



**City of Woodburn**  
**Community Development Dept.**

## Memorandum

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270 Montgomery Street

Woodburn, Oregon 97071

Phone (503) 982-5246

Fax (503) 982-5244

**Date:** August 24, 2023 (Prepared August 17)  
**To:** Planning Commission  
**Through:** Chris Kerr, AICP, Community Development Director *CK*  
**From:** Colin Cortes, AICP, CNU-A, Senior Planner *CC*  
**Subject:** **Agenda item DR 22-06 1030 Young St Apts.: Continuance to Sept. 14**

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### Executive Summary

The applicant requested continuance of the Commission hearing of DR 22-06 consolidated land use applications package from August 24 to September 14 per the attached e-mail (Attachment 1).

Because the applicant and staff had duly fulfilled public notice requirements, the Commission needs to open the hearing briefly to continue it to September 14, 2023 so that continuance is apparent to the public.

### Recommendation

Continue the DR 22-06 1030 Young Street Apartments consolidated land use applications package public hearing to September 14, 2023.

### Attachment(s):

1. E-mail "RE: Woodburn app status DR 22-06 1030 Young St Apts.: draft conditions" (August 16, 2023)

## Colin Cortes

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**From:** Gretchen Stone <Gretchen@CBTwoarchitects.com>  
**Sent:** Wednesday, August 16, 2023 4:00 PM  
**To:** Colin Cortes; Chris Kerr  
**Cc:** Eugene Labunsky; Alex Labunsky; Linda Martensen; Spencer Emerick; Jamie VanAgtmael (jamie@leiengineering.com); Aaron Terpening  
**Subject:** RE: Woodburn app status DR 22-06 1030 Young St Apts.: draft conditions

**Follow Up Flag:** Follow up  
**Due By:** Thursday, August 17, 2023 8:00 AM  
**Flag Status:** Flagged

\*\*\*\* This email is from an EXTERNAL sender. Exercise caution when opening attachments or click links from unknown senders or unexpected email. \*\*\*\*

Colin,

Eugene would like to continue this to the September 14, 2023 Planning Commission hearing. We would also like to set up a meeting with you and Chris Kerr to discuss the conditions of approval included in your DRAFT Staff Report. Please let us know when you two are available to meet.

Thank you,

Gretchen

**Gretchen Stone**  
Land Use / Interior Design

**CBTWO**  
**ARCHITECTS.**

500 Liberty St. SE Suite 100  
Salem, Oregon 97301  
P 503.480.8700 M 503.510.5510



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**From:** Colin Cortes <Colin.Cortes@ci.woodburn.or.us>  
**Sent:** Friday, August 11, 2023 1:18 PM  
**To:** Eugene Labunsky <eugenel.wchs@gmail.com>  
**Cc:** Alex Labunsky <alexl.wchs@gmail.com>; Linda Martensen <lindam.wchs@gmail.com>; Gretchen Stone <Gretchen@CBTwoarchitects.com>; Spencer Emerick <spencer@CBTwoarchitects.com>; KNECHT Casey <Casey.KNECHT@odot.oregon.gov>  
**Subject:** Woodburn app status DR 22-06 1030 Young St Apts.: draft conditions

Eugene:

**DR 22-06**  
**Attachment 1**