

**WOODBURN PLANNING COMMISSION  
PUBLIC HEARING/MEETING MINUTES  
May 12, 2022**

**CONVENED:** The Planning Commission met in a 7 p.m. virtual public meeting session via GoToMeeting, Chair Piper presiding.

**ROLL CALL:**

Chair	Piper	Present
Vice-Chair	Ellsworth	Present
Commissioner	Hernandez-Mejia	Absent
Commissioner	Berlin	Absent
Commissioner	Corning	Present
Commissioner	Bartel	Present
Commissioner	Lassen	Present

**Staff Present:**

Colin Cortes, Senior Planner  
McKenzie Granum, Assistant City Attorney

**Introduction:** Meeting started at 7:00pm and **Chair Piper** led everyone to the Pledge of Allegiance.

**Minutes:** **Chair Piper** called a motion to approve of the minutes of December 10, 2020, January 28, 2021, March 11, 2021, and March 25, 2021. **Commissioner Corning** motioned to approve the minutes as presented. **Commissioner Bartel** seconded. Unanimous vote in favor and the minutes are approved.

**Business from the Audience:** None.

**Communication:** None.

**Public Hearings:**

*CU 21-02*

**Chair Piper** opened the hearing of **CU 21-02: 2540 & 2600 Newberg Hwy (Oregon Hwy 214)**.

**Assistant City Attorney McKenzie Granum** read the statement of the hearing, stated that staff recommended the **Commission** to continue the hearing to June 9, 2022 and that due to the continuance, the **Commission** take no spoken public testimony May 12.

**Senior Planner Colin Cortes**, explained the reason to why staff recommended a continuance. That a key staff member was out sick with COVID, that a lot of written testimony was submitted, and another key member of the hearing, the traffic consultant, was not available to address some of the traffic-related issues with the project.

**Senior Planner Cortes** stated that with a continuation of the hearing to a later date, the public would have more time to submit written testimony up until June 9<sup>th</sup>, 2022.

**Chair Piper** asked **Senior Planner Cortes** about if there will be modifications, due to the transportation report, to the staff's proposal. **Senior Planner Cortes** answered that if there are any changes, they will be made no more than a week before the scheduled meeting, such as the week before June 9<sup>th</sup>. This included any documents or additions to the project for **CU 21-02: 2540 & 2600 Newberg Hwy (Oregon Hwy 214)**.

**Chair Piper** apologized to the public who arrived at the meeting and were hoping to give testimony. He called for a motion to continue the hearing to June 9<sup>th</sup>, 2022. **Vice-Chair Ellsworth** motioned to continue the public hearing of **CU 21-02: 2540 & 2600 Newberg Hwy (Oregon Hwy 214)** to June 9, 2022. **Commissioner Corning** seconded. There was a unanimous vote in favor to continue the meeting till June 9<sup>th</sup> and it's approved.

**Business from the Commission: Vice-Chair Ellsworth** asked **Senior Planner Cortes** if he could collect and create something with all of the **commissioners'** numbers, therefore they can contact each other.

**Commissioner Bartel** shared that on August 13, 2022, there will be an event located in the downtown plaza called "Community Connection Day Feat. Kids Fest." It's the second annual event and it was held at Legion Park last year and they gave away 1500 backpack with school supplies to kids. She said for those who are interested in having a booth or table, they would need to reach out to her.

**Staff Update: Senior Planner Cortes** gave a health update from **Community Development Director Chris Kerr**.

**Senior Planner Cortes** said the new meeting date of **CU 21-02** on June 9<sup>th</sup> and a potential workshop about the tree ordinance.

**Adjournment: Chair Piper** entertained a motion to adjourn. **Vice-Chair Ellsworth** motioned to adjourn and **Commissioner Corning** seconded. There was a unanimous vote in all in favor and meeting adjourned at 7:18pm.

APPROVED \_\_\_\_\_

Charlie Piper  
Chair of Planning Commission  
City of Woodburn, Oregon

\_\_\_\_\_  
Date

ATTEST \_\_\_\_\_

Chris Kerr  
Community Development Director  
City of Woodburn, Oregon

\_\_\_\_\_  
Date