

ADDENDUM

Woodburn Transit
Woodburn Transit -CITY OF WOODBURN
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Woodburn, OR 97071
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Addendum No.:	2
Project Name:	Transit Development Plan Update
Project No.	N/A
Date:	April 13, 2022
To:	All Bidders

NOTE: This Addendum forms part of the Contract Documents and clarifies bidder questions. Bidders submitting an offer must sign this form, acknowledging receipt of addendum, and supply it with their proposal. Failure to do so will subject the Bidder to disqualification.

CLARIFICATIONS:

Question: Is the due date April 15, 2022?

Answer: The extended due date is May 5, 2022

Question: On Page 12 expectations for a “Transit Ridership Analysis” are referred to, but we can’t find a description of this Transit Ridership Analysis anywhere else in the scope, such as in the list of tasks (starting on page 8) or under Plan Components (starting on page 10). Is this meant to be part of the scope?

Answer: Yes, this would be part of the scope.

Question: If the “Transit Ridership Analysis” is indeed part of the scope, can you tell us more about your expectations and uses for this survey?

- Is this a survey of existing transit riders, or of a wider group of people?

Answer: This would be existing transit riders.

- Is this an on-board survey?

Answer: Yes, this would be an onboard survey.

- Is the survey to gather input, or to collect data that is not available from other sources?

Answer: This survey would be to collect input and data.

- Would the survey results be used for Title VI service and fare equity analyses? And therefore need to meet certain standards for sampling and significance?

Answer: These surveys would not be used for Title VI or fare analyses.

Question: Approximately how much funding do you want to spend on your TDP update? If you are able to suggest an acceptable range it will allow us to scale our proposed effort appropriately, and will make proposals more comparable to one another.

Answer: The City is not providing an estimated cost at this time.

- **Question:** Can you please clarify whether an email submission is acceptable, or if hard copies of the proposal are required? Hard copies are required.

Answer: Hard copies are required.

- Can you provide your current fleet inventory and transit budget to assist in preparation of our proposal?

Answer: 11 vehicles (3 large buses, 4 cut-a-ways, and 5 minivans.)

- Has an onboard passenger survey been conducted since the last TPU, and if so, can you provide a copy?

Answer: No

- Are we correct to assume that a ridecheck of passenger boarding activity and schedule adherence by trip and stop will be required for this project?

Answer: No ridecheck is required for this project.

- Regarding RFP Part 4, Proposal Content, item C, can Woodburn Transit confirm that this item does not apply as the RFP does not require engineering services?

Answer: Correct does not apply.

- Regarding RFP Part 4, Proposal Content, item L, does Woodburn Transit wish for proposers to list all public clients in the United States or just within the state of Oregon? Just within Oregon.

Answer: Just within Oregon.

- Does the cost and price portion of the proposal count toward the page limit?

Answer: No

I have received, read and incorporated changes, per this addendum, in my proposed bid:

Signature

Date