six (6) feet wide across the drive aisles and install and plant four landscaped islands with trees. The middle two islands shall each be at least fifty-two (52) square feet within inside of curbing with narrowest dimension of six-and-a-half $(61 / 2)$ feet minimum within inside of curbing. The trees shall conform to Table 3.06B. Additional or altered compact stalls shall be striped with "C", "COMPACT", or "COMPACT ONLY".
b. West rear staff: As proposed, per Sheets CU-A01 \& 3 and L01 \& 2, the applicant shall modify the parking area to stripe walkway crossings of the east drive aisle.
This condition is due by building permit final inspection for Phase 2.

C11. Signage: Based on WDO 3.10 and the needs of the Public Works Department:
a. Permanent signage for the school campus shall not encroach within any PUE.
b. Electronic changing image: Based on the hours in Ordinance No. 2338, Section 5A Light Trespass, any monument sign electronic changing image shall be off every evening or night during the hours of 9:00 p.m. to 7:00 a.m. Pacific time.
c. The applicant shall through the sign permit process of 5.01 .10 demonstrate that any new, relocated, or structurally altered permanent signage conforms to WDO 3.10.

C12. Discontinuance/Revocation: Because the WDO does not specify if and when a conditional use approval would expire were a use to cease, based on WDO 4.02.04B the approval shall expire if the use of public school ceases and three (3) years pass without the use recommencing.

C13. CU Modification: Because the WDO, including 5.03.01, does not specify how changes to an approved conditional use (CU) and related site improvements might trigger another CU or modification of a CU approval, for Director determination the following serve as criteria and - where noted - as factors:
a. Significant expansion of the use, factors being an increase in any of: total gross floor area (GFA) by $25.0 \%$ or more or by an absolute value of ten thousand $(10,000)$ square feet or more, the number of buildings (excluding modulars) by two (2) or more, the number of modular buildings by one (1) or more, and the number of classrooms by six (6) or more;
b. Increase in off-street parking by twelve (12) or more stalls, even if the existing supply were in excess of the minimum required ratio(s);
c. Net Increase in impervious surface totaling at least two-and-half ( $2^{1 ⁄ 2}$ ) acres;
d. Development as defined in WDO 1.02 within twenty (20) feet of a property boundary and not already conditioned through the subject approval;
e. Installation of additional or altered sports field lighting taller than twenty (20) feet and within twenty (20) feet of ROW or other property line;
f. Any proposal necessitating a request for Exception to Street Right-of-Way and Improvement Requirements ("Street Exception");
g. Any proposal necessitating a request to vary from the WDO;
h. Any proposal necessitating a Type III or IV land use application type;
i. Any proposal increasing either student capacity or actual student population by ninety (90) or more students;
j. Any proposal predicted based on the Institute of Transportation Engineers (ITE) Trip Generation Manual to increase peak hour vehicle trip generation such that per WDO 3.04.05A the City could require a traffic impact analysis (TIA);
k. An application for Modification of Conditions pursuant to WDO 4.02.07;
I. City adoption of a unified development ordinance replacing the WDO were to have intervened; and
m. Proposal by the Woodburn School District for the City to approve a District-led long-range master plan for the Woodburn H.S. campus.
Modification of a specific condition of approval remains pursuant to WDO 4.02.07. Were the City to have amended the WDO to establish modification provisions for conditional uses, the Director may decide that the provisions supersede this condition of approval.

C14. Architecture: As proposed, the north outbuilding labeled as "classroom building" shall meet or exceed the window area percentage provision of WDO 3.07.06B.2b(1) on the north façade that faces Hazelnut Drive.

C15. Driveway: The additional driveway along Hazelnut Drive shall be aligned with a public street that intersects Hazelnut Drive and shall have a maximum width of either twenty-six (26) feet or, if later changed to have an outbound left-turn pocket between an inbound and an outbound lane, thirty (30) feet.

