

**WOODBURN PLANNING COMMISSION
PUBLIC HEARING/MEETING MINUTES
April 23, 2020**

CONVENED: The Planning Commission met in a 7 p.m. public meeting session in the City Hall Council Chambers, Chair Charlie Piper presiding.

ROLL CALL:

Chair	Piper	Present
Vice-Chair	Bandelow	Present
Commissioner	Guerra	Present
Commissioner	Corning	Present
Commissioner	Dos Reis	Present
Commissioner	Lassen	Present
Commissioner	Berlin	Absent

Staff Present:

Chris Kerr, Community Development Director
Dan Handel, Associate Planner
McKenzie Granum, Assistant City Attorney

Introduction

Chair Piper opened the meeting at 7:01 pm.

Minutes

None

Business from the Audience

None

Communication

None

Public Hearings

Agenda Item 6a:

DR 2020-03: 1800 W. Hayes Street (Nellie Muir Elementary School): A land use application for an addition of five classrooms and five auxiliary rooms, with minor alterations to on-site landscaping and utilities.

Ex parte contact: Vice-Chair Bandelow lives nearby and knows the site well. Chair Piper is on the School District Bond Accountability Committee (BAC). No challenges to the Commission were made from the audience.

Associate Planner Handel presented the staff report.

CJ Doxsee (921 SW Washington St, Portland), Planner, Angelo Planning Group entered his name and address into the record. Mr. Doxsee introduced himself as the applicant's representative, thanked staff, and noted that the applicant accepts the recommended conditions of approval.

Chair Piper opened the floor to public testimony and, after receiving none, closed the public hearing. The Commissioners did not have follow-up questions for staff or the applicant's team.

Vice-Chair Bandelow motioned to approve the land use application with conditions recommend by staff. Commissioner Guerra seconded and the motion passed 5-0 with Commissioner Corning not present.

Agenda Item 6b:

DR 2019-14 & VAR 2020-02: 2215 Progress Way (I & E Construction Yard): A consolidated land use application package to construct a construction equipment repair facility, complete with street frontage improvements, parking lot, and landscaping. The proposal includes a variance request to vary from the minimum landscaping required for parking areas.

Ex parte contacts: Vice-Chair Bandelow visited the site and Commissioner Dos Reis has family members employed by I & E Construction. Commission Dos Reis recused herself from voting on this application package. No challenges were made to the Commission by the audience.

Associate Planner Handel presented the staff report.

Jeff Bolton (1438 Pine Street, Lake Oswego) with Multi/Tech Engineering entered his name and address into the record. Mr. Bolton spoke on behalf of the applicant, providing background on the company and their proposal, and acknowledging the applicant's acceptance of the recommended conditions of approval.

Commissioner Guerra inquired about the safety precautions the applicant is taking to prevent spills or other hazardous situations associated with the aboveground fuel tanks. Mr. Bolton answered stating the applicant is working with the Woodburn Fire District and State Fire Marshal offices to ensure all code requirements are met.

Hearing no other questions from Commissioners and no testimony from the audience, Chair Piper closed the public hearing. The Commissioners briefly deliberated with several positive comments about the proposed use of the property and site plan; no other concerns were raised.

Vice-Chair Bandelow motioned to approve the land use application package with the conditions recommended by staff. Commissioner Lassen seconded and the application was approved unanimously.

Business from the Commission:

None

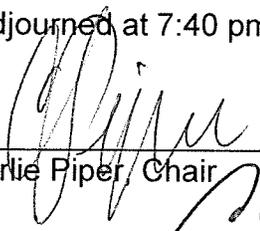
Staff Update:

The May 14 meeting is cancelled but there will be a substantial item going to public hearing on May 28.

Adjournment

The meeting was adjourned at 7:40 pm.

APPROVED

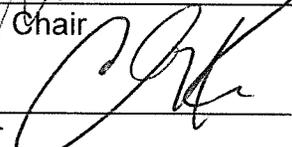


Charlie Piper, Chair

6-4-20

Date

ATTEST



Chris Kerr
Community Development Director
City of Woodburn, Oregon

6-5-20

Date