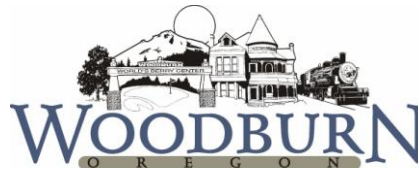


# City of Woodburn

## Recreation and Park Board Minutes

August 13, 2013 • 5:30 p.m.



### 1. CALL TO ORDER

The meeting and was called to order at 5:30 p.m.

### 2. ROLL CALL

Position I Vacant, Member (12/13)

Position II (Student) Sofie Velasquez (12/13) Absent

Position III Joseph Nicoletti, Board Secretary (12/13) Absent

Position IV Rosetta Wangerin, Board Chair (12/13) Present

Position V Bruce Thomas, Member (12/13) Present

Position VI Ardis Knauf (12/16) Absent

Position VII Gevin Gregory (12/16) Present

### 3. APPROVAL OF MINUTES

The minutes from the May 14, 2013 meeting were unanimously approved (Thomas/Gregory).

### 4. BUSINESS FROM AUDIENCE

None

### 5. NEW BUSINESS

#### Annual Park Tour Review

There was a brief discussion of the June 14 park tour. Bruce commented that the real value in the tour is the process of visiting the parks to review current conditions, and projects, more than completing and submitting the review form.

#### Alvah Cowan Park

The Board discussed the fact that Alvah Cowan Park was recently adopted by a group of neighborhood residents, including Board member Gevin Gregory. The group and their work was recently featured in the Woodburn Independent.

#### Legion Park Grant Request

Jim announced that the grant request he and Stu submitted to Oregon State Parks was just approved. He was pleased to announce that the project ranked 4<sup>th</sup> out of 35 applications in the large grant category. Design work will begin this fall, with major construction schedule to begin after the 2014 Fiesta in early August. The project will include a new picnic pavilion/ restroom building, a loop trail system, tree thinning and lawn expansion, and upgrades to field lighting.

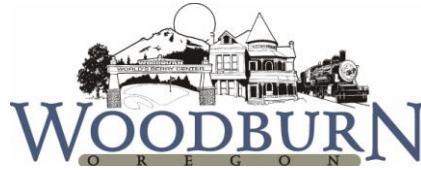
### 6. OLD BUSINESS

#### Centennial Park Traffic Counts

# City of Woodburn

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The Board reviewed a full year's worth of traffic count data for Centennial Park. Traffic data was over one week periods in the months of October 2012, January 2013, April 2013, and July 2013.

<u>Month</u>	<u>Total Vehicles</u>
October 2012	983
January 2013	343
April 2013	1,880
July 2013	1,540

### 7. DIVISION REPORTS

#### a. AQUATICS

##### Finance Review

Preliminary FY 12/13 financials show Aquatic Center revenues of \$231,000 and expenditures of \$508,000 – a cost recovery level of 45%. While we didn't hit our target cost recovery level of 50%, we did exceed \$200,000 in revenue for the first time ever. Revenue was up 17% and expenditures 11% over last year. The upward revenue trend seems to be continuing, as July 2013 revenue was \$31,500 – 26% greater than July 2012.

**Make a Splash Day Camp** (9am – noon) – 23 children attended

- Activities included games, crafts, and swimming. Held at Aquatic Center

**Zumba and fitness classes still strong** – just hired two new Zumba instructors

##### **Junior Lifeguard Camp**

- Ages 10-15 get an introduction to lifeguarding during this week-long camp
  - 21 youth for the June camp, 13 for the August camp

**\$5 Swim Week** – 242 participants

**Lifeguard Training** - 7 students currently enrolled

#### b. RECREATION

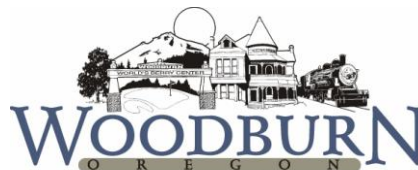
##### **Community Ed**

Photography classes are ongoing this summer. Session 1 in July had 6 and Session 2 going on now has 7. Lots of good feedback for our instructor.

# City of Woodburn

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- YAB** The Youth Advisory Board raised over \$500 this year doing service projects (senior service) and awarded a \$500 scholarship to one of their senior participants at the end of the school year. They continue to be active throughout the summer.
- Out & About** The fall activities guide should be out in mailboxes very soon. We ran behind schedule this summer. Our goal was August 1.
- Staffing** Recreation & Parks will bring on two new staff this month; a recreation coordinator and a recreation specialist (sports). The Coordinator will assist with community events, youth advisory board, active adult programs, and after school programs. The Specialist will oversee our youth and adult sports programs.
- Amazing Race** Woodburn's first ever Amazing Race took place July 20<sup>th</sup> and included 10 business stops, each with a unique challenge along the way. 15 teams and 35 people participated.
- Summer Camp** Our summer day camp program will conclude this week. 30 – 40 kids participated each week in a variety of activities and field trips throughout the summer.
- GREAT Camp** 'G'ang 'R'esistance 'E'ducation 'A'nd 'T'aining camp took place June 17 – 21. This program was in partnership between Woodburn Police and Woodburn Recreation & Parks and teaches kids goal setting and resistance skills.
- Safety Camp** This year Woodburn Recreation & Parks took over the operation of Safety Camp from Woodburn Kiwanis Inc. who has been operating the program for over 18 years. 29 4, 5, and 6 year olds learned all about safety.
- WSN** Woodburn Summer Nights has been extremely successful this year starting with the annual 4<sup>th</sup> of July celebration, followed by concerts in Library Park, followed by outdoor movies at Library Park.

### **c. PARKS, PROJECTS & FACILITIES**

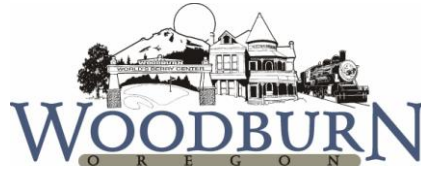
None

### **8. FUTURE BOARD BUSINESS**

The Board indicated a desire to have the Legion Park project remain on the agenda as work progresses.

**City of Woodburn**  
**Recreation and Park Board Minutes**

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**9. BOARD COMMENTS**

At Rosetta's suggestion, Marta Trinidad discussed this year's Fiesta Mexicana and specifically her involvement in overseeing the Fiesta Court. She also thanked the Board for their assistance in acquiring participant's a dress.

**10. ADJOURNMENT**

The meeting adjourned at 6:36 PM

\_\_\_\_\_  
Joseph Nicoletti, Board Secretary  
Date\_\_\_\_\_

\_\_\_\_\_  
Jim Row, Community Services Director  
Date\_\_\_\_\_