## Design Review 2019-13

D1. Fences / fencing: To meet WDO 2.06.02C.1 (height maximum), 2.06.02D.2 (coating and slats), vision clearance area (3.03.06), and, the applicant shall through the fence permit process of 5.01 .03 demonstrate the proposed fencing conforms.

D2. ROWs \& PUEs: To meet WDO 3.01, the applicant shall illustrate, note, and dedicate for:
a. Hazelnut Drive, additional ROW of three (3) feet and a PUE of five (5) feet width;
b. N. Front Street, additional ROW of nineteen (19) feet and a PUE of five (5) feet width; and
c. the highway, additional ROW of five (5) feet and a PUE of ten (10) feet width.

D3. Screening of parking: To meet WDO 3.06.05B, the applicant shall screen surface parking in the north yard from Hazelnut Drive. The applicant shall revise Sheet CU-LO2 to clarify that proposed shrubbery amid the row of trees would be evergreen shrubbery forming a screen hedge or row as a vertical visual screen, growing to a minimum height at maturity of three-and-a-half ( $31 / 2$ ) feet from the abutting street grade.

D4. Screening of roof-mounted equipment: To meet WDO 3.07.06B.4 fully, the applicant shall revise the building elevation Sheets CU-A07 through 9 to clarify that all such equipment will be screened.

D5. On-site PUEs other than streetside ones: To meet WDO 3.02.01 \& 3.02.02, were the City Engineer to identify later a nonconforming situation in need of correction regarding any on-site utilities and easements in order to protect public health, safety, and welfare, upon City Engineer written direction, the applicant shall record a document or documents that accomplish the directed correction.

## Street Exception 2019-07

The street exception request is approved for the three frontages as modified by the following conditions:

EX1. ROWs \& PUEs: Approval of the street exception request shall not exempt the proposal from dedications of required ROWs and PUEs.

EX2. Hazelnut Drive: The required improvements shall be per the land use review plan set submitted February 4, 2020, Sheets CU-A01 \& 3 and L01.

EX3. N. Front Street: The required improvements shall be per the land use review plan set submitted February 4, 2020, Sheets CU-A01 \& L01.

EX4. Highway: The required improvements shall be per the land use review plan set submitted February 4,2020 , Sheets CU-A01 \& L01.

## EX5. Street trees:

a. Specifications: The applicant shall plant in conformance with WDO 3.06.03A and Tables 3.06B \& C:
b. Public Works Standard Specifications \& Drawings: The applicant shall revise the site plans to reproduce standard details as Public Works directs and include Drawing 1 Street Tree Planting New Construction and Detail No. 4150-8 Sidewalks.

EX6. ADA: The applicant shall upgrade to provide ADA compliance where it does not exist along sidewalks and pedestrian crossings of streets and do so by any of Phase 1 or 2.

EX7. Interpretation: Where there is uncertainty, contradiction, or conflict concerning what street improvements are or are not excepted, the Director shall determine upon guidance by the Public Works Department.

EX8. Future applications: Any future land use / planning / zoning application for the subject property that triggers street improvements supersedes this Street Exception 2019-07.

## Phasing Plan 2019-03

PP1. Phasing:
a. Number: The City acknowledges the phasing plan of two Phases $1 \& 2$.
b. Improvements by phase:
i. Improvements are due by the phases with which they are associated as noted and delineated per the revised land use review sheets submitted February 4, 2020: CU-A01, $2, \& 3$ and CU-L02.
ii. Clarification: Though frontage/public/street improvements are deferred to Phase 2, the applicant shall record any and all required ROW, PUE, and Mill Creek Greenway Trail easement dedications prior to Phase 1 building permit final inspection.
c. Timeframe: The City acknowledges the build-out timeframe per the applicant's letter of January 22,2020 ( $p .7$ ) that was in response to the incompleteness letter of January 9, 2020: Phase 1 is through June 2021, and Phase 2 is through 2027, which through this condition staff interprets to mean through September 3, 2027. The applicant shall revise the site plans to indicate the phasing timeframe that the letter had indicated.

Notes to the Applicant: The following are not planning / land use / zoning conditions of approval, but are notes for the applicant to be aware of and follow:

1. Records: Staff recommends that the applicant retain a copy of the approval of the conditional use.
2. Fences, fencing, \& free-standing walls: The approval excludes any fences, fencing, \& free-standing walls, which are subject to WDO 2.06 and the permit process of 5.01.03.
3. Signage: The approval excludes any signage, which is subject to WDO 3.10 and the permit process of 5.01.10.
4. Other Agencies: The applicant, not the City, is responsible for obtaining permits from any county, state and/or federal agencies, which may require approval or permit, and must obtain all applicable City and County permits for work prior to the start of work and that the work meets the satisfaction of the permit-issuing jurisdiction. The Oregon Department of Transportation (ODOT) might require highway access, storm drainage, and other right-of-way (ROW) permits. All work within the public ROW or easements within City jurisdiction must conform to plans approved by the Public Works Department and must comply with a Public Works Right-of-Way permit issued by said department. Marion County plumbing permits must be issued for all waterline, sanitary sewer, and storm sewer work installed beyond the Public Right-of-Way, on private property.
5. Inspection: The applicant shall construct, install, or plant all improvements, including landscaping, prior to City staff verification. At least three (3) City business days prior to a desired date of planning and zoning inspection of site improvements, the applicant shall request a land use / planning / zoning inspection through the Accela / Oregon ePermitting building permit record(s) for the project. This inspection is required and separate from and in addition to the usual building code and fire and life safety inspections. Note that Planning staff are not primarily inspectors, do not have the nearly immediate availability of building inspectors, and are not bound by any building inspector's schedule or general contractor convenience. For help with ePermitting, call the Oregon Building Codes Division help line at (503) 373-7396.
6. Stormwater management: The storm sewer system and any required on-site detention for the development must comply with the City Storm Water Management Plan, Public Works storm water practices and the Storm Drainage Master Plan.
7. Public Works Review: Staff performs final review of the civil plans during the building permit stage. Public infrastructure must be constructed in accordance with plans approved by the City, as well as
current Public Works construction specifications, Standard Drawings, Standard Details, and General Conditions.
8. ROW:
a. Dedication: For a site development project that requires no and involves no re-plat, there is a process separate from land use / planning / zoning review to dedicate ROW and easements. Contact the Public Works Department to obtain paperwork and allow at least two months for Public Works staff to review the paperwork and schedule acceptance of dedications during a regularly scheduled City Council meeting.

