Reporting Month/Year	

## **City of Woodburn**



finance@ci.woodburn.or.us

Transient Lodging Tax
Remittance Form - Lodging Entities

Contact Person	Phone	
Hotel Name	Þ[Þ,Æ][{•	
Address	Email	
I. Total gross receipts for lodging		
2. Allowable deductions/exemptions		
2a. Rent for occupancies more than 30 days		
2b. Rent for less than \$2.00 per day		
2c. Rent for medical reasons		
2d. Rent for qualified Federal use		
2e. Rent collected by intermediaries (enter on second page)		
2f. Total reduction to gross receipts (lines 2a thru 2e)		
Total taxable gross receipts for lodging (subtract line 2f from line 1)		
4. Transient occupancy tax rate		
5. Total tax due (multiply line 3 by line 4)		
6. Delinquent tax due		
7. Amount due before administrative fee (add line 6 to line 5)		
8. Administrative expense rate		
9. Administrative fee (ORS 320.345) (multiply line 7 by line 8)		
10. Amount due after administrative fee (subtract line 7 from line 9)		
11. Additions and adjustments		
11a. Interest*		
11b. Penalties**		
11c. Adjustments (prior overpayment or other)	•	
11d. Total additions and adjustments (lines 10a thru 10c)		
2. Total amount due (add line 10 to line 11d)		
necks for the total amount due (Line 10) are accepted by the Finance Department of the City of Woodled do not constitute payment until cleared. The City assumes no responsibility for loss of remittance in e City on a monthly basis no later than the 15th of the following month for the preceding month. (Ord. 2)	transit. Transient occupancy tax is due to	
nterest is calculated at the rate of one percent (1.0%) per month without prorations for portions of a manalties, from the date on which the tax first become delinquent until paid whether or not an extension		
An operator who has not been granted an extension of time for remittance of tax due and who fails to emittance of payment after the last day of the month the tax is due) shall pay a penalty of ten percent (no operator who has failed to pay a delinquent remittance before the expiration of 31 days following the elinquent shall pay a second delinquency penalty of fifteen percent (15%) of the tax due, the amount of enalty first imposed. (Ord. 2057, Sec 8(6) & Sec 9).	10%) of the tax due in addition to the tax. date on which the remittance became	
leclare, under penalty of making a false statement, that to the best of my knowledge and belief,	the statements herin are correct.	
Signature	Date	
Please remit payments to:	City of Woodburn	
	Finance Department 270 Montgomery St Woodburn, OR 97071	

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City of Woodburn

Transient Lodging Tax

Remittance Form - Gross receipts from transient lodging intermediaries

## Amount

1	Name of transient lodging intermediary  Address	
2	Name of transient lodging intermediary  Address	
2	Name of transient lodging intermediary  Address	
1	Name of transient lodging intermediary  Address	
5	Name of transient lodging intermediary  Address	
6	Name of transient lodging intermediary  Address	
Tot	(reported on line 1 of page 1)	