

# 2024



## Application Packet & Coronation Guidelines

Woodburn Fiesta Mexicana Event, August 16-18, 2024

**(Last day to submit applications is:  
Friday, March 29, 2024)**

## The Program

The Woodburn Fiesta Mexicana will be having its 60<sup>th</sup> celebration of family and culture this August! The Fiesta is the largest and most recognized annual event in the Woodburn area. Candidates of the Woodburn Fiesta Mexicana Court will find their experiences and varied social engagements to be challenging, while also rewarding. We will evaluate the candidates according to their demonstrated commitment to academics, community service, as well as their performance during official Fiesta Court functions. The Coronation of the “Fiesta Queen” and “First Princess” will take place the weekend before Fiesta Mexicana on Saturday, August 10, 2024.

Being a member of the Fiesta Court carries responsibility for representing the North Marion County community, Hispanic Culture, and the Fiesta itself. The Court Program will provide candidates with exposure to activities and training that will help prepare them for academic, community service, and career opportunities.

The North Marion County community is filled with intelligent, creative, and resilient people that, when given skills and opportunities, will find solutions to improve their and their community’s quality of life. Therefore, a major focus of the program will be related to the candidates’ participation in volunteer or advocacy activities that provide social or livability benefits to the community. In evaluating candidates, the Fiesta Court Committee will be looking for dedicated individuals with solid leadership skills, a strong work ethic, and a commitment to honesty and integrity.

## Eligibility

### Eligibility

To be eligible for the Woodburn Fiesta Mexicana Court, individuals must be:

- A Student enrolled in any of the following high schools: Woodburn, Gervais, North Marion, Mt. Angel, St. Paul, or Silverton. A student who lives in the previously mentioned school districts and is home schooled or attending a high school equivalent institution or a charter school is eligible to apply.
- A high school Junior or graduating senior during the 2023/2024 school year.
- In possession of a 2.5 GPA or better (must submit current high school transcript).
- Bi-lingual in both English and Spanish.

## Fiesta Mexicana Court Application

Name \_\_\_\_\_ Birth date \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

School \_\_\_\_\_ Expected Graduation Date \_\_\_\_\_

Which languages do you speak fluently? \_\_\_\_\_

Social Media account name(s): i.e. Facebook, X (previously known as Twitter), Instagram, snapchat, etc.

\_\_\_\_\_

\_\_\_\_\_

**APPLICANTS MUST PROVIDE A COPY OF THEIR CURRENT HIGH SCHOOL OR COLLEGE TRANSCRIPT**

**Please submit your completed application and answers to the Supplemental Questions (see next page) to Woodburn Fiesta Mexicana Court, City of Woodburn, 270 Montgomery Street, Woodburn OR 97071 by, Friday, March 29, 2024.**

If you have any questions or need more details, please contact:

**Yanira Herrera**

Community Relations Manager

City of Woodburn

270 Montgomery Street

Woodburn OR 97071

503-982-5242

[yanira.herrera@ci.woodburn.or.us](mailto:yanira.herrera@ci.woodburn.or.us)