ROW - and public utility easement (PUE) - dedications are due prior to building permit issuance.
b. Work: All work within the public ROWs or easements within City jurisdiction must require plan approval and permit issuance from the Public Works Department. All public improvements construction work must be performed in accordance with the plans stamped "approved" by the City, and comply with the City's Standard Specifications and Standard drawings.
9. Franchises: The applicant provides for the installation of all franchised utilities and any required easements.
10. Water: All water mains and appurtenances must comply with Public Works, Building Division, and Woodburn Fire District requirements. Existing water services lines that are not going to be use with this new development must be abandoned at the main line. The City performs required abandonment of existing water facilities at the water main with payment by the property owner. All taps to existing water mains must be done by a "Hot Tap" method and by approved City of Woodburn Contractors. The applicant shall install the proper type of backflow preventer for all domestic, lawn irrigation and fire sprinkler services. The backflow devices and meters shall be located near the city water main within an easement, unless approved otherwise by Public Works. Contact Byron Brooks, City of Woodburn Water Superintendent, for proper type and installation requirements of the backflow device at (503) 982-5380.
11. Wastewater Survey: The applicant must complete a City of Woodburn Nonresidential Wastewater Survey and comply with the conditions of the Wastewater Permit. Contact Carol Leimbach, Industrial Waste Coordinator, at (503) 982-5283.
12. Grease Interceptor/Trap: If applicable, a grease trap would need to be installed on the sanitary service, either as a central unit or in the communal kitchen/food preparation area. Contact Marion County Plumbing Department for permit and installation requirements, (503) 588-5147.
13. Fire: Fire protection requirements must comply with the Woodburn Fire District standards and requirements. Place fire hydrants within the public ROW or public utility easement and construct them in accordance with Public Works Department requirements, specifications, standards, and permit requirements. Fire protection access, fire hydrant locations and fire protection issues must comply with current fire codes and Woodburn Fire District standards. See City of Woodburn Standard Detail No. 5070-2 Fire Vault. The fire vault must be placed within the public right-of-way or public utility easement.
14. Street addressing: Were the District to desire or be prompted by a public agency to adjust street addresses, do so through the City. Assigning new addresses involves the City, the Fire District, and
the U.S. Postal Service and needs completion prior to intake of building permits. For the Building Division to accept building permit applications for changed addresses, the applicant must have submitted an Address Assignment Request to the Community Development Department for and obtained adjusted street addresses with payment per the Planning Division fee schedule. Expect 1-2 weeks for approval following application. The applicant prepares an exhibit with a site plan indicating the addresses as part of a street address application.
15. SDCs: The developer pays System Development Charges prior to building permit issuance. Staff will determine the water, sewer, storm and parks SDCs after the developer provides a complete Public Works Commercial/Industrial Development information sheet.

Expiration: Per Woodburn Development Ordinance (WDO) 4.02.04B., a final decision expires within three years of the date of the final decision unless:

1. A building permit to exercise the right granted by the decision has been issued;
2. The activity approved in the decision has commenced; or
3. A time extension, Section 4.02.05, has been approved.

Appeals: Per WDO 4.01.11E., the decision is final unless appealed pursuant to Oregon Revised Statutes (ORS), state administrative rules, and WDO 4.02.01. The appeal to City Council due date is twelve (12) days from the mailing date of this notice per 4.02.01B.1. A valid appeal must meet the requirements of 4.02.01.

A copy of the decision is available for inspection at no cost, and the City would provide a copy at reasonable cost at the Community Development Department, City Hall, 270 Montgomery Street, Woodburn, OR 97071. For questions or additional information, contact Vicki Spitznogle, Administrative Assistant, at (503) 982-5246 or vicki.spitznogle@ci.woodburn.or.us.

## Attachments:

- Planning Commission Feb. 27, 2020 Staff Report Attachment 101. Marked Tax Map
- 101A. Partition Plat 2012-031 (5 sheets)
- 102A. Public Works Comments October 16, 2019 (2 pages)
- 104. Transportation System Plan (TSP) Figure 2 (2019)
- 105. TSP Figure 8 "Pedestrian Plan Elements" (2019)
- 106. Traffic letter
- 107. Mill Creek Greenway Master Plan (2006-07; excerpt of north map)
- 108. Site plans excerpted (submitted through Feb. 4, 2020; 12 sheets)

Sincerely,



## Colin Cortes, AICP, CNU-A

Senior Planner

Affirmed,


March 3, 2020
Charlie Piper, Chair. Planning Commission
cc: Chris Kerr, Community Development Director
Dago Garcia, P.E., City Engineer
Ted Cuno, Building Official
Jason Space, GIS Technician
Marion County Assessor's Office
Dr. William Rhoades, Superintendent, Woodburn School Dist. 103
Sarah Bishop, Director of Business, Woodburn School Dist. 103


## 05 1W 07A WOODBURN

LEGEND
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axlot Boundary
Road Right-of-W Railroad Right-of-Way
Private Road ROW
Subdivision/Plat Bndry

CORNER TYPES
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NOTES
Tick Marks: A tick mark in the road indicates shat the
labeled dimension extends into the public ROW
$\underbrace{2000}_{175.50}$


