



City of Woodburn
Community Development Dept.

Memorandum

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Date: October 12, 2023 (Prepared October 5)
To: Planning Commission
Through: Chris Kerr, AICP, Community Development Director *ck.*
From: Colin Cortes, AICP, CNU-A, Senior Planner *cc.*
Subject: **Agenda item DR 22-06 1030 Young St Apts.: Continuance to Dec. 14**

Executive Summary

The applicant on August 16 had requested continuance of the Commission hearing of DR 22-06 consolidated land use applications package from August 24 to September 14.

The applicant on August 31 e-mailed staff about need to continue the hearing past September 14 to have more time to schedule a meeting with staff to discuss draft conditions and because the developer was to take vacation.

Because the applicant and staff had duly fulfilled public notice requirements, and because of lack of quorum canceled the September 14 meeting, on September 28 the Commission opened the hearing briefly to continue it to October 12.

The applicant on October 5 e-mailed staff requesting continuance to December 14. The Commission needs to open the hearing briefly to continue it to December 14, 2023.

Recommendation

Continue the DR 22-06 1030 Young Street Apartments consolidated land use applications package public hearing to December 14, 2023.

Attachment(s):

n/a