## Rules, Regulations and Conduct Guidelines

1. Candidates who are accepted into the Fiesta Court program are expected to arrive on time and participate in the orientation, interview, and all coaching and practice sessions, promotional activities, official social functions, and various other events. By submitting the enclosed application, candidates acknowledge that they understand that being a member of the Fiesta Court will require a time commitment over the course of the program.
2. Court Candidates must attend and be on time to all pre-coronation scheduled functions (parades, photo opportunities, radio programs, etc.). Candidates must be present during the scheduled functions, with the exception of Court Manager authorized absences. Transportation to and from a scheduled event/function is the sole responsibility of each candidate.
3. Court Candidates will be informed by the Court Manager of appropriate attire for each Woodburn Fiesta Mexicana Court sponsored function. Assistance in locating appropriate attire may be provided to the Candidate by the Court Manager. All attire **MUST** be pre-approved prior to any event pertaining to Woodburn Fiesta Mexicana.
4. Use, purchase and/or handling of non-prescribed drugs, alcohol and/or tobacco products, substances and/or paraphernalia are strictly prohibited at all times.
5. Court Candidates may not represent Woodburn Fiesta Mexicana Court at any other private/public function(s), media, social media, photography/video, promotional/marketing material, political party affiliation, campaigning, and/or dress-wear with/without crown and sash without permission from the Court Manager.
6. Court Candidates must be cordial and friendly to the public at all times during functions sponsored by the Woodburn Fiesta Mexicana Court Committee.
7. Any use of abusive, explicit, offensive material (written or expressed) and/or any related connotation associated to the Fiesta Court Program, co-candidate(s)/participant(s), committees, sponsors, community involvement shall result in immediate dismissal from the program. If a candidate is dismissed from the program, all sponsorship materials shall be returned immediately.
8. If the Fiesta Queen is unable to meet the Court guidelines or otherwise fulfill their obligations during their term of service, the First Princess will fill that role. Fulfillment of obligations and guidelines shall be determined by the Court Manager.
9. Court Candidates should immediately communicate any problems and direct all questions to the Court Manager.
10. Individuals living in the same household may not participate in the Fiesta Court program in the same year.

11. The Court Manager has discretion to dismiss candidates who have engaged in inappropriate behavior, language, actions, social media interaction/content, lack of commitment, dangerous behavior, or any other conduct detrimental to the Program.

I have read and understand the above guidelines and agree to abide by them. I understand that violating any of the above guidelines is grounds for dismissal from the Woodburn Fiesta Mexicana Court.

**Court Applicant Printed Name:** \_\_\_\_\_

**Court Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**If the above applicant is a minor (17 YEARS OR YOUNGER), as the parent/guardian, I agree to the above statement in its entirety. I further give my permission for this applicant to be considered as a candidate for the Woodburn Fiesta Mexicana Court Program.**

I am the parent/ guardian of \_\_\_\_\_ and authorize my permission for her to participate in all Fiesta Court related activities.

**Parent/guardian Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Fiesta Court Transportation Waiver**

Participant's Full Name \_\_\_\_\_ Birthdate \_\_\_\_\_  
Address \_\_\_\_\_ Age \_\_\_\_\_  
Home Phone \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Parent/Legal Guardian \_\_\_\_\_  
Address (if different from participant's) \_\_\_\_\_  
\_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Cellular Phone \_\_\_\_\_

Emergency Contact \_\_\_\_\_  
Phone Number \_\_\_\_\_ Address \_\_\_\_\_

I realize and understand the risk(s) involved in my child participating in this program and do willingly hereby waive, release and acquit forever the City of Woodburn, its officers, agents, employees and assigned volunteers from any and all claims, demands or assertions of liability of any nature whatsoever for personal injuries, property damage, loss of services or any other injuries or damages arising out of, or otherwise connected with the said minor child's participation in the named program. I (we) also agree no action of law or suit in equity shall ever be brought against the City of Woodburn, its officers, agents, employees or assigned volunteers on account of any matter pertaining to participation in the said program as set forth.

I (we) also understand the said minor child may be a passenger in vehicles operated by the City of Woodburn employees or volunteers.

I (we) further authorize the person in charge to secure any necessary emergency medical services for said child, and also agree to pay for such services and fully realize no medical or accident insurance is provided the said minor child as a participant of the identified program.

I fully understand the provisions of this waiver and give my child permission to participate in the identified program.