## PARTITION PLAT NO. 2012-31




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2012-31
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2012-31


## PARTITION PLAT NO. 2012-31

PREPARED FOR WOOBBUN SCHOL DISTRCT
965 N BONES FERR ROAD
WOOODUUNN OR 97071

A REPLAT OF LOTS 2, 3, 4, AND 5, BLOCK 2, OF THE PLAT "GLATT SUBDIVISION", AND OTHER LANDS, LOCATED IN THE NORTHEAST AND SOUTHEAST ONE-QUARTERS OF SECTION 7, AND THE NORTHWEST ONE-QUARTER OF SECTION 8, TOWNSHIP 5 SOUTH, RANGE 1 WEST, WILLAMETTE MERIDIAN, CITY OF WOODBURN, MARION COUNTY, OREGON

AUGUST 16, 2012

## CITY OF WOODBURN APPROVALS



STATE OF OREGON
COUNTY OF MARBON
1 DA HEREBY CERTIF THAT THIS PARTITON PLAT NO. 2012-31
WAS RECENED FOR RECORD ON THIS 23 rd DAY OF
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at $12: 170^{\prime} \mathrm{ClOCK} P$
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DECLARATION
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Kavid Bauteta
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MWOOBURN SCHOOL DISTRICT 103 AND MOODBURN
ACKNOWLEDGMENT
STAIE OF OREGON
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COMMISSION NO. 452765
MY COMMISSION EXPRRES 10-12-2014
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SURVEYOR'S CERTIFICATE
 THE PLAT "GLAT SUBBMSION", AND OTHER LANDS, LOCAIED IN THE NORTHEAST AND SOUTHEAST
 RANGE 1 WEST, WLLAMEETE MERROON,
PARTCULARLY DESCRBBED AS FOLOWS:
beginning at The intil point, being a $5 / 8$ INCH IRON rod wit a yellow plastc cap inscribed "dit ASSOC. LS. $1362^{*}$ AT THE SOUHHEST CORNER OF LOT 33 OF THE PLAT "COOSE HOLOW AT TUKMLA PHAS
2"; THENCE ALONG THE EAST UNES OF SND PLAT AND GOOSE HOLOO AT TUKWIA PHASE I" NORTH
 FET FROM CENERLINE); THENE ALONG SAD RIGHT-OF-WAY UNE ALONG A NON-TANGENT CUNVE TO THE


 RIGH-OF-WAY UNE SOUTH $8547^{\prime} 14^{4}$ EAST 379.79 FET TO A $5 / 8$ INCH RON ROD WTH A YELOW PLASTC


 FEET TO THE SOUHEAST CORNER OF THE ANDREW J. VAUGHN D.LC. NO. 52; THENC AOONG THE SOUTHWEST


 OF $5822^{\circ} 48^{\circ}$, A LENGTH OF 338.43 FEET, AND A CHORD OF SOUTH $8522^{\circ} 45^{\circ}$ WEST 323.92 FEET TO A $5 / 8$ 401.28 FEET TO A PONT ON THE NORTH RIGHT-OF-WAY OF HIGHWAY 214 ( (45.00 FET FROM CENTERUNE); THENCE ALONG SAD NORH RIGHT-OF-WAY ALONG A SPRPA TO THE LEFT WTH A LENGTH OF 436.23 FEET,
 RIGHT-OF-WAY ALONG A CURVE TO THE LEF WTH A RADUS OF 1190.92 I EEET, A DELTA OF O8 $15^{\prime} 00^{\circ}$ ", A LENGTH OF 171.48 FEET, AND A CHORD OF SOUTH $855^{2} 7^{4} 44^{\circ}$ WEST 171.33 FEET TO A $5 / 8$ INCH IRON ROD WTH A YELOW PLASTCC CAP INSCRIBED W\&HH PACIFCC"; THENCE CONTINUNG ALONG SAD NORTH RIGHI-OF-WAY AONG A SPRRL TO THE LEFT WTH A LENGTH OF 509.82 FEET, AN ANGLE OF $1230^{\prime} 00^{\circ}$, AND
A CHORD OF SOUTH $7502^{\prime 2} 34$ WEST 508.73 FEET TO A $5 / 8$ INCH IRON ROD WTH A YELOW PLASTC CAP INSCRIBED "W\&H PACIFC"; HENCE CONTNUUG ALONG SAD NORTH RIGHET-OF-WAY SOUTH $6855^{\prime} 15^{\prime \prime}$ WEST

 Of THE PLAT "GOOSE HOLOW AT TUKWLA PHASE $2^{2}$ SOUTH $855^{\prime} 7^{\prime} 555^{\text {e }}$ EAST 242.62 FEET TO THE INTHL

THE ABOVE DESCRIBED TRACT CONTANS 56.26 ACRES, MORE OR LESS.


| JOB NAME: | WDBRN HIGH |
| :--- | :--- |
| JOB NUMBER: | 3246 |
| DRAWN BY: | JOH |
| CHECKED BY: | NSW |
| DRAWING NO.: | 3246PART |




LICENSED IN OR \& WA
13910 SW GALBREATH
DRNE SUITE 100
SHERWEOD, OR $\quad 100$
97140 PHONE: (503) 925-8799
FAA: ( 503 ) $925-8969$


## Woodburn High School CTE \& Classroom Addition, CU2019-07,DR 2019-13, EXCP 2019-07, \& VAR 2019-03 1785 N Front Street Public Works Comments

February 18, 2020

## CONDITIONS OF LAND USE APPROVAL:

1. The Applicant, not the City, is responsible for obtaining permits from state, county and/or federal agencies that may require such permit or approval.
2. Final review of the Civil Plans will be done during the building permit application; a Professional Engineer shall stamp the plans. Public infrastructure will be constructed in accordance with plans approved by public works.
3. All work within the public rights-of-way or easement within city jurisdiction shall require plan approval and permit issuance from the Public Works Department. All work in the right-of-way or public utility easement shall be performed in accordance with plans stamped "Approved" by the City Public Works Department and in compliance with City's Standard Specifications and Standard Details and Drawings.
4. System Development fees shall be paid at the time of building permit issuance.

## CONDITIONS TO BE ADDRESS DURING THE BUILDING PERMIT APPLICATION

1. All public utility easements and right-of-way dedications shall be properly recorded prior to building permit final inspection.

- 5ft Public Utility Easement along Hazelnut Drive
- 5 ft Public Utility Easement along N Front Street
- 10ft Public Utility Easement along Highway 214
- 20ft easement along mill creek trails
- 3ft right-of-way dedication along Hazelnut Drive
- 19ft right-of-way dedication along N Front Street
- 5 ft right-of-way dedication along Highway 214

2. Street lighting shall comply with PGE and City of Woodburn Standards and Specifications.
3. Fire hydrants locations and fire protection requirements shall be as per the Woodburn Fire Districts and City of Woodburn requirements.
4. The applicant shall install the proper type of backflow preventer for all domestic, lawn irrigation and fire sprinkler services, RP devices are required if wells are located within the property. The backflow devices and meters shall be located near the city water main within an easement, unless approved otherwise by Public Works. Contact Byron Brooks, City of Woodburn Water Superintend, for proper type and installation requirements of the
backflow device at 503-982-5380.
5. The applicant shall complete a City of Woodburn Nonresidential Wastewater Survey and comply with the conditions of the Wastewater Permit. Contact Carol Leimbach, City of Woodburn Industrial Waste Coordinator, at 503-982-5283.



Woodburn School District

Mr. Dan Handel

City of Woodburn, Planning Department

270 Montgomery St.

Woodburn, OR 97071

## Subject: Woodburn High School, Career and Technical Education (CTE) \& Classroom Addition Traffic Impact

## Dear Dan,

The purpose of this letter is to review the existing Woodburn High School capacity and expected traffic impacts for the new Woodburn High School Career and Technical Education (CTE) and Classroom Addition for both Phase 1 and Master Plan.

Prior to the 2012 fire, the existing High School had a capacity of 1,980 students. In 2012, the High School lost approximately 11,900 sq. ft. of program space due to a fire; six (6) classrooms, which reduced the existing capacity by approximately 210 students. Resulting in an overall capacity of 1,770.

In 2012, the District added 10 portables to address the reduced classroom program. Each portable accommodates two (2) classrooms at 30 students each, or 60 students total. The 10 portables provide an increased capacity of 600 students, or 2,370 overall capacity.

The portables will be removed from the site, once construction of Phase 1 CTE and Classroom Addition is complete. The program for the CTE and Classroom Addition is intended to replace a portion of the existing 10 portables; through eight (8) new classrooms at the Classroom Addition and two (2) new classrooms at the CTE. Each classroom will accommodate 32 students, equaling a capacity of 320 . The Wood/Metal Shop and Media Production Lab are shared academy programs and will not add capacity to the existing High School program. Following the completion of the Phase 1, the overall capacity of the High School will be 2,050; which is well below the 2012 capacity.

The Master Plan Classroom Addition will add an additional capacity of 192 students; six (6) classrooms at 32 students each. This increase will result in an overall capacity of 2,242 , which is 54 less than the 2012 capacity at 2,370.

Because the capacity of the high school will not increase, we conclude there will be no impact on traffic and a traffic study would not be necessary.

Sincerely,


[^0] Superintendent


Attachment 107




WSD HS CTE \& CLASSROOM ADDITION
1785 N. FRONT ST. WOODBURN, OR 97071






CU-L02
OVERALL LANDSCAPE SITE
PLAN - CONDITIONAL USE

(1) NORTH ELEVATION - ZONE A - CONDITIONAL USE
$31 \%$ GLAZED SURFACE ON NORTH FACADE FACING HAZELNUT DR. (PER WDO 3.07.06) Noteciliors are hiown as an aproximation to true


MECHANICAL EQUPMENT




- CTEFIRST
(2) $\frac{\text { EAST ELEVATION }}{1 / 8^{\circ}=1-0^{\prime \prime}}$ - ZONE A - CONDITIONAL USE

15\% GLAZED SURFACE ON EAST FACADE
(DOES NOT FACE PUBLIC STREET)

WSD HS CTE \& CLASSROOM ADDITION
1785 N. FRONT ST. WOODBURN, OR 97071
CU-A07



KEY PLAN



WSD HS CTE \& CLASSROOM ADDITION


EXTERIOR ELEVATIONS LEGEND

(1) $\frac{\text { NORTH ELEVATION }}{1 / 8^{\circ}=11^{1-0}}$ - ZONE B - CONDITIONAL USE
$36 \%$ GLAZED SURFACE ON NORTH FACADE FACING N. BULLDOG DR.


SOUTH ELEVATION - ZONE B - CONDITIONAL USE
$30 \%$ GLAZED SURFACE ON SOUTH FACADE FACING STUDENT COURTYARD





NEW WINOOW OPENNGS IN (E) EXTEROR WALL

NORTH ELEVATION - ZONE B COURTYARD - CONDITIONAL USE custom colors




2 CLASSROOM ADDITION - NORTHEAST CORNER
(1) CLASSROOM ADDITION - MAIN ENTRY / SOUTHWEST CORNER


2) CTE ADDITION LOOKING NE (CTE COURTYARD)

(1) CTE ADDITION LOOKING SW


WSD HS CTE \& CLASSROOM ADDITION

CONDITIONAL USE
DATE: 01/20/2020


WSD HS CTE \& CLASSROOM ADDITION
1785 N. FRONT ST. WOODBURN, OR 97071


[^0]:    Dr. William Rhoades,

