

City of Woodburn

Recreation and Park



1. **CALL TO ORDER**

a. 5:30pm

2. **ROLL CALL**

Position I	Ricardo Rodrigues, Board Secretary (12/18)	Present
Position II	Hunter Conlin, Student Member (12/17)	Absent
Position III	Kasi Pankey, Member (12/17)	Present
Position IV	Eric Swenson, Member (12/19)	Present
Position V	Vacant, Member (12/17)	Vacant
Position VI	Vacant, Member (12/20)	Vacant
Position VII	David Piper, Board Chair (12/20)	Present

Staff Present: Jim Row, Josh Udermann, Jesse Cuomo

3. **APPROVAL OF MINUTES**

Recreation & Park Board Minutes from August 15, 2017 approved unanimously (Rodriguez, Pankey).

4. **BUSINESS FROM THE AUDIENCE**

None.

5. **NEW BUSINESS**

None.

6. **OLD BUSINESS**

a. **Settlemier Pathway Resurfacing**

Jim informed the Board that the Settlemier Park Pathway Resurfacing project had been completed. Earlier this summer, an arborist inspected the damage to the pathways that were caused by tree root heaving over the years and made recommendations for root removal to reduce the risk that similar damage would occur again in the near future. The project was successful and the new pathways are significantly improved. Hopefully, these repairs will hold up for many years.

b. **Eclipse Event Recap**

Approx.: 5,000 people in attendance. Opened Dog Park for parking. Eclipse glasses ran out within 15 minutes. Overall, great simple event.

7. **DIVISION REPORTS FROM DEPARTMENT**

a. **Aquatics**

Financial Update – July/August

- Expenses – \$104,209 last summer \$106,862, down 2.5%
- Revenues – \$66,495, last summer \$63,753, up 4%
- Attendance – 5463, down 107 vs last summer

Program Update

- Lessons – 794, last summer 739
- Group Fitness classes -- 700+ participants
- Woodburn Triathlon - 41 registrations, 14th/21st reg. deadlines – event featured on Oregon Run Blog
- Summer neon glow teen party – 50 participants
- Swim team 26 kids registered this fall
- Silver & Fit Membership – 341

Marketing/Other

- Replacing main pool and wading pool heater in near future, ETO
- Installation of air conditioning unit in back fitness room
- Will be replacing carpeting this fall
- Parking lot light update

b. Recreation

○ Fall Activity Participation

- Fall Soccer 16-285 17-289 1.0% Increase
 - Soccer Classes canceled due to low participation
- Fall Cheer 16-24 17-36 50% Increase
- Trips 16-5 17-43 860% Increase
- Volleyball 16-0 17-7 700% Increase
- Cooking 16-6 17-10 66.6% Increase
- Baby Sitting
 - Canceled due to low numbers

○ Upcoming Programs for Winter and Spring

- Trips, Aquarium, Benihana, Spaghetti Factory, Kitchen on Court
- Men's League Basketball
- Spring Soccer
- Mini Cheer Camp
- Youth Basketball
- Spring Volleyball – BGC
- Guitar Lessons
- Spring Break Camps
 - Lego Stem – PLAYWELL \$85 3HR 5 Day
 - Tennis Camp _ REC TENNIS \$49 4HR 5 Day
 - Fishing Camp – COYLE OUTSIDE \$155 4HR 5 Day

○ Open Position Recruitments

- Recreation Supervisor 8 applicants

- Recreation Leader 2 applicants
- Basketball Ref 1 applicant
- Museum Update
 - 53 Attendees 6 Days
 - Open only Sundays
 - The Historian Speaks Sept. 16 1pm
 - Business after hours Thursday, November 17th

c. Parks & Facilities

Library Trees

Jim discussed an issue that recently came to light regarding the health of a number of trees in Library Park. The situation came to light as staff began to explore the possibility of removing the large Ponderosa Pine tree that sits in the middle of the Park. That tree is being considered for removal, because it obstructs the view of the stage during “Music in the Park” and because it is causing damage to the sidewalk. While evaluating that tree, the arborist noted that a large Grand Fir and a Maple adjacent to First St were in really poor condition. The Maple is especially concerning and will be removed immediately. The other two trees will likely be removed in the fall. Park Board members expressed their desire that the trees be replaced. Jim indicated that the Library Manager is currently working on a plan to replace the trees that will be removed.

Splash Pad

Jim informed the Board that, weather dependent, the splash pad at Centennial Park would remain open through the end of September. The project was very successful and turned out to be extremely popular. It was nice to get through the first season of operation. We learned a few things that we can do to improve the feature for next year.

8. FUTURE BOARD BUSINESS

9. BOARD COMMENTS

- a. David Piper asked if the lights at the tennis court were still working. Jim replied that he believed they were operational, but plans to look into it.
- b. Ricardo Rodriguez stated that he thought the trees that neighbors planted at Nelson Park had been removed. Jim said that he wasn’t aware of the tree removal and will look into.

10. ADJOURNMENT

- a. 6:20 p.m.