Signature of Parent/Legal Guardian

Date

## Fiesta Court Tentative Schedule 2024

Activity	Activity Type	Date	Timeframe	Notes
<b>March - April</b>				
Application Due		Friday, March 29	Due by: 9pm	
Candidate Meet & Greets	Interview	Week of April 8 – April 12		Candidates will come in for a Meet & Greet Interview (30 - 45 minutes), select best timeframe for photoshoot
Court Members Selected		Week of April 15 – April 19		Candidates to be notified if they are part of the 2024 Fiesta Court
Fiesta Court Individual Photos		Week of April 29 – May 3	4:30-6:30pm	Location: Woodburn City Hall
<b>May</b>				
Court Members Publicly Announced to Applicants		by Friday May 3		
Chemeketa's 5 de Mayo Event		May 3 – May 5	TBD	
Workshop: Identity	Workshop	Monday, May 13	4:30-6:30pm	Location: Woodburn City Hall
Oregon TradesWomen Expo	Career Exploration	Saturday, May 18	TBD	Portland Electrical Training Center
<b>June</b>				
Workshop: Public Speaking + Elevator Pitch	Workshop	Monday, June 3	4:30 - 6:30pm	
City Council Presentation	Presentation	Monday, June 10	7-8 pm	
Fiesta Court RAMP UP Week	Training Week	Tuesday, June 11 – Friday, June 14	Hours TBD	Workshop and training on various topics (Cultural awareness, interviewing, etc) *Court decides need and service project
Taste of Woodburn	Community Service Event	Saturday June 22 <i>or</i> Sunday June 23	Hours TBD	



July				
Independence Day	Community Service Event	Thursday, July 4	Hours TBD	
AWARE Foodbank - Migrant Distribution	Community Service Event	Tuesday, July 9	3-6pm	
Rotary	Presentation	Thursday, TBD	12pm - 1pm	Location: Chemeketa Campus, Tentative date 7/11
Interviews w/ Judges	Interviews	TBD July 15-19	Hours TBD	
Kiwanis	Presentation	Tuesday, TBD	12pm – 1pm	Location: Country Club Cottage, Tentative date 7/23
On Air - Hora 11 (Radio Program)	Presentation	Friday, July	11am - 12pm	
August				
On Air - Hora 11 (Radio Program)	Presentation	Friday, Aug.	11am - 12pm	
Fiesta Court Coronation Event	Presentation	Saturday, Aug. 10	4-7pm	
Music in the Park	Presentation	Tuesday, Aug. 13	6:30-8pm	
Fiesta Mexicana	Presentation	Friday Aug.16 - Sunday Aug. 18	All Day	All three dates are mandatory

<b>September 2024 - March 2025 Activities</b>
<i>Note: Workshop dates and times will be determined with consideration of fiesta court participant's schedules</i>
<p align="center"><b>SEPTEMBER</b></p> <p align="center">1. Event: Hispanic Heritage Month <i>Saturday Sept. 14</i></p>
<p align="center"><b>OCTOBER</b></p> <p align="center">1. Event: Halloween <i>Saturday Oct. 26</i></p>
<p align="center"><b>DECEMBER</b></p> <p align="center">1. Event: Mayor's Tree Lighting Event <i>Dec. 1</i></p>
<p align="center"><b>MARCH</b></p> <p align="center">1. Event (optional): Recruiting for Fiesta Mexicana 2024's Fiesta Court</p>
<p align="center"><b>APRIL</b></p> <p align="center">1. Event: Easter Egg Hunt <i>Date and Time: TBD</i></p> <p align="center">2. Woodburn Clean Up Day <i>Date and Time: TBD</i></p>
<p align="center"><b>MAY</b></p> <p align="center">1. Event: Cinco de Mayo <i>Date: Friday May 2 – Sunday May 4, Time TBD</i></p>

**\*\*Commitment Expectations\*\***

**April - August:** weekly, some weeks will have multiple activities for that week  
(such as Music in the Park and the Coronation Event, and all three days of Fiesta Mexicana)

**September 2024 - May 2025:** once a month, some months will have two activities available

**\*\*This Calendar is tentative and subject to change, please check in with the Court Manager finalized dates & times of all activities\*\***