

City of Woodburn

Building Improvements Program

APPLICATION Small Grant Large Grant Loan (Fee \$150) Design Services (Fee \$50)

APPLICANT INFORMATION

Name:
Phone:
Tax ID number:

FOR OFFICE USE ONLY

Application Date:
Approval Date:
Amount Awarded:

PROPERTY OWNER INFORMATION

Property Address:			
Name:	Phone/Email:		
Address:	City:	St:	Zip:
Owner's Signature:	Date:		

BUSINESS AND / OR PROJECT INFORMATION

Name of Business:	Business Owner's Name:		
Address:	Phone:		
City:	State:	Zip:	
Type of Business:	Upper Floor Use:		

PROPOSED IMPROVEMENTS

Improvements Type: <input type="checkbox"/> Interior Improvements <input type="checkbox"/> Exterior Improvements <input type="checkbox"/> Other
Description:
Estimated Cost of Improvements: \$



<u>Application Fee</u>
Collected By: _____
Receipt #: _____
Date: _____

CERTIFICATION BY APPLICANT

The Applicant certifies that all information provided in this application is true and complete to the best of the Applicant’s knowledge and belief. The Applicant represents to the City that this Agreement has been duly authorized by all necessary action on the part of the Applicant and no other corporate or other action on the part of the Applicant is legally required. If the Applicant is not the owner of the property to be rehabilitated, the Applicant certifies that it has the legal authority to sign and enter into an agreement to perform the proposed work on the building. Evidence of this legal authority must be attached.

Applicant acknowledges and agrees the Agency shall have no obligation to pay any persons providing materials or performing labor or to cause the release of any mechanics or other liens that may be recorded against the above property in connection with the proposed improvements.

Applicant’s Signature

Date

ACKNOWLEDGMENT BY PROPERTY OWNER (if different than Applicant)

The Property Owner hereby acknowledges all the above terms of this application and agrees that the Agency shall have no obligation to pay any persons providing materials or performing labor or to cause the release of any mechanics or other liens that may be recorded against the above property in connection with the proposed improvements.

Property Owner’s Signature

Date