

New Hire Contact Information

Welcome to the City of Woodburn! We are excited to have you join our team!

Please complete the following general information for our records.

This information will be confidential and will not be distributed.

Today's Date: _____

Hire Start Date: _____

Full Name: _____

Preferred first name: (ie: Jonathan is the legal name but you like to be called Jon) _____

Birth date: (Month and Day only): _____

Present home address: _____

Home Phone #: _____

Personal Cell Phone: _____

Emergency contact name: _____

Their relationship to you: _____

Their contact numbers: _____