

# WOODBURN POLICE DEPARTMENT

1060 Mount Hood Avenue

Woodburn, Oregon 97071

(503) 982-2345

Scott D. Russell

Chief of Police

## VACATION NOTIFICATION

Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Departure: \_\_\_\_\_

Returning: \_\_\_\_\_

In case of emergency, contact:

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Who would have a key?

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Lights will be left on:

Time On: \_\_\_\_\_ Time Off: \_\_\_\_\_ Location: \_\_\_\_\_

Time On: \_\_\_\_\_ Time Off: \_\_\_\_\_ Location: \_\_\_\_\_

Time On: \_\_\_\_\_ Time Off: \_\_\_\_\_ Location: \_\_\_\_\_

If the need arises, where can the home owner/resident be contacted?

Location/Destination \_\_\_\_\_  
\_\_\_\_\_

Will any vehicles be parked at the residence?

Yes ☐

No ☐

Vehicle Make \_\_\_\_\_ Model \_\_\_\_\_ License No. \_\_\_\_\_

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Miscellaneous Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Woodburn Police cannot propose to check any house. This notification allows the Police to know whom to contact in cases of emergency or suspicious incidents at the residence.