

City of Woodburn

Recreation and Park Board MINUTES

Woodburn City Hall

Tuesday December 9th, 2025 6:00 pm



1. CALL TO ORDER

2. ROLL CALL

Position I	Ricardo Rodrigues, Board Secretary (12/26) - Absent
Position II	Isabella Baldisseri Student Member (6/26) - Present
Position III	Kasi Pankey, Member (12/26) – Present
Position IV	Marsha Merrifeild (12/27) - Absent
Position V	Richard Irish (12/28) - Present
Position VI	Natalie Tomaszewski (12/28) - Present
Position VII	David Piper, Board Chair (12/28) - Present

3. APPROVAL OF MINUTES

Recommended Action: Approval of October Minutes

- Motion – Kasi Pankey
- Second – Richard Irish

4. BUSINESS FROM THE AUDIENCE

This portion of the agenda allows the public to introduce items for Board consideration not already scheduled on the agenda.

5. NEW BUSINESS

a. Ash Tree Inventory Grant

- In response to the Ash Borer Beetle epidemic, the city has actively been working to find funding sources to aid in identifying ash trees, as well as provide financial support to community members if possible.
 - A. The City has applied for funds in the amount of \$10,865.00 from the Marion Soil and Water Conservation District to assist in funding an Ash tree inventory for City property and right-of-way and work will be preformed by the Pudding River Watershed Council.

6. OLD BUSINESS

- a. Community Center
 - In the process of bidding on the project for all the subcontractors. This will wrap up mid-January, and this will create the Gross Maximum Price (GMP) that will be taken to the City Council as an amendment to the construction agreement with Triplet Wellman. Following the GMP, construction will begin soon.
- b. Settemier Park Improvement Project
 - We are in the process of finalizing the design documents to then move to full construction documents. This project looks to bid late January, early February.
- c. Boones Crossing Park
 - This project is 95% complete with minor items like the security camera install to be complete.

7. DIVISION REPORTS FROM THE DEPARTMENTS

- a. Aquatics
 - No report at this time.
- b. Recreation
 - Fall Sports Recap
 - YMCA Fall basketball:
 - WFC Rec Soccer: about 220 participants
 - Adult REC Trips
 - Christmas Ships Parade coming up on December 10th
 - Fitness Classes at the Library continue on
 - Monday-Saturday: Pilates, Yoga, Resistance Training, CIRCL Mobility & Zumba
 - Transportation
 - Transportation to the Molalla pool on Tuesday & Thursdays at 4:30pm is seeing anywhere from 4-8 participants.
 - Bungalow Theatre
 - Upcoming movie showing of The Polar Express on December 19th at 3:00pm
 - Fridays on Front on December 12th – Loteria in the Theatre, Trivia at K-Bron
 - Brewing & Crafts at Café la Onda.
 - Tree Lighting Event Recap
 - Saturday December 6th from 4:00-6:30pm. Had about 250 people. The tree did not light but was overall a smooth event otherwise.
 - Sensory Santa prior to the event from 3-4pm for youth with disabilities had 12 families participate which was more than double from the previous year.
- c. Parks & Facilities
 - Check pickleball court paint, information provided by Richard Irish.
 - A. Staff to also inquire about warranty from contractor if needed.

8. **FUTURE BOARD BUSINESS**

a. **Next Meeting: TBD**

9. **BOARD COMMENTS**

10. **ADJOURNMENT**

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