

# COMMUNITY CENTER ADVISORY COMMITTEE MINUTES

## November 7, 2023

**Convened** The meeting convened at 3:35 p.m. in the Woodburn City Hall Council Chambers

### **Citizen Advisory Committee Members Present**

Frank Lonergan, Mayor	Carisa Rangel Gottuso
Jaime Alverado	Wendy Veliz
Sharon Schaub, City Councilor	Dylan Wells
Mark Wilk, City Councilor	John Zobrist
Rob Carney, City Councilor	Anthony Veliz
David Piper	Teresa Alonso Leon
Kathy Figley	Bruce Thomas
Michael Nelson	Andrew Yoshihara

**Staff Present:** Community Services Director Cuomo, Assistant City Administrator Row, Special Projects Director Wakeley, Finance Director Turley, Economic Development Director Johnk, Aquatics Supervisor Powers, Economic Development Specialist Maxwell, Rare AmeriCorps Member Betancourt

### **Others Present:**

Mark Parker, Rose City Philanthropy  
Jeri Alcott, Rose City Philanthropy  
Amy Ruiz, Strategies360  
Kari Chisholm, Strategies360

### **Citizen Advisory Committee (CAC) Introductions**

Mayor Lonergan thanked everyone for participating on the committee and asked those in attendance to introduce themselves.

### **Council Resolution to re-establish CAC and Appointment of Committee Chair**

Mayor Lonergan asked if Kathy Figley would accept being Chair of the committee. Kathy Figley accepted.

### **Consensus on regular meeting schedule/time**

There was a consensus of the Committee to hold future meetings on either a Tuesday, Wednesday, or Thursday at 3:30 p.m.

### **Project Schedule, Scope, and History**

Assistant City Administrator Row provided history on the City's efforts over the last 20 years in getting a community center built. He added that the City Council created this committee to advise the City on election strategy, with the assistance of consultant Strategy 360 as well as a fundraising

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strategy, with the assistance of consultant Rose City philanthropy. He noted that the committee has a sunset date of August 1, 2024, and the plan is to place this on the ballot for the November 2024 election. Assistant City Administrator Row then provided an overview of the various buildout plans.

## **Rose City Philanthropy and Strategies 360 consultant introductions and scope**

Amy Ruiz and Kari Chisholm with Strategies360 provided an overview of the timeline for getting this Community Center project on the ballot.

Jeri Alcott and Mark Parker with Rose City Philanthropy provided information on the work they will do which will include a feasibility study and preparing and assessing a fundraising campaign. They added that they will be partnering with Woodburn Proud.

## **Woodburn Proud representatives and support**

Kathy Figley, President of Woodburn Proud, provided background information on Woodburn Proud and that they have participated on things like this before on various scales.

## **Questions and next steps**

Committee members provided comments and asked questions.

Community Services Director Cuomo stated that the next meeting has not been scheduled. Director Cuomo added that the City will be working with the consultants in the meantime, and that Committee Members will be kept up to date as they go through the process.

The meeting adjourned at 5:15 p.m.

APPROVED \_\_\_\_\_  
Kathy Figley, CHAIR

ATTEST